



Entry 1 School Information and Cover Page

Created: 08/07/2018 • Last updated: 09/27/2018

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer (**as of June 30, 2018**) or you may not be assigned the correct tasks.

a. SCHOOL NAME METROPOLITAN LIGHTHOUSE CS (NYC CHANCELLOR)

(Select name from the drop down menu)

b. CHARTER AUTHORIZER (As of June 30th, 2018) NYCDOE-Authorized Charter School

(For technical reasons, please re-select authorizer name from the drop down menu).

c. DISTRICT / CSD OF LOCATION NYC CSD 9

d1. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	180 W. 165th Street Bronx, NY 10452			

d2. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Melissa Alston
Title	Manager, Operations
Emergency Phone Number (###-###-####)	

e. SCHOOL WEB ADDRESS (URL) <http://www.lighthouse-academies.org/schools/metropolitan/>

f. DATE OF INITIAL CHARTER 09/2009

g. DATE FIRST OPENED FOR INSTRUCTION 08/2010

h1. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

We prepare students for college through a rigorous arts-infused program.

h2. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Brief heading followed by a description of each Key Design Elements (KDE). KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success. The design elements may include a specific content area focus; unique student populations to be served; specific educational programs or pedagogical approaches; unique calendar, schedule, or configurations of students and staff; and/or innovative organizational structures and systems.

Variable 1	COLLEGE FOCUS Beginning in Kindergarten, the school instills in scholars and families that they can and will go to college. The school provides the knowledge and skills, coupled with Habits of Scholars that will allow scholars to not only be accepted into the four year college of their choice, but also graduate.
Variable 2	ARTS INFUSION The school encourages teachers and provides support around infusing the arts into their core content. The school employs full time specialists focusing on the arts. The school has also developed numerous partnerships throughout the city to allow for arts experiences beyond the classroom.
Variable 3	K-12 MODEL The school values bringing scholars into MetLCS in Kindergarten and having them through 12th grade, and this relates to our college focus above. The school believes in supporting scholars and families throughout their K - 12 educational experience in working towards and accomplishing all of their goals.
Variable 4	EXTENDED SCHOOL DAY AND SCHOOL YEAR More time on task allows for scholars to master standards and thrive in their environment.
Variable 5	PARENTS AS PARTNERS MetLCS values its parent body and works diligently to involve them in any way possible. This comes in forms such as the Parent Association, quarterly Parent Teacher Conferences, and regular events for parents.
Variable 6	GOVERNANCE

	The school has a formalized governance structure. Board members meet on a monthly basis to monitor, evaluate, and provide feedback on "how well" the school is performing against its charter goals and other measures, rather than "how will". Board meeting minutes for the 2017-2018 school year are posted on the school's website, and all applicable rules and regulations in regards to executing a Board of Trustees meeting are adhered to on a regular basis.
Variable 7	(No response)
Variable 8	(No response)
Variable 9	(No response)
Variable 10	(No response)

i. TOTAL ENROLLMENT ON JUNE 30, 2018 520

j. GRADES SERVED IN SCHOOL YEAR 2017-18

Check all that apply

Grades Served	K, 1, 2, 3, 4, 5, 6, 7, 8, 9
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k1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION? Yes

k2. NAME OF CMO/EMO AND ADDRESS

NAME OF CMO/EMO	Lighthouse Academies
PHYSICAL STREET ADDRESS	29140 Chapel Park Drive Building 5-A
CITY	Wesley Chapel
STATE	FL
ZIP CODE	33543
EMAIL ADDRESS	courtney.russell@lha.net

11. FACILITIES

Does the school maintain or operate multiple sites?

	No, just one site.
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12. SCHOOL SITES

Please list the sites where the school will operate for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site (K-5, 6-9, etc.)	Receives Rental Assistance	Rental Assistance for Which Grades (write N/A if applicable)
Site 1 (same as primary site)	180 W. 165th Street Bronx, NY 10452		NYC CSD 9	K - 10	Yes	7-10
Site 2						
Site 3						

12a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Tyra Williams			
Operational Leader	Melissa Alston			
Compliance Contact	Melissa Alston			
Complaint Contact	Courtney Russell			
DASA Coordinator	Genai Goldsmith			

m1. Are any sites in co-located space? If yes, please proceed to the next question. No

IF LOCATED IN PRIVATE SPACE IN NYC OR DISTRICTS OUTSIDE NYC

m3. Upload a current Certificate of Occupancy (COO) for each school site that is located in private space in NYC or located outside of NYC. Except for schools in district space (co-location space), school must provide a copy of the annual fire inspection report.

Site 1 Certificate of Occupancy (COO)

<https://nysed-cso-reports.fluidreview.com/resp/18030935/yFPTXS6fVy/>

Site 1 Fire Inspection Report

<https://nysed-cso-reports.fluidreview.com/resp/18030935/nBjtmqxAKU/>

Site 2 Certificate of Occupancy

(No response)

Site 2 Fire Inspection Report

(No response)

Site 3 Certificate of Occupancy

(No response)

Site 3 Fire Inspection Report

(No response)

n1. Were there any revisions to the school's charter during the 2017-18 school year? (Please include approved or pending material and non-material charter revisions). No

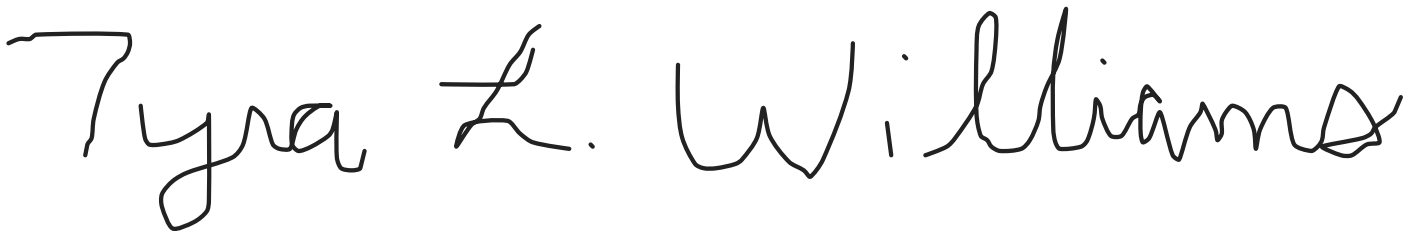
o. Name and Position of Individual(s) Who Completed this Annual Report.

Courtney Russell

p. Our signatures (Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).**

Yes

Signature, Head of Charter School

A handwritten signature in black ink that reads "Tyra L. Williams". The signature is written in a cursive style with a large, looped 'T' and a distinct 'L'.

Signature, President of the Board of Trustees

A handwritten signature in black ink that reads "James H. Hylton". The signature is written in a cursive style with a large, looped 'J' and a distinct 'H'.

Date

2018/08/06

Thank you.

Certificate of Occupancy

CO Number: 220173318F

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

A. Borough: Bronx Address: 180 WEST 165TH STREET Building Identification Number (BIN): 2127146	Block Number: 02523 Lot Number(s): 133 Building Type: New	Certificate Type: Final Effective Date: 04/25/2016
This building is subject to this Building Code: 2008 Code		
<i>For zoning lot metes & bounds, please see BISWeb.</i>		
B. Construction classification: 1-B (2008 Code) Building Occupancy Group classification: E (2008 Code) Multiple Dwelling Law Classification: None		
No. of stories: 5 Height in feet: 59 No. of dwelling units: 0		
C. Fire Protection Equipment: Standpipe system, Fire alarm system, Sprinkler system, Fire Suppression system		
D. Type and number of open spaces: None associated with this filing.		
E. This Certificate is issued with the following legal limitations: None		
Borough Comments: None		



Borough Commissioner



Commissioner

Certificate of Occupancy

CO Number: 220173318F

Permissible Use and Occupancy						
All Building Code occupancy group designations below are 2008 designations.						
Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
CEL	260	100	A-3 E		3A	MUSIC ROOM,AUDITORIUM.
CEL	10	100	E		3A	MECHANICAL ROOM
CEL	248	100	A-3 E		3A	AUDITORIUM, CAFETERIA.
CEL	12	100	E		3A	MUSIC ROOM
001 001 190	40		E		3A	CLASSROOMS. OFFICES
001 001 7	100		E		3A	OFFICES
002 002 281	40		E		3A	EDUCATIONAL CLASSROOM
003 003 281	40		E		3A	CLASSROOMS
004	281	40	E		3A	CLASSROOMS
005 005 281	40		E		3A	CLASSROOMS
ROF	258	100	A-5		3A	OPEN ROOF AREA (OUTDOOR ASSEMBLY & PLAYGROUND)
END OF SECTION						



Borough Commissioner



Commissioner

END OF DOCUMENT

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380 West Main Street, Babylon, NY 11702 +
 54-15 46th Street, Maspeth, NY 11378 +
 Phone: (800) 497-2959 | Fax: (631) 422-6706 +
 info@approvedfireprevention.com +

Invoice

05/02/18

Bill To

Metropolitan Lighthouse Charter School "
 Attn: Melissa Alston "
 180 West 165th Street "
 Bronx, NY 10452 "

Work Location

Primary "
 Metropolitan Lighthouse Charter School "
 Attn: Melissa Alston "
 180 West 165th Street "
 Bronx, NY 10452 "

W.O. Number	Terms	Work Scope Summary
Contract	Net 30	Inspections for the 4th Quarter: 04/2018 - 06/2018

Scope of Work Description

Annual Inspection Contract

- 8) Monthly Sprinkler/Standpipe Inspections at \$73.00
- 2) Quarterly Combination Inspections at \$285.00
- 2) Annual/Semi-Annual Combination Inspections at \$465.00
- 1) Annual Hose Rack Inspection at \$180.00
- 1) Annual PFE Inspection at \$105.00

Amount Due for the Quarter: \$592.25

Date	Product/Service	Description	Unit Price	Qty	Tax	Amount
04/17/18	Annual Inspection Contract	1/4 of the Annual Inspection Contract	\$2,369.00	0.3	\$0.00	\$592.25
04/17/18	Disclaimer	Please review your inspection deficiencies and alert us if you wish to receive a quote or explanation.	\$0.00	0.0	\$0.00	\$0.00

MAKE CHECKS PAYABLE TO:
APPROVED FIRE PREVENTION CORP.
380 WEST MAIN STREET
BABYLON, NY 11702

Subtotal: \$592.25
 Tax: \$0.00
 Paid: \$0.00

Balance Due: \$592.25



Approved Fire Prevention Corp.
380 West Main Street
Babylon, NY 11702
P: 631-422-6702
F: 631-422-6706

No.: 4/17/2018 0059525

Date: 04/17/2018

Quarterly / Annual Sprinkler Inspection

FREQUENCY

Type of Inspection	Semi-Annual
IS THIS A COMBINATION SYSTEM?	Yes

*NOTE: If this location has a separate Standpipe Riser, please fill out the Quarterly/Annual Wet Standpipe form in addition to this form

INSPECTOR INFORMATION

Date	04/17/2018
Inspector's Name	John Parrinello
Work Order #	AFP

PERMIT

NJDFS Permit [REDACTED]

LOCATION INFORMATION

Location	Metropolitan Lighthouse Charter School
Inspection is for	
Store Number	180
Street	180 Wst 165th St
City	Bronx
State	NY
Zip Code	10452
Contact / Phone	Jose Obregon 917-946-4805 Jobregon@LHACS.org
Number of Wet Sprinkler Risers	0
Wet Sprinkler Riser Sizes (inches)	0
Number of Dry Sprinkler Risers	0
Dry Sprinkler Riser Sizes (inches)	0
# of Combination Risers	1
Combination Riser Sizes (inches)	6
# of Standpipe Risers	1
Standpipe Riser Sizes (inches)	4
Special Instructions	

Note: Annual visual inspection of piping and heads to be performed in common areas only.

PRE-INSPECTION CHECKLIST

Last Annual Inspection	10/2017
Was facility/store manager notified prior to starting inspection?	Yes
Facility/store managers name	Orville Morgan
Was alarm monitoring company notified prior to starting inspection?	Yes
Alarm monitoring company	Counterforce
Was last inspection reviewed for deficiencies?	N/A

IN-RACK SPRINKLER HEADS

Is this section of questions applicable for this inspection?	No
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STANDPIPE/HOSE SYSTEMS

Are all pipes free of damage, corrosion, and properly aligned?	Yes
SEE SEPERATE STANDPIPE FORM FOR COMPLETE INSPECTION RESULTS	
Are all handwheels secure and free of physical damage?	Yes
Are all outlet hose threads free of physical damage?	Yes
Are all valves free of leaks?	Yes
Are all reducers and caps in place and secure?	N/A
Were all hoses found to be no more than (5) years old (if new) or (3) years from last hydro-static test?	Yes



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380 West Main Street
Babylon, NY 11702
P: 631-422-6702
F: 631-422-6706

No.: 4/17/2018 0059525

Date: 04/17/2018

Quarterly / Annual Sprinkler Inspection

Were all hoses removed, inspected, found in good condition, and reloaded? (ANNUAL ONLY) N/A

MAIN DRAIN

Riser Number (list all risers in this box)	1
Pipe Size (inches)	2
Static (psi)	76
Residual (psi)	65
Return Static (psi)	80
Time to Return (seconds)	2

ALARM DEVICES

Did waterflow alarms operate within 90 seconds?	Yes
Were all devices found with no physical damage and protective covers in place?	Yes
Did all tamper devices report to the panel?	Yes

FIRE DEPARTMENT CONNECTIONS

Are all visible and accessible?	Yes
Are all couplings and swivels free of damage and rotating smoothly?	Yes
Are all plugs and caps in place and free of damage?	Yes
Are all gaskets in place and in good condition?	Yes
Are all identification signs in place?	Yes
Are all check valves tight and free of leaks?	Yes
Are all automatic drain valves in place and appear operable?	Yes
Are all clappers in place and appear operable?	Yes

DEFICIENCIES

Were deficiencies found?	No
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IMPAIRMENT

What condition was system left in?	Working Condition
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POST INSPECTION CHECKLIST

Were all riser tags updated	Yes
Was riser card updated?	Yes
Did manual and remote alarm panels reset properly?	Yes
Are all control valves open and system operational?	Yes

ACKNOWLEDGEMENT

The owner and/or owner representative acknowledges the responsibility of the operating condition of the component parts at the time of this inspection. It is agreed that the inspection service provided by the contractor, as prescribed herein, is limited to performing a visual inspection and/or routine testing, and that any investigation or unscheduled testing, modification, maintenance, repair, etc., of the component parts is not included as part of the inspection work performed. It is understood that the information contained herein, is provided to the best knowledge of the party providing such information.

FACILITY/STORE MANAGER'S SIGNATURE

Facility/Store Manager's Signature

FACILITY/STORE MANAGER'S NAME

Facility/Store Manager's Name	Orville Morgan
Date	04/17/2018

INSPECTOR'S SIGNATURE



Approved Fire Prevention Corp.
380 West Main Street
Babylon, NY 11702
P: 631-422-6702
F: 631-422-6706

No.: 4/17/2018 0059525
Date: 04/17/2018

Quarterly / Annual Sprinkler Inspection

Inspector's Signature

INSPECTOR'S NAME

Inspector's Name
Date

John Parrinello
04/17/2018



Approved Fire Prevention Corp.
380 West Main Street
Babylon, NY 11702
P: 631-422-6702
F: 631-422-6706

No.: 4/17/2018 0059526

Date: 04/17/2018

Quarterly / Annual Wet Standpipe Inspection

FREQUENCY

Type of Inspection	Other
IS THIS A COMBINATION SYSTEM?	Yes

STANDPIPE SYSTEM

Date	04/17/2018
Inspector's Name	John Parrinello
Work Order #	AFP

PERMIT

NJDFS Permit #P01391

LOCATION INFORMATION

Location	Metropolitan Lighthouse Charter School
Store Number	180
Street	180 Wst 165th St
City	Bronx
State	NY
Zip Code	10452
Contact / Phone	Jose Obregon 917-946-4805 Jobregon@LHACS.org
Number of Dry Sprinkler Risers	0
Dry Sprinkler Riser Sizes (inches)	0
Number of Wet Sprinkler Risers	0
Wet Sprinkler Riser Sizes (inches)	0
Number of Combination Risers	1
Combination Riser Sizes (inches)	6
Number of Standpipe Risers	1
Standpipe Riser Sizes	4
Special Instructions	

Note: Annual visual inspection of piping and heads to be performed in common areas only.

SYSTEM DESIGN INFORMATION

Number of Risers	2
Sizes	6,4
Number of Fire Department Connections	1
Is system a multi-zone standpipe system?	No
Class of service	III
Type of system	Automatic
Hose valve size (in.)	2.5
Hose valve adapter size (in.)	1.5
Hose size (in.)	1.5
Type of nozzle	Straight Stream

ALARM VALVES/RISER CHECK VALVES

Are all alarm line valves on the trim in the open position?	N/A
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ALARM DEVICES

Did waterflow alarms operate within 90 seconds?	Yes
Did all tamper devices report to the panel?	Yes
Were all devices found with no physical damage and protective covers in place?	Yes

HOSE CABINETS

Are all cabinets accessible and free of physical damage and corrosion?	Yes
Do all cabinets have proper identification?	Yes

FIRE DEPARTMENT CONNECTIONS

Quarterly / Annual Wet Standpipe Inspection

Are all visible and accessible?	Yes
Are all couplings and swivels free of damage and rotating smoothly?	Yes
Are all plugs and caps in place and free of damage?	Yes
Are all gaskets in place and in good condition?	Yes
Are all identification signs in place?	Yes
Are all check valves tight and free of leaks?	Yes
Are all automatic drain valves in place and appear operable?	Yes
Are all clappers in place and appear operable?	Yes

MAIN DRAIN

Riser Number	1
Pipe Size (inches)	2
Static (psi)	76
Residual (psi)	65
Return Static (psi)	80

DEFICIENCIES

Were deficiencies found?	No
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IMPAIRMENT

What condition was system left in?	Working Condition
------------------------------------	-------------------

POST INSPECTION CHECKLIST

Were all riser tags updated?	Yes
Was riser card updated?	Yes
Did manual and remote alarm panels reset properly?	Yes
Are all control valves open and system operational?	Yes

ACKNOWLEDGEMENT

The owner and/or owner representative acknowledges the responsibility of the operating condition of the component parts at the time of this inspection. It is agreed that the inspection service provided by the contractor, as prescribed herein, is limited to performing a visual inspection and/or routine testing, and that any investigation or unscheduled testing, modification, maintenance, repair, etc., of the component parts is not included as part of the inspection work performed. It is understood that the information contained herein, is provided to the best knowledge of the party providing such information.

FACILITY/STORE MANAGER'S SIGNATURE

Facility/Store Manager's Signature



FACILITY/STORE MANAGER'S NAME

Facility/Store Manager's Name	Orville Morgan
Date	04/17/2018

INSPECTOR'S SIGNATURE

Inspector's Signature



INSPECTOR'S NAME



Approved Fire Prevention Corp.
380 West Main Street
Babylon, NY 11702
P: 631-422-6702
F: 631-422-6706

No.: 4/17/2018 0059526
Date: 04/17/2018

Quarterly / Annual Wet Standpipe Inspection

Inspector's Name
Date

John Parrinello
04/17/2018



Entry 2 NYS School Report Card Link

Created: 08/20/2018 • Last updated: 08/23/2018

METROPOLITAN LIGHTHOUSE CS (NYC CHANCELLOR)

1. CHARTER AUTHORIZER (As of June 30th, 2018)

NYCDOE-Authorized Charter School

(For technical reasons, please re-select authorizer name from the drop down menu).

2. NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

<https://data.nysed.gov/reportcard.php?instid=800000067031&year=2017&createreport=1&allchecked=1&enrollment=1&avgclasssize=1&freelunch=1&attendance=1&suspensions=1&teacherqual=1&teacherturnover=1&staffcounts=1&38ELA=1&38MATH=1&48SCI=1&lep=1&naep=1&nyseslat=1&elemELA=1&elemMATH=1&elemSci=1&unweighted=1>



Entry 3 Progress Toward Goals

Created: 09/12/2018 • Last updated: 09/27/2018

PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only. Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals by November 1st.

1. ACADEMIC STUDENT PERFORMANCE GOALS

If performance data is not available by August 1st, please state this in the last column and update by November 1st.

2017-18 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met or Not Met	Indicate if data is not available. If/when available, Describe Efforts School Will Take If Goal Is Not Met
Academic Goal 1	Each year, 75% of 3rd-8th graders who have been enrolled at the school for at least two consecutive years will perform at or above Level 3 on the NYS ELA exam.	NYS ELA exam	Not Met	<p>We were able to attain 41% proficiency of students scoring at or above Level 3 on the NYS ELA exam for the 2017-2018 school year.</p> <p>We have had a steady increase in proficiency from 2015-2018. We will continue to use rigorous ELA curriculum and we will continue to support our scholars with literacy skills including homogenous, daily small group instruction, a reading teacher, ELL teachers for grades K-10 and an ELA Coach for teachers who need</p>

				pedagogical support.
Academic Goal 2	Each year, 75% of 3rd-8th graders who have been enrolled at the school for at least two consecutive years will perform at or above Level 3 on the NYS Math exam.	NYS Math exam	Not Met	<p>We were able to attain 40% proficiency of students scoring at or above Level 3 on the NYS Math exam for the 2017-2018 school year.</p> <p>We will continue to use rigorous Math curriculum and we will continue to support our scholars with mathematical skills including homogenous, daily small group instruction, a math interventionist and an Math Coach for teachers who need pedagogical support.</p>
Academic Goal 3	Each year, 75% of 4th graders who have been enrolled at the school for at least two consecutive years will perform at or above Level 3 on the NYS Science Exam.	NYS Science Exam	Met	
Academic Goal 4	Each year, the percent of students performing at or above Level 3 on the State ELA and Math exams in each tested grade will exceed the average performance of students tested in the same grades of the Community School District in which the school is located.	NYS English Language Arts and Math Exams	Met	
	For years 2-4 of the charter, the school will receive a "B" or			

Academic Goal 5	higher on the Student Progress of the NYC DOE Report Card.	NYC DOE Report Card	Not Met	Not Applicable
Academic Goal 6	For years 2 through 5 of the charter, each grade level cohort of the same students will reduce by one half the gap between the percent at or above Level 3 on the previous year's NYS ELA and Math exams (baseline) and 75% at or above Level 3 on the current year's NYS ELA and Math exams. If the number of students scoring above proficiency (Level 3) exceeded 75% of the previous year's exam, the school is expected to demonstrate growth (above 75%) in the current year.	NYS English Language Arts and Math Exams	Not Met	We continue to incorporate small group instructional period and we use differentiated approaches to learning including purposeful grouping of students during instructional math periods. We also have a designated afterschool program for students who have scored from 2.5 to 3.5. We consider these students our pushables/slippables. They have a designated curriculum and they attend 2x per week for 1 hour each for Math and ELA. We also have a Winter/Spring Saturday School program.
Academic Goal 7	Each year, the school will be deemed "In Good Standing" on the NYS Report Card.	NYS Report Card	Not Met	Not Applicable
Academic Goal 8	Each year for a grade level cohort that has been at the school for three full years, the percent at or above the national median in reading and math as measured by the Northwest Evaluation Assessment Measures of Academic Progress	Northwest Evaluation Assessment Measures of Academic Progress (NWEA MAP)	Not Met	We continue to conduct the Fall, Winter and Spring administration of the NWEA MAP assessment for all students K-10.

(NWEA MAP) assessments will increase by 10% of the cohort.			
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2. Do have more academic goals to add? No

3. Do have more academic goals to add? No

4. ORGANIZATIONAL GOALS

2017-18 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Org Goal 1	Each year, the school will have an average daily student attendance rate of at least 95%.	PowerSchool, Lighthouse Academies Scholar Information System (LHA SIS), and ATS.	Met	The average attendance rate for the 2017-2018 school year was
Org Goal 2	Each year, 95% of all students enrolled on the last day of the school year will return the following September.	Powerschool, Lighthouse Academies Scholar Information System (LHA SIS), and ATS.	Not Met	The school has built a robust calendar of activities for the 2018 - 2019 school year to engage families and scholars alike. Events such as coffee with the Principal and parents will be held on a regular basis to ensure open lines of communication at all times. A process will be implemented in the Spring in order to collect data and documentation on scholar re-enrollment to

				ensure families are being retained at the school and if there are any questions or concerns they are addressed well in advance of the upcoming school year.
Org Goal 3	<p>Each year, the school will comply with all applicable laws, rules, regulations and contract terms including, but not limited to the New York Charter Schools Act, the New York Freedom of Information Law, the New York Open Meetings Law, the federal Board of Trustees Minutes, Special Education documentation, etc. Met 7 / 9</p> <p>5. Do you have more organizational goals to add? Yes. Individuals with Disabilities Education Act, and the federal Family Educational Rights and Privacy Act.</p>	<p>Board of Trustees Minutes, Special Education documentation, etc.</p>	Met	
	<p>Each year, the average rate of attendance at parent</p>	<p>Parent Teacher</p>		<p>MetLCS has acquired a new communications system to more effectively communicate with parents electronically. We will be instituting parent contact</p>

Org Goal 4	conferences measured quarters 1, 2, and 3 will be 80% or more.	Conference Tracker	Met	logs with all grade level teachers, and implementing multiple schoolwide competitions to incentive higher levels of parental attendance at parent teacher conference events
Org Goal 5	In year one, student enrollment will be within 5% of full enrollment as defined in the school's contract, and in subsequent years of the charter, student enrollment will be within 2% of full enrollment.	PowerSchool, Lighthouse Academies Scholar Information System (LHA SIS), and ATS.	Met	

5. Do you have more organizational goals to add? Yes

2017-18 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Org Goal 6	Each year, parents 8 / 9 Org Goal 6 will express satisfaction with the school's program, based on the NYC DOE Learning Environment Survey. The school will only have met this goal if 50% or more parents participate in survey.	NYC DOE Progress Report	Met	N / A Schools are no longer receiving NYC DOE Progress Reports. 56% of parents took the survey: 86% Effective School Leadership 89% Strong Family Community Ties 85% Parental Involvement Parent-Principal Trust 84% Parent-Teacher Trust 92%

Org Goal 7	Each year, teachers will express satisfaction with school leadership and professional development opportunities as by the teachers section of the NYC DOE Learning Environment Survey. The school will only have met this goal if 50% or more teachers participate in the survey.	NYC DOE Progress Report	Met	96% of teachers took the survey: Inclusive Leadership 86% Instructional Leadership 74%
Org Goal 8	Each year, students will express satisfaction with the school as determined by the student section of the NYC DOE Learning Environment Survey. The school will only have met this goal if 50% or more of students enrolled participate in the survey.	NYC DOE Progress Report	Met	95% of students took the survey: Course Clarity 74%
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				

6. FINANCIAL GOALS

2017-18 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Financial Goal 1	The school will undergo an annual, independent financial audit that will result in an unqualified opinion and no major finding.		Met	
Financial Goal 2	Each year, the school will operate on a balanced budget and maintain a stable cash flow.		Met	
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				



Entry 4 Expenditures per Child

Created: 08/07/2018 • Last updated: 08/26/2018

METROPOLITAN LIGHTHOUSE CS (NYC CHANCELLOR)Section Heading

Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate '**Total Expenditures per Child**' take total expenditures (from the unaudited 2017-18 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

Note: *The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:* <http://www.p12.nysed.gov/psc/AuditGuide.html>

Line 1: Total Expenditures	8238678
Line 2: Year End FTE student enrollment	518
Line 3: Divide Line 1 by Line 2	15905

2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2017-18 Schedule of Functional Expenses)
2. Any contracted administrative/management fee paid to other organizations or corporations
3. Take the total from above and divide it by the year-end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

Notes:
The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:
<http://www.p12.nysed.gov/psc/AuditGuide.html>.
Employee benefit costs or expenditures should not be reported in the above calculations.

Line 1: Relevant Personnel Services Cost (Row)	368208
Line 2: Management and General Cost (Column)	819042
Line 3: Sum of Line 1 and Line 2	1187250
Line 5: Divide Line 3 by the Year End FTE student enrollment	2292

Thank you.



Entry 5d Financial Services Contact Information

Last updated: 09/25/2018

Regents, NYCDOE and Buffalo BOE authorized schools should enter the financial contact information requested and upload the independent auditor's report and internal controls reports as one combined file.

METROPOLITAN LIGHTHOUSE CS (NYC CHANCELLOR)Section Heading

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Mary Beth Rousseau		

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Zache Desire			0

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years with Firm

New York State Education Department

Request for Proposals to Establish Charter Schools Authorized by the - Board of Regents -

2018-19 Budget & Cash Flow Template

General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in BLUE
2	Enter information into the GRAY cells
3	Cells containing RED triangles in the upper right corner in columns B through G contain guidance on that particular item
4	School district per-pupil tuition information is located on the State Aid website at https://stateaid.nysed.gov/charter/ . Rows may be inserted in the worksheet to accomodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

Metropolitan Lighthouse Charter School -

PROJECTED BUDGET FOR 2018-2019 -

July 1, 2018 to June 30, 2019 -

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	9,330,933	827,033	-	-	838,151	10,996,117
Total Expenses	9,247,037	826,676	-	-	838,232	10,911,945
Net Income	83,896	357	-	-	(81)	84,172
Actual Student Enrollment	542	30				-
Total Paid Student Enrollment	535	32				567

PROGRAM SERVICES

SUPPORT SERVICES

REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
----------------------	----------------------	-------	-------------	-------------------------	-------

REVENUE

REVENUES FROM STATE SOURCES

Per Pupil Revenue

CY Per Pupil Rate

District of Location

\$15,307.00

School District 2 (Enter Name)

School District 3 (Enter Name)

School District 4 (Enter Name)

School District 5 (Enter Name)

7,551,283	433,982	-	-	694,371	8,679,636
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
7,551,283	433,982			694,371	8,679,636

Special Education Revenue

-	332,480	-	-	-	332,480
---	---------	---	---	---	---------

Grants

Stimulus

Other

-	-	-	-	-	-
204,574	25,572	-	-	25,572	255,717

Other State Revenue

1,063,875	-	-	-	118,208	1,182,084
-----------	---	---	---	---------	-----------

TOTAL REVENUE FROM STATE SOURCES

8,819,732	792,034			838,151	10,449,917
-----------	---------	--	--	---------	------------

REVENUE FROM FEDERAL FUNDING

IDEA Special Needs

-	35,000	-	-	-	35,000
---	--------	---	---	---	--------

Title I

352,040	-	-	-	-	352,040
---------	---	---	---	---	---------

Title Funding - Other

78,040	-	-	-	-	78,040
--------	---	---	---	---	--------

School Food Service (Free Lunch)

-	-	-	-	-	-
---	---	---	---	---	---

Grants

Charter School Program (CSP) Planning & Implementation

-	-	-	-	-	-
---	---	---	---	---	---

Other

-	-	-	-	-	-
---	---	---	---	---	---

Other Federal Revenue

-	-	-	-	-	-
---	---	---	---	---	---

TOTAL REVENUE FROM FEDERAL SOURCES

430,079	35,000				465,079
---------	--------	--	--	--	---------

LOCAL and OTHER REVENUE

Contributions and Donations, Fundraising

-	-	-	-	-	-
---	---	---	---	---	---

Erate Reimbursement

29,121	-	-	-	-	29,121
--------	---	---	---	---	--------

Interest Income, Earnings on Investments,

12,000	-	-	-	-	12,000
--------	---	---	---	---	--------

NYC-DYCD (Department of Youth and Community Developmt.)

-	-	-	-	-	-
---	---	---	---	---	---

Food Service (Income from meals)

-	-	-	-	-	-
---	---	---	---	---	---

Text Book

40,000	-	-	-	-	40,000
--------	---	---	---	---	--------

Other Local Revenue

-	-	-	-	-	-
---	---	---	---	---	---

TOTAL REVENUE FROM LOCAL and OTHER SOURCES

81,121					81,121
--------	--	--	--	--	--------

TOTAL REVENUE

9,330,933	827,033			838,151	10,996,117
-----------	---------	--	--	---------	------------

EXPENSES

ADMINISTRATIVE STAFF PERSONNEL COSTS

No. of Positions

Executive Management

-

-	-	-	-	-	-
---	---	---	---	---	---

Instructional Management

3.00

294,000	42,000	-	-	84,000	420,000
---------	--------	---	---	--------	---------

Metropolitan Lighthouse Charter School -

PROJECTED BUDGET FOR 2018-2019 -

July 1, 2018 to June 30, 2019 -

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	9,330,933	827,033	-	-	838,151	10,996,117
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Net Income	83,896	357	-	-	(81)	84,172
Actual Student Enrollment	542	30				-
Total Paid Student Enrollment	535	32				567

		PROGRAM SERVICES			SUPPORT SERVICES		
		REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Deans, Directors & Coordinators	7.00	467,812	104,391	-	-	49,750	621,953
CFO / Director of Finance	-	-	-	-	-	-	-
Operation / Business Manager	1.00	87,602	-	-	-	9,734	97,335
Administrative Staff	4.00	172,422	-	-	-	43,106	215,528
TOTAL ADMINISTRATIVE STAFF	15	1,021,836	146,391			186,589	1,354,816
INSTRUCTIONAL PERSONNEL COSTS							
Teachers - Regular	35.00	2,357,174	47,134	-	-	-	2,404,308
Teachers - SPED	5.00	-	345,835	-	-	-	345,835
Substitute Teachers	-	-	-	-	-	-	-
Teaching Assistants	8.00	321,264	-	-	-	-	321,264
Specialty Teachers	9.00	632,584	-	-	-	-	632,584
Aides	3.00	66,250	32,630	-	-	-	98,880
Therapists & Counselors	2.00	56,053	14,013	-	-	-	70,066
Other	-	88,400	6,600	-	-	-	95,000
TOTAL INSTRUCTIONAL	62	3,521,724	446,213				3,967,937
NON-INSTRUCTIONAL PERSONNEL COSTS							
Nurse	-	-	-	-	-	-	-
Librarian	-	-	-	-	-	-	-
Custodian	-	-	-	-	-	-	-
Security	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
TOTAL NON-INSTRUCTIONAL							
SUBTOTAL PERSONNEL SERVICE COSTS	77	4,543,560	592,604			186,589	5,322,753
PAYROLL TAXES AND BENEFITS							
Payroll Taxes		377,100	49,184	-	-	15,486	441,770
Fringe / Employee Benefits		454,505	59,280	-	-	18,665	532,450
Retirement / Pension		44,491	5,803	-	-	1,827	52,121
TOTAL PAYROLL TAXES AND BENEFITS		876,096	114,267			35,978	1,026,341
TOTAL PERSONNEL SERVICE COSTS		5,419,656	706,870			222,567	6,349,094
CONTRACTED SERVICES							
Accounting / Audit		-	-	-	-	20,000	20,000
Legal		-	-	-	-	25,000	25,000
Management Company Fee		475,316	-	-	-	-	475,316
Nurse Services		-	-	-	-	-	-
Food Service / School Lunch		-	-	-	-	-	-
Payroll Services		47,748	-	-	-	5,305	53,053
Special Ed Services		-	-	-	-	-	-
Titlment Services (i.e. Title I)		-	-	-	-	-	-
Other Purchased / Professional / Consulting		126,000	-	-	-	7,000	133,000
TOTAL CONTRACTED SERVICES		649,064				57,305	706,369

Metropolitan Lighthouse Charter School

PROJECTED BUDGET FOR 2018-2019

July 1, 2018 to June 30, 2019

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

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Actual Student Enrollment	542	30				-
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	PROGRAM SERVICES			SUPPORT SERVICES		
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
SCHOOL OPERATIONS						
Board Expenses	-	-	-	-	14,950	14,950
Classroom / Teaching Supplies & Materials	105,750	11,750	-	-	-	117,500
Special Ed Supplies & Materials	-	-	-	-	-	-
Textbooks / Workbooks	138,921	15,436	-	-	-	154,357
Supplies & Materials other	-	-	-	-	-	-
Equipment / Furniture	51,000	6,000	-	-	3,000	60,000
Telephone	-	-	-	-	-	-
Technology	196,430	21,098	-	-	17,344	234,872
Student Testing & Assessment	87,563	9,729	-	-	-	97,292
Field Trips	45,000	5,000	-	-	-	50,000
Transportation (student)	53,000	-	-	-	-	53,000
Student Services - other	120,500	9,500	-	-	-	130,000
Office Expense	43,515	-	-	-	44,010	87,525
Staff Development	135,150	23,850	-	-	-	159,000
Staff Recruitment	46,750	8,250	-	-	-	55,000
Student Recruitment / Marketing	7,000	-	-	-	-	7,000
School Meals / Lunch	-	-	-	-	-	-
Travel (Staff)	12,000	2,250	-	-	750	15,000
Fundraising	-	-	-	-	-	-
Other	193,000	-	-	-	38,000	231,000
TOTAL SCHOOL OPERATIONS	1,235,579	112,862			118,054	1,466,496
FACILITY OPERATION & MAINTENANCE						
Insurance	58,926	-	-	-	14,732	73,658
Janitorial	238,682	-	-	-	59,671	298,353
Building and Land Rent / Lease	1,073,350	-	-	-	268,338	1,341,688
Repairs & Maintenance	163,465	-	-	-	37,206	200,670
Equipment / Furniture	-	-	-	-	-	-
Security	7,864	-	-	-	1,966	9,830
Utilities	94,516	-	-	-	23,629	118,144
TOTAL FACILITY OPERATION & MAINTENANCE	1,636,803				405,540	2,042,343
DEPRECIATION & AMORTIZATION	156,645	-	-	-	17,405	174,050
DISSOLUTION ESCROW & RESERVES / CONTINGENCY	149,290	6,944	-	-	17,359	173,593
TOTAL EXPENSES	9,247,037	826,676			838,232	10,911,945
NET INCOME	83,896	357	-	-	(81)	84,172

ENROLLMENT - *School Districts Are Linked To Above Entries*

	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED
District of Location	542	30	572
School District 2 (Enter Name)			-
School District 3 (Enter Name)			-

Metropolitan Lighthouse Charter School

PROJECTED BUDGET FOR 2018-2019

July 1, 2018 to June 30, 2019

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

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PROGRAM SERVICES

SUPPORT SERVICES

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
School District 4 (Enter Name)			-			
School District 5 (Enter Name)			-			
TOTAL ENROLLMENT	542	30	572			
REVENUE PER PUPIL	17,216	27,568	-			
EXPENSES PER PUPIL	17,061	27,556	-			

[illegible]

[illegible]

[illegible]

<p align="center">Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</p>

Trustee Name:

Jessica Haber

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Metropolitan Lighthouse Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Chair

2. Is the trustee an employee of any school operated by the Education Corporation?
☐ Yes ☒ No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

☐ Yes ☒ No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

None			
------	--	--	--

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
None.				

Jessica Huber
Signature

9/5/18
Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be

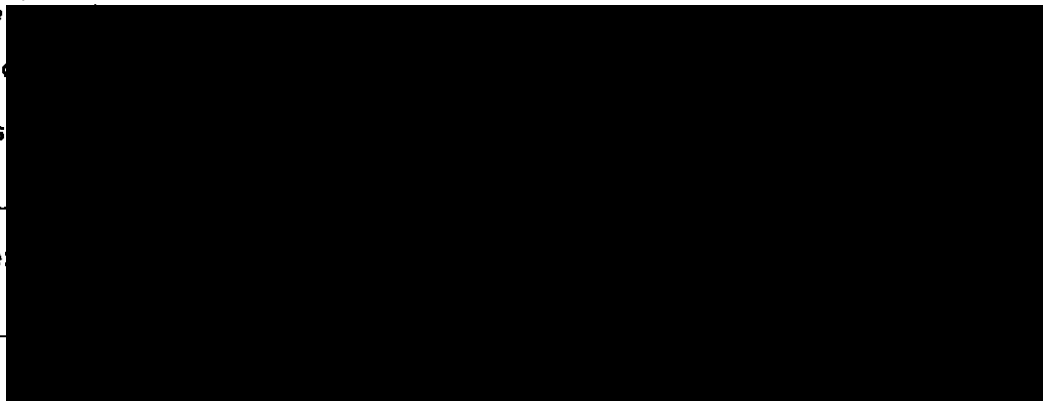
Business Telephone

Business Address

E-mail Address:

Home Telephone

Home Address:



<p align="center">Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</p>

Trustee Name:

Leslie Williams

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Metropolitan Lighthouse

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

2. Is the trustee an employee of any school operated by the Education Corporation?
☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.	<i>None</i>		
---	-------------	--	--

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
		<i>None</i>		

L. Williams
 Signature Date *9.19.18*

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will

Business Telep

Business Addr

E-mail Address

Home Telephon

Home Address

<p align="center">Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</p>

Trustee Name:

Svitlana Nesterova

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Metropolitan Lighthouse Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Secretary

2. Is the trustee an employee of any school operated by the Education Corporation?
 ___ Yes ___ ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

___ Yes ___ ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

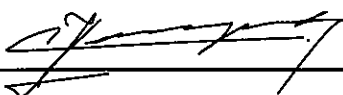
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

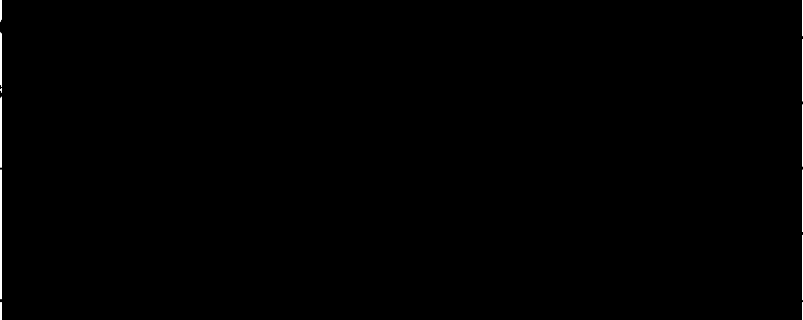
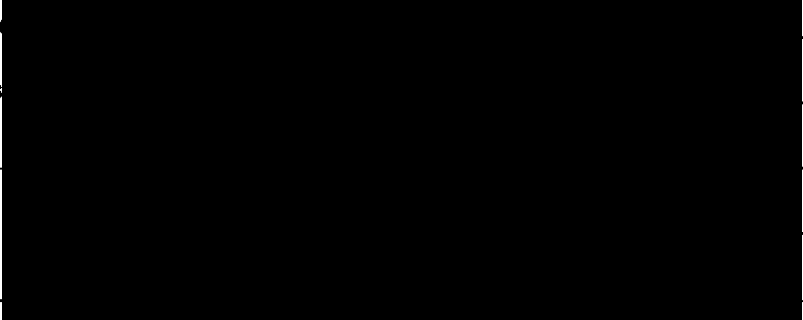
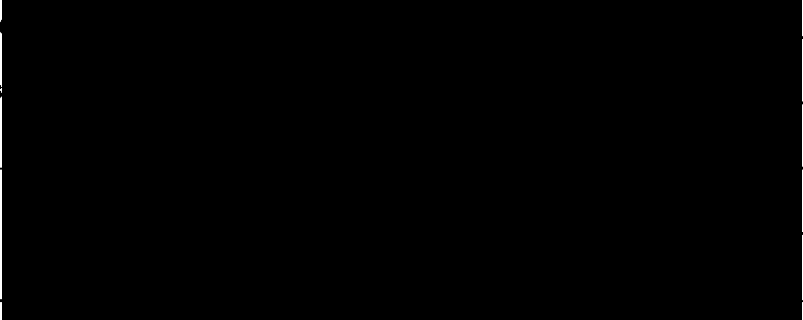
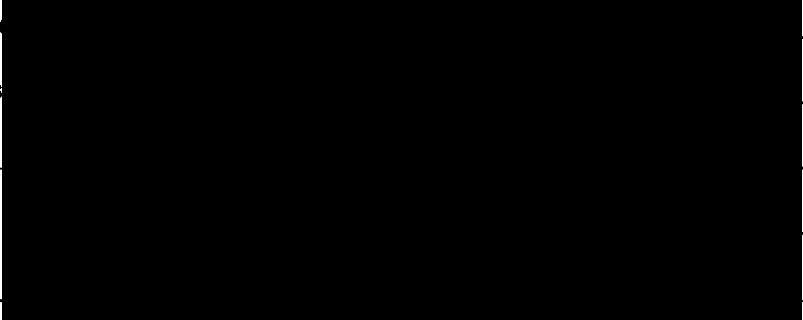
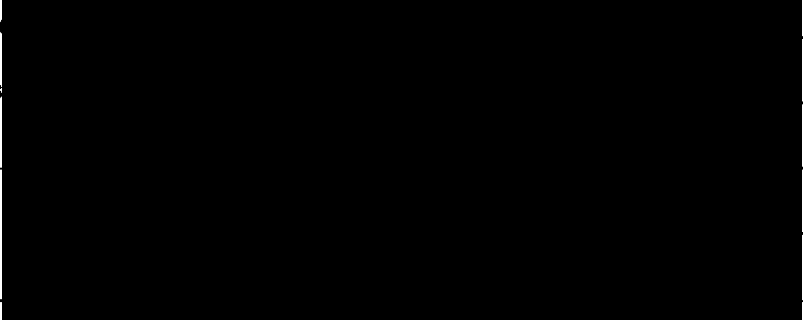
Please write "None" if applicable. Do not leave this space blank.			
N o n e			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
		N o n e		


September 5th, 2018
 Signature Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone:  _____
Business Address:  _____
E-mail Address:  _____
Home Telephone:  _____
Home Address:  _____

**Disclosure of Financial Interest by a Current or Proposed Charter School
Education Corporation Trustee**

Trustee Name:

AARON BOTHER

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

METROPOLITAN LIGHTHOUSE

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

VICE ~~CHAIRMAN~~ CHAIR

2. Is the trustee an employee of any school operated by the Education Corporation?

Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

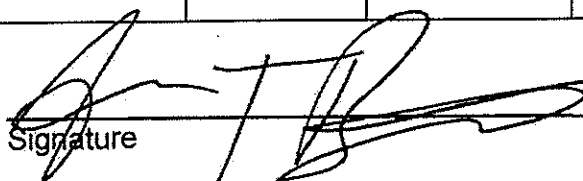
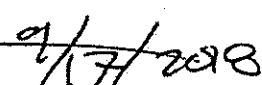
Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

NONE

Please write "None" if applicable. Do not leave this space blank. NONE		
---	--	--

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank. NONE				

Signature _____ Date _____

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

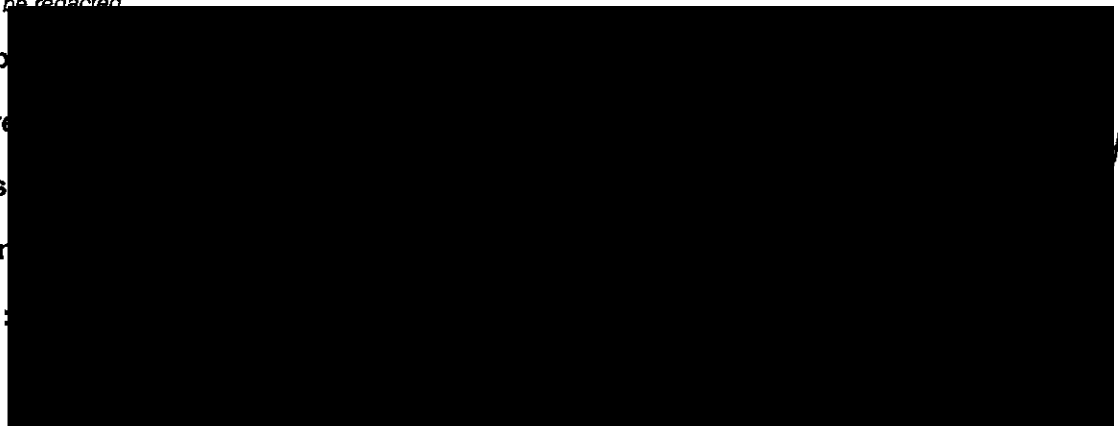
Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:



<p align="center">Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</p>

Trustee Name:

Janice Lee

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Metropolitan Light house Charter school

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Board member

2. Is the trustee an employee of any school operated by the Education Corporation?
 ___ Yes ☒ No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 ___ Yes ☒ No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

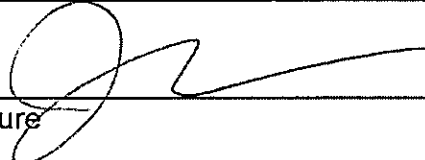
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

<i>None</i>	<i>None</i>	<i>None</i>	<i>None</i>
-------------	-------------	-------------	-------------

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
<i>None</i>	<i>None</i>	<i>None</i>	<i>None</i>	<i>None</i>

Signature  Date 9/17/18

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be

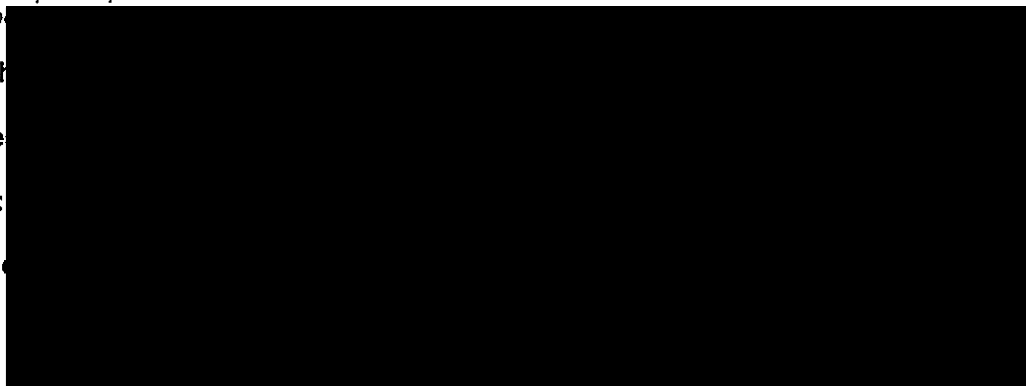
Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Tim Bryan

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Metropolitan Lighthouse Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).
2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes X **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes X **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

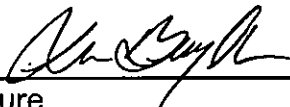
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

<i>Please write "None" if applicable. Do not leave this space blank.</i>			
None			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
None				


Signature

Sept 13, 2018

Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

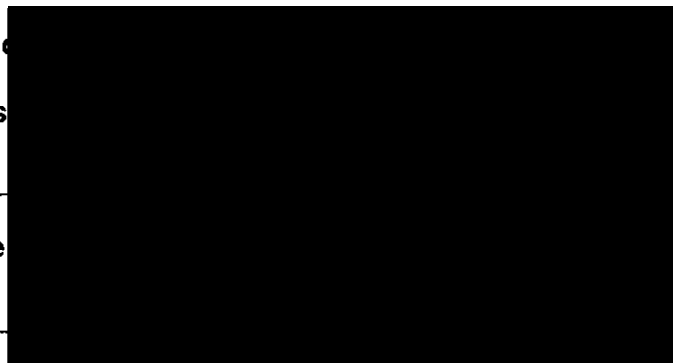
Business Telephone

Business Address

E-mail Address:

Home Telephone

Home Address:



<p align="center">Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</p>

Trustee Name:

Anuj Khatiwada

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Metropolitan Lighthouse Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).
2. Is the trustee an employee of any school operated by the Education Corporation?
☐ **Yes** ☒ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
☐ **Yes** ☒ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

None	<i>Please write "None" if applicable. Do not leave this space blank.</i>		
------	--	--	--

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
None				

Anuj Khatriwada
Signature

09/06/2018

Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

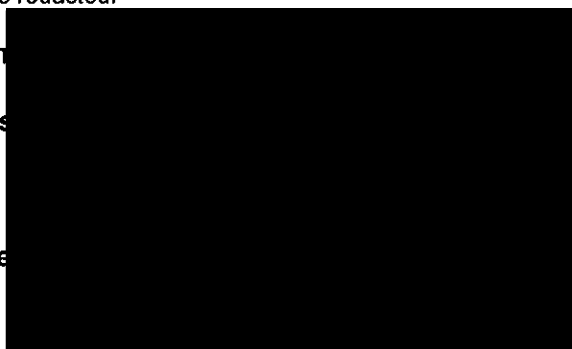
Business Telephone

Business Address

E-mail Address:

Home Telephone

Home Address:



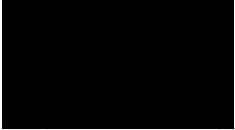


Entry 8 BOT Table

Last updated: 08/20/2018

1. Current Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2017-18
1	Jessica Haber [REDACTED]	Chair	Board President	Yes	3	06/22/2017	06/22/2019	11
2	Aaron Bothner [REDACTED]	Treasurer	Financial Committee	Yes	1	05/25/2017	05/25/2019	11
3	Anuj Khatiwada [REDACTED]	Trustee/Member	Education Committee	Yes	1	05/25/2017	05/25/2019	11
4	Janice Lee [REDACTED]	Trustee/Member	Education Committee	Yes	3	06/22/2017	06/22/2019	11
5	Leslie Williams [REDACTED]	Trustee/Member	Education Committee	Yes	1	06/21/2018	06/21/2020	5 or less
6	Svitlana Nesterova [REDACTED]	Secretary	Secretary	Yes	1	04/23/2018	04/23/2020	5 or less

7	Tim Bryan 	Trustee/M ember	Financial Committ ee	Yes	3	06/22/20 17	06/22/20 19	7
8								
9								

1a. Are there more than 9 members of the Board of Trustees? No

2. Total number of members on June 30, 2018 8

3. Total number of members joining the Board during the 2017-18 school year 4

4. Total number of members departing the Board during the 2017-18 school year 4

5. Number of voting members in 2017-18, as set by the by-laws, resolution or minutes 8

6. Number of Board meetings conducted during the 2017-18 School Year 12

7. Number of Board meetings scheduled for the coming 2018-19 school year 12

Thank you.



Entry 9 - Board Meeting Minutes

Last updated: 08/20/2018

[Instructions for submitting minutes of the BOT monthly meetings](#)

Regents, NYCDOE, and Buffalo BOE authorized schools must either provide a link to a complete set of minutes that are posted on the charter school website, or upload a complete set of board meeting minutes from July 2017--June 2018, which should match the number of meetings held during the 2017-18 school year.

METROPOLITAN LIGHTHOUSE CS (NYC CHANCELLOR)

Are all monthly BOT meeting minutes posted, which should match the number of meetings held during 2017-18 school year, on the charter school's website?

the charter school's website.

A. Provide if posted on the charter school's website a URL link to the Monthly Board Meeting Minutes, which should match the number of meetings held during the 2017-18 school year.

<https://app2.boardontrack.com/org/wiD7vF/document/list>



Entry 10 Enrollment and Retention of Special Populations

Last updated: 08/20/2018

Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2017-18 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2018-19.

METROPOLITAN LIGHTHOUSE CS (NYC CHANCELLOR)Section Heading

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2017-18	Describe Recruitment Plans in 2018-19)
Economically Disadvantaged	<ul style="list-style-type: none">• Outreach to specialized feeder schools and programs	<ul style="list-style-type: none">• All school brochures, mailings and application will mention that the school accommodates scholars with disabilities, English language learners and participates in the free and reduced lunch program• A Google language translator dropdown will be maintained to the school website• School information session(s) will be held in trusted cultural centers in the community to attract more families who speak a language other than English• Advertising materials will be distributed in the primary languages other than English spoken in the area• With notice, translators will be made available for families at school events, such as Parent Teacher Conferences
English Language Learners	<ul style="list-style-type: none">• Direct mail advertising in languages other than English• Other advertising (e.g. radio, TV, flyer) in languages other than English• Outreach by multi-lingual staff• Outreach to immigrant community/ies• Outreach to specialized feeder schools and	<ul style="list-style-type: none">• All school brochures, mailings and application will mention that the school accommodates scholars with disabilities, English language learners and participates in the free and reduced lunch program• A Google language translator dropdown will be maintained to the school website• School information session(s) will be held in trusted cultural centers in the community to attract more families who speak a language other than English

	<p>programs</p> <ul style="list-style-type: none"> • Advertising and school materials are translated as needed 	<ul style="list-style-type: none"> • Advertising materials will be distributed in the primary languages other than English spoken in the area • With notice, translators will be made available for families at school events, such as Parent Teacher Conferences
Students with Disabilities	<ul style="list-style-type: none"> • Outreach to specialized feeder schools and programs 	<ul style="list-style-type: none"> • All school brochures, mailings and application will mention that the school accommodates scholars with disabilities, English language learners and participates in the free and reduced lunch program • A Google language translator dropdown will be maintained to the school website • School information session(s) will be held in trusted cultural centers in the community to attract more families who speak a language other than English • Advertising materials will be distributed in the primary languages other than English spoken in the area • With notice, translators will be made available for families at school events, such as Parent Teacher Conferences

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2017-18	Describe Retention Plans in 2018-19)
Economically Disadvantaged		
English Language Learners	We have two teachers dedicated to pulling scholars for additional help with ELA.	<p>We have two teachers dedicated to pulling scholars for additional help with ELA.</p> <p>We will have family reading nights to help parents read with their children.</p>
Students with Disabilities	We have 4 teachers dedicated to SpEd to pull out and push in for scholars with disabilities.	



Entry 11 Classroom Teacher and Administrator Attrition

Created: 08/20/2018 • Last updated: 08/21/2018

Report changes in teacher and administrator staffing.

Instructions for completing the Classroom Teacher and Administrator Attrition Tables

Charter schools must complete the tables titled 2017-2018 Classroom Teacher and Administrator Attrition to report changes in teacher and administrator staffing during the 2017-2018 school year. Please provide the full time equivalent (FTE) of staff on June 30, 2017; the FTE for any departed staff from July 1, 2017 through June 30, 2018; the FTE for added staff from July 1, 2017 through June 30, 2018; and the FTE of staff added in newly created positions from July 1, 2017 through June 30, 2018 using the tables provided.

1. Classroom Teacher Attrition Table

	FTE Classroom Teachers on 6/30/17	FTE Classroom Teachers Departed 7/1/17 - 6/30/18	FTE Classroom Teachers Filling Vacant Positions 7/1/17 - 6/30/18	FTE Classroom Teachers Added in New Positions 7/1/17 - 6/30/18	FTE of Classroom Teachers on 6/30/18
	41	23	23	8	44

2. Administrator Position Attrition Table

	FTE Administrative Positions on 6/30/17	FTE Administrators Departed 7/1/17 - 6/30/18	FTE Administrators Filling Vacant Positions 7/1/17 - 6/30/18	FTE Administrators Added in New Positions 7/1/17 - 6/30/18	FTE Administrative Positions on 6/30/18
	5	1	0	0	4

3. Tell your school's story

Charter schools may provide additional information in this section of the Annual Report about their respective teacher and administrator attrition rates as some teacher or administrator departures do not reflect advancement or movement within the charter school networks. Schools may provide additional detail to reflect a teacher’s advancement up the ladder to a leadership position within the network or an administrator’s movement to lead a new network charter school.

(No response)

4. Charter schools must ensure that all prospective employees receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

Have all employees have been cleared through the NYSED TEACH system?

Yes

5. For perspective or current employees whose clearance has been denied, have you terminated their employment and removed them from the TEACH system?

	Yes
--	-----

Thank you



Entry 12 Uncertified Teachers

Created: 08/20/2018 • Last updated: 08/21/2018

FTE Count of All Teachers 44
(Certified and Uncertified) as of
6/30/18

FTE Count of All Certified 26
Teachers as of 6/30/18

Instructions for Reporting Percent of Uncertified Teachers

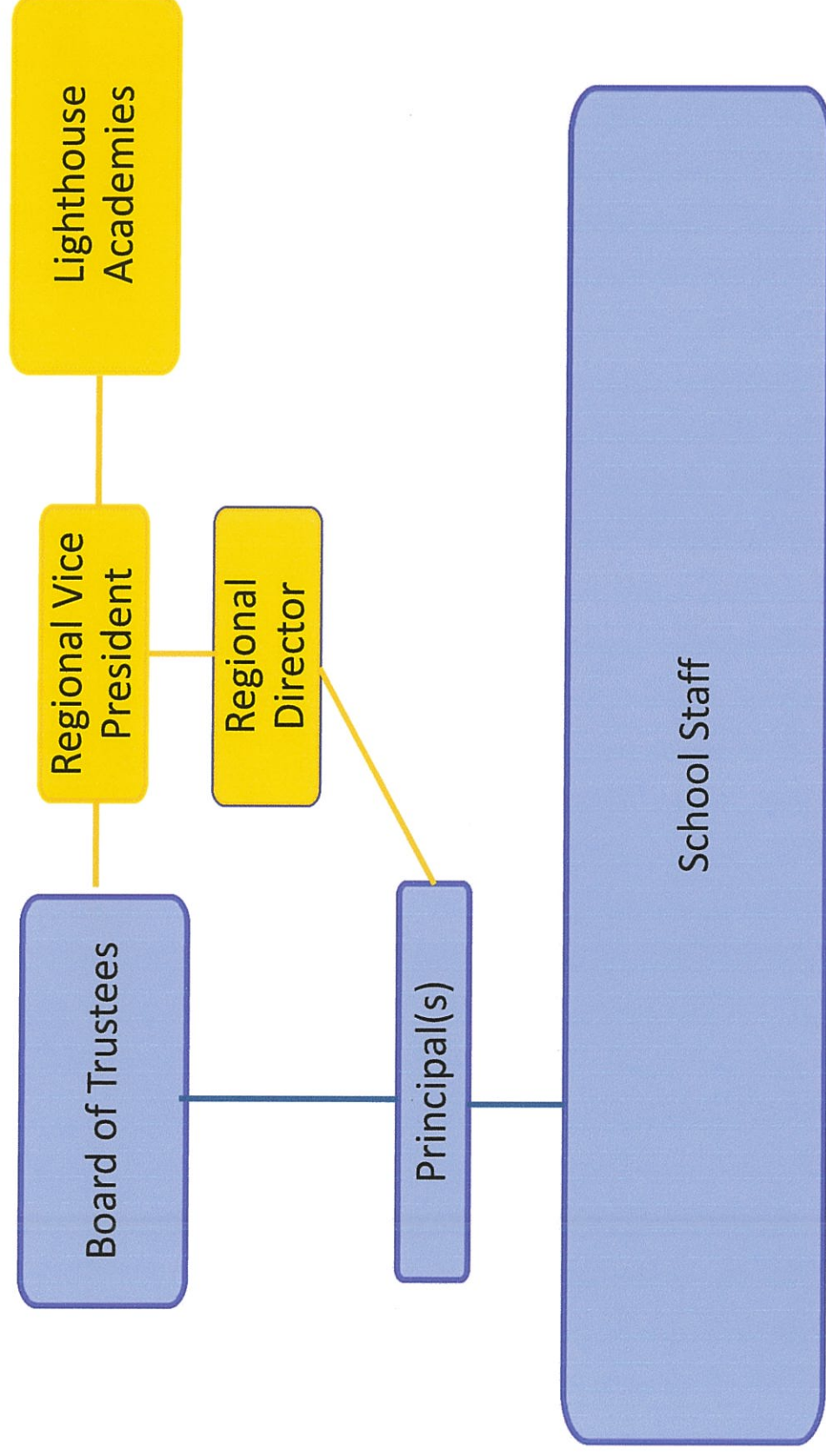
The table below is reflective of the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Enter the relevant full time equivalent (FTE) count of teachers in each column. For example, a school with 20 full time teachers and 5 half time teachers would have an FTE count of 22.5. If more than one column applies to a particular teacher, please select one column for the FTE count. Please do not include paraprofessionals, such as teacher assistants.

FTE count of uncertified teachers on 6/30/18, and each uncertified teacher should be counted only once.

	FTE Count
1. Total FTE count of uncertified teachers (6-30-18)	18
2. FTE count of uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience (6-30-18)	15
3. FTE count of uncertified teachers who are tenured or tenure track college faculty (6-30-18)	0
4. FTE count of uncertified teachers with two years of Teach for America experience (6-30-18)	0
5. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (6-30-18)	0
6. FTE count of uncertified teachers who do not fit into any of the prior four categories (6-30-18)	3

Thank you.

B LCS & MetLCS Organizational Structure



Year:

Start Day: 1: Sun, 2: Mon

2018-2019 School Event Calendar

July 2018						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

August 2018						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September 2018						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

October 2018						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

November 2018						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December 2018						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

July	
4	Independence Day
9	First Day of Summer School

August	
2	Last Day of Summer School
13-16	Network-wide Professional Development (No Students)
17-28	School-based Professional Development (No Students)
29	First Day of School All Students K-10th
29-31	Kindergarten Dismissal at 1pm (No Busing for Kindergarten)

September	
3	Labor Day (No School)

October	
8	Columbus Day (No School)

November	
2	End of Marking Period 1
6	Election Day (No Students)
12	Veterans Day (No School)
	Parent Teacher Conference
22-23	Thanksgiving Break (No School)

December	
24 - 31	Winter Recess (No School)

January 2019						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February 2019						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

March 2019						
Su	M	Tu	W	Th	F	Sa
						1
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April 2019						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2019						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June 2019						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

January	
1	Winter Break (No School)
21	Martin Luther King Jr. Day (No Students)
22-23	HS January Regents
25	End of Marking Period 2
28	School-based Professional Development (No Students)
29	Network-wide Professional Development (No Students)

February	
6	Parent Teacher Conference
18-19	Mid-Winter Break (No School)

March	
8	Network-wide Professional Development (No Students)

April	
2-4	ELA State Examinations (No early dismissal on 3rd)
5	End of Marking Period 3
8	NYSESLAT Begins
15-22	Spring Break (No School)
23	School-based Professional Development (No Students)
24	Parent Teacher Conference

May	
1-3	Math State Examinations (No early dismissal on the 1st)
17	NYSESLAT Ends
22-31	Grade 4 and 8 Science Performance Test
27	Memorial Day

June	
3	Grade 4 and 8 Science Written Test
4	Eid al-Fitr (No School)
14	End of Marking Period 4
18-21	HS Regents Window
26	Last Day of School

Term 1 95
Term 2 95
Summer
Total 190 Instructional Days

1 Teacher Training Days
4 Teacher Training Days
10 Teacher Training Days
15 Teacher Training Days

Coloring Key

- Summer School Window (Must be at minimum 20 Days of Instruction/ 4 Hrs per Day)
- No School for students and teaching staff
- Training Days (No Students)
- Semester/ Term Indicators
- Major State Testing Windows
- Half Day Dismissal at 1pm
- Parent Teacher Conferences Dismissal at 11am