



# Entry 1 School Information and Cover Page

## (New schools that were not open for instruction for the 2018-19 school year are not required to complete or submit an annual report this year).

Created: 06/25/2019 • Last updated: 07/30/2019

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Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (**as of June 30, 2019**) or you may not be assigned the correct tasks.

### BASIC INFORMATION

**a. SCHOOL NAME** METROPOLITAN LIGHTHOUSE CHARTER SCHOOL

(Select name from the drop down menu)

**a1. Popular School Name** (No response)  
**(Optional)**

**b. CHARTER AUTHORIZER (As of June 30th, 2019)** NYCDOE Authorized Charter School

Please select the correct authorizer as of June 30, 2019 or you may not be assigned the correct tasks.

**c. DISTRICT / CSD OF LOCATION** NYC CSD 9

**d. DATE OF INITIAL CHARTER** 08/2010

**e. DATE FIRST OPENED FOR INSTRUCTION** 08/2010

**f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

MISSION STATEMENT

Metropolitan Lighthouse Charter School has a singular mission to prepare students from the Metropolitan for college, career, and life.

**g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

KEY DESIGN ELEMENTS (Brief heading followed by a description of each Key Design Elements (KDE). KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success. The design elements may include a specific content area focus; unique student populations to be served; specific educational programs or pedagogical approaches; unique calendar, schedule, or configurations of students and staff; and/or innovative organizational structures and systems.

Variable 1	<b>MORE TIME FOR LEARNING</b> MetLCS has an extended school day and school year, where we provide additional meaningful instruction for scholars. Additionally, we have extended learning opportunities such as tutoring programs and an after school partnership to support scholars.
Variable 2	<b>RIGOROUS, STANDARDS BASED CURRICULUM</b> MetLCS' curricula are research based, providing rigorous instruction at all grade levels in all content areas. MetLCS utilizes the EngageNY curriculum for both ELA and Math. This curriculum has been recognized as being the most aligned to the CCLS, according to a nationally recognized independent study of curricula. MetLCS teachers provide scaffolds and utilize small group instruction time to support scholars in meeting the demands of a rigorous curriculum.
Variable 3	<b>DATA DRIVEN INSTRUCTION FOR ALL</b> All instructional decisions at MetLCS are driven by data. Teachers and leaders use data on a daily basis to determine small group interventions such as our daily small group block for ELA and math, coaching needs of teachers, tutoring support for scholars, and enrichment opportunities such as the 8th grade Algebra regents course.
Variable 4	<b>EMPOWERING HEARTS AND MINDS</b> At MetLCS, we believe it is just as important to support scholars' emotional needs as it is to support their academic needs. On staff, we have a school counselor and a school social worker, who collaboratively create systems around character building and intervention supports.

Variable 5	<b>RESTORATIVE PRACTICES</b> MetLCS has spent the past two years developing our staff's capacity around being a school that is truly restorative as opposed to punitive. Our deans, counselors, school administrators, and many teachers have been formally trained in IIRP restorative practices and we believe in building strong character in our scholars.
Variable 6	<b>ARTS INFUSION</b> Arts infusion is part of the Lighthouse Academies instructional model. MetLCS has visual arts programming for scholars, dance opportunities, and outside partnerships with organizations which bring in music and dramatic performances. Additionally, our teachers work to embed artistic expression into daily lessons so that scholars have a different way to represent their learning.
Variable 7	<b>PARENTAL AND COMMUNITY PARTNERSHIPS</b> MetLCS believes in having families as partners in scholar learning. We have high levels of participation through conferences, back to school nights, Coffee and Conversations with the principal, and events such as Spirit week, the book fair, and end of year ceremonies.
Variable 8	(No response)
Variable 9	(No response)
Variable 10	(No response)

**Need additional space for variables**

No

**h. SCHOOL WEB ADDRESS (URL)** <https://www.met.lha.net>

**i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2018-19 SCHOOL YEAR (exclude Pre-K program enrollment)** 572

**j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2019 (exclude Pre-K program enrollment)** 624

**k. GRADES SERVED IN SCHOOL YEAR 2018-19 (does not include Pre-K program students)**

Check all that apply

Grades Served	K, 1, 2, 3, 4, 5, 6, 7, 8, 9, 10
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**l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?** Yes

**l2. NAME OF CMO/EMO AND ADDRESS**

NAME OF CMO/EMO	Lighthouse Academies
PHYSICAL STREET ADDRESS	29140 Chapel Park Drive
CITY	Wesley Chapel
STATE	FL
ZIP CODE	33543
EMAIL ADDRESS	
CONTACT PERSON NAME	Courtney Russell

**FACILITIES INFORMATION**

**m. FACILITIES**

Will the school maintain or operate multiple sites in 2019-20?

	No, just one site.
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**School Site 1 (Primary)**

**m1. SCHOOL SITES**

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K 5, 6 9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	180 W. 165th Street Bronx, NY 10452	718.893.0640	NYC CSD 9	K 10	Yes, 7 10

**m1a. Please provide the contact information for Site 1.**

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Tyra Williams			
Operational Leader	Melissa Alston			
Compliance Contact	Melissa Alston			
Complaint Contact	Courtney Russell			
DASA Coordinator	Elizabeth Hillin			
Phone Contact for After Hours Emergencies	Melissa Alston			

**m1b. Is site 1 in public (co-located) space or in private space?**

Private Space

**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .**

**Site 1 Certificate of Occupancy (COO)**

[https://nysed\\_cso\\_reports.fluidreview.com/resp/89884365/yFPTXS6fVy/](https://nysed_cso_reports.fluidreview.com/resp/89884365/yFPTXS6fVy/)

**Site 1 Fire Inspection Report**

[https://nysed\\_cso\\_reports.fluidreview.com/resp/89884365/nBjtmqxAKU/](https://nysed_cso_reports.fluidreview.com/resp/89884365/nBjtmqxAKU/)

**CHARTER REVISIONS DURING THE 2018-19 SCHOOL YEAR**

**n1. Were there any revisions to the school’s charter during the 2018-19 school year? (Please include approved or pending material and non-material charter revisions).**

No

**ATTESTATION**

**o. Individual Primarily Responsible for Submitting the Annual Report.**

Name	Courtney Russell
Position	Director, Regional Operations
Phone/Extension	
Email	

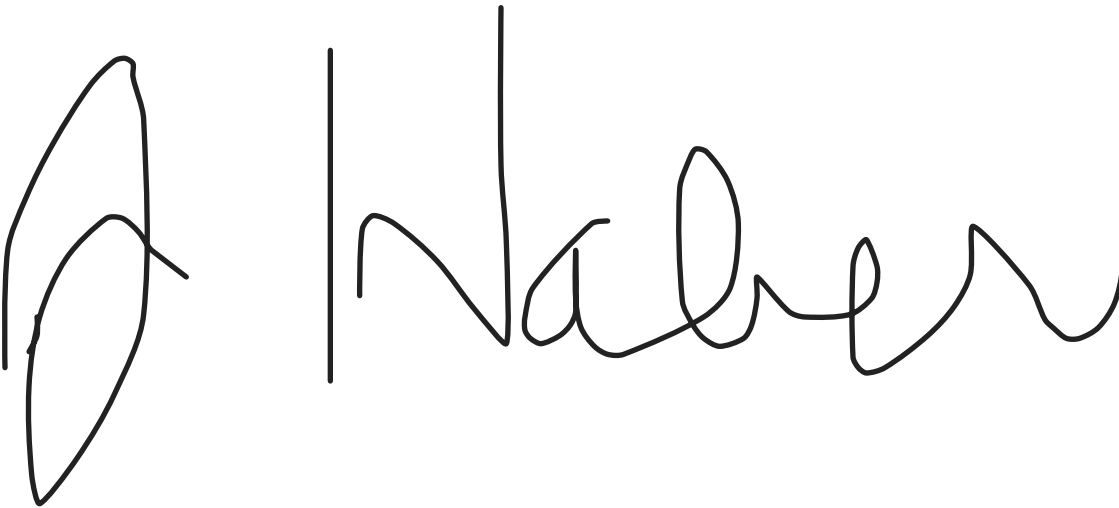
**p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

Yes

**Signature, Head of Charter School**

A handwritten signature in black ink, appearing to be 'K. Quinn', written on a white background.

**Signature, President of the Board of Trustees**

A handwritten signature in black ink, appearing to be 'A. Halpern', written on a white background.

**Date**

2019/07/12

**Thank you.**



380 West Main Street, Babylon, NY 11702  
 54-15 46th Street, Maspeth, NY 11378  
 Phone (800) 497-2959 | Fax (631) 422-6706  
 info@approvedfireprevention.com

# Invoice

07/16/19

## Bill To

Metropolitan Lighthouse Charter School  
 Attn: Melissa Alston  
 180 West 165th Street  
 Bronx, NY 10452

## Work Location

Primary  
 Metropolitan Lighthouse Charter School  
 Attn: Melissa Alston  
 180 West 165th Street  
 Bronx, NY 10452

W.O. Number	Terms	Work Scope Summary
Contract	Net 30	Inspections for the 1st Quarter: 07/2019 - 09/2019

## Scope of Work Description

Annual Inspection Contract

- 8) Monthly Sprinkler/Standpipe Inspections at \$73.00
- 2) Quarterly Combination Inspections at \$285.00
- 2) Annual/Semi-Annual Combination Inspections at \$465.00
- 1) Annual Hose Rack Inspection at \$180.00
- 1) Annual PFE Inspection at \$105.00

Amount Due for the Quarter: \$592.25

Date	Product/Service	Description	Unit Price	Qty	Tax	Amount
07/09/19	Annual Inspection Contract	1/4 of the Annual Inspection Contract	\$2,369.00	0.3	\$0.00	\$592.25
07/09/19	Disclaimer	Please review your inspection deficiencies and alert us if you wish to receive a quote or explanation.	\$0.00	0.0	\$0.00	\$0.00

**MAKE CHECKS PAYABLE TO:**  
**APPROVED FIRE PREVENTION CORP.**  
**380 WEST MAIN STREET**  
**BABYLON, NY 11702**

Subtotal: \$592.25  
 Tax: \$0.00  
 Paid: \$0.00

**Balance Due: \$592.25**





Approved Fire Prevention Corp.  
380 West Main Street  
Babylon, NY 11702  
P: 631-422-6702  
F: 631-422-6706

No.: 7/9/2019 [REDACTED]  
Date: 07/09/2019

## Quarterly / Annual Sprinkler Inspection

### FREQUENCY

Type of Inspection	Quarterly
IS THIS A COMBINATION SYSTEM?	Yes
*NOTE: If this location has a separate Standpipe Riser, please fill out the Quarterly/Annual Wet Standpipe form in addition to this form	

### INSPECTOR INFORMATION

NJDFS Permit # P01391	
Date	07/09/2019
Inspector's Name	John Parrinello
Work Order #	AFP

### LOCATION INFORMATION

Location	Metropolitan Lighthouse Charter School
Inspection is for	
Store Number	180
Street	180 Wst 165th St
City	Bronx
State	NY
Zip Code	10452
Contact / Phone	Priscila Prado - (917) 946-4271
# of Combination Risers	1
Combination Riser Sizes (inches)	6
# of Standpipe Risers	1
Standpipe Riser Sizes (inches)	4
Special Instructions	

Note: Annual visual inspection of piping and heads to be performed in common areas only.

### PRE-INSPECTION CHECKLIST

Last Annual Inspection	10/2018
Was facility/store manager notified prior to starting inspection?	Yes
Facility/store managers name	Mod
Was alarm monitoring company notified prior to starting inspection?	N/A
Was last inspection reviewed for deficiencies?	N/A

### IN-RACK SPRINKLER HEADS

Is this section of questions applicable for this inspection?	No
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### WET SYSTEM INSPECTION

Do the system side water gauges show normal water pressure?	Yes
System Side PSI	82
Are all areas that are protected by the wet system properly heated?	Yes
Have all gauges 5 years and older been replaced and tagged?	Yes

### CONTROL VALVES (QUARTERLY)

Are all control valves in the normal open or closed positions?	Yes
Are all control valves properly sealed, locked, or supervised?	Yes
Are all control valves accessible?	Yes
Are all control valves free of physical damage?	Yes
Are all control valves free of external leaks?	Yes

### STANDPIPE/HOSE SYSTEMS

Are all pipes free of damage, corrosion, and properly aligned?	Yes
SEE SEPERATE STANDPIPE FORM FOR COMPLETE INSPECTION RESULTS	
Are all handwheels secure and free of physical damage?	Yes

## Quarterly / Annual Sprinkler Inspection

Are all outlet hose threads free of physical damage?	Yes
Are all valves free of leaks?	Yes
Are all reducers and caps in place and secure?	Yes
Were all hoses found to be no more than (5) years old (if new) or (3) years from last hydro-static test?	Yes
Were all hoses removed, inspected, found in good condition, and reloaded? (ANNUAL ONLY)	N/A

## MAIN DRAIN

Riser Number (list all risers in this box)	1
Pipe Size (inches)	2
Static (psi)	82
Residual (psi)	60
Return Static (psi)	84
Time to Return (seconds)	2

## ALARM DEVICES

Did waterflow alarms operate within 90 seconds?	N/A
Were all devices found with no physical damage and protective covers in place?	Yes
Did all tamper devices report to the panel?	N/A

## FIRE DEPARTMENT CONNECTIONS

Are all visible and accessible?	Yes
Are all couplings and swivels free of damage and rotating smoothly?	Yes
Are all plugs and caps in place and free of damage?	Yes
Are all gaskets in place and in good condition?	Yes
Are all identification signs in place?	Yes
Are all check valves tight and free of leaks?	Yes
Are all automatic drain valves in place and appear operable?	Yes
Are all clappers in place and appear operable?	Yes

## DEFICIENCIES

Were deficiencies found?	No
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## IMPAIRMENT

What condition was system left in?	Working Condition
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## POST INSPECTION CHECKLIST

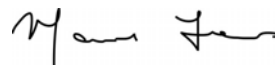
Were all riser tags updated?	Yes
Was riser card updated?	Yes
Did manual and remote alarm panels reset properly?	Yes
Are all control valves open and system operational?	Yes

## ACKNOWLEDGEMENT

The owner and/or owner representative acknowledges the responsibility of the operating condition of the component parts at the time of this inspection. It is agreed that the inspection service provided by the contractor, as prescribed herein, is limited to performing a visual inspection and/or routine testing, and that any investigation or unscheduled testing, modification, maintenance, repair, etc., of the component parts is not included as part of the inspection work performed. It is understood that the information contained herein, is provided to the best knowledge of the party providing such information.

## FACILITY/STORE MANAGER'S SIGNATURE

Facility/Store Manager's Signature



## FACILITY/STORE MANAGER'S NAME



Approved Fire Prevention Corp.  
380 West Main Street  
Babylon, NY 11702  
P: 631-422-6702  
F: 631-422-6706

No.: 7/9/2019 [REDACTED]  
Date: 07/09/2019

Quarterly / Annual Sprinkler Inspection

Facility/Store Manager's Name  
Date

Marisol Torres  
07/09/2019

INSPECTOR'S SIGNATURE

Inspector's Signature

INSPECTOR'S NAME

Inspector's Name  
Date

John Parrinello  
07/09/2019



Approved Fire Prevention Corp.  
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F: 631-422-6706

No.: 7/9/2019 [REDACTED]  
Date: 07/09/2019

## Quarterly / Annual Wet Standpipe Inspection

### FREQUENCY

Type of Inspection	Quarterly
IS THIS A COMBINATION SYSTEM?	Yes

### STANDPIPE SYSTEM

NJDFS Permit # P01391	
Date	07/09/2019
Inspector's Name	John Parrinello
Work Order #	AFP

### LOCATION INFORMATION

Location	Metropolitan Lighthouse Charter School
Store Number	180
Street	180 Wst 165th St
City	Bronx
State	NY
Zip Code	10452
Contact / Phone	Priscila Prado - (917) 946-4271
Dry Sprinkler Riser Sizes (inches)	0
Wet Sprinkler Riser Sizes (inches)	0
Number of Combination Risers	1
Combination Riser Sizes (inches)	6
Number of Standpipe Risers	1
Standpipe Riser Sizes	4
Special Instructions	

Note: Annual visual inspection of piping and heads to be performed in common areas only.

### SYSTEM DESIGN INFORMATION

Number of Risers	2
Sizes	6,4
Number of Fire Department Connections	1
Is system a multi-zone standpipe system?	N/A
Class of service	III
Type of system	Automatic
Hose valve size (in.)	2.5
Hose valve adapter size (in.)	1.5
Hose size (in.)	1.5
Type of nozzle	Straight Stream

### GENERAL SYSTEM INSPECTION

Is system equipped with flow switch	Yes
Is system equipped with alarm check valve	Yes
Does system have appropriate drain & gauges for Main Drain Testing?	Yes
Do the system side water gauges show normal water pressure?	Yes
Record system pressure (psi)	82
Are all areas that are protected by the standpipe system properly heated?	Yes
Are all gauges functional and no more than 5 years old?	Yes

### CONTROL VALVES

Are all control valves in the normal open or closed positions?	Yes
Are all control valves properly sealed, locked, or supervised and free of damage?	Yes
Are all control valves accessible & provided with applicable identification?	Yes

### ALARM VALVES/RISER CHECK VALVES



Approved Fire Prevention Corp.  
380 West Main Street  
Babylon, NY 11702  
P: 631-422-6702  
F: 631-422-6706

No.: 7/9/2019 [REDACTED]

Date: 07/09/2019

## Quarterly / Annual Wet Standpipe Inspection

Are all alarm line valves on the trim in the open position? N/A

### ALARM DEVICES

Did waterflow alarms operate within 90 seconds? N/A  
Did all tamper devices report to the panel? N/A  
Were all devices found with no physical damage and protective covers in place? Yes

### HOSE CABINETS

Are all cabinets accessible and free of physical damage and corrosion? Yes  
Do all cabinets have proper identification? Yes

### FIRE DEPARTMENT CONNECTIONS

Are all visible and accessible? Yes  
Are all couplings and swivels free of damage and rotating smoothly? Yes  
Are all plugs and caps in place and free of damage? Yes  
Are all gaskets in place and in good condition? Yes  
Are all identification signs in place? Yes  
Are all check valves tight and free of leaks? Yes  
Are all automatic drain valves in place and appear operable? Yes  
Are all clappers in place and appear operable? Yes

### MAIN DRAIN

Riser Number 1  
Pipe Size (inches) 2  
Static (psi) 82  
Residual (psi) 60  
Return Static (psi) 84

### DEFICIENCIES

Were deficiencies found? No

### IMPAIRMENT

What condition was system left in? Working Condition

### POST INSPECTION CHECKLIST

Were all riser tags updated? Yes  
Was riser card updated? Yes  
Did manual and remote alarm panels reset properly? Yes  
Are all control valves open and system operational? Yes

### ACKNOWLEDGEMENT

The owner and/or owner representative acknowledges the responsibility of the operating condition of the component parts at the time of this inspection. It is agreed that the inspection service provided by the contractor, as prescribed herein, is limited to performing a visual inspection and/or routine testing, and that any investigation or unscheduled testing, modification, maintenance, repair, etc., of the component parts is not included as part of the inspection work performed. It is understood that the information contained herein, is provided to the best knowledge of the party providing such information.

### FACILITY/STORE MANAGER'S SIGNATURE

Facility/Store Manager's Signature

### FACILITY/STORE MANAGER'S NAME



Approved Fire Prevention Corp.  
380 West Main Street  
Babylon, NY 11702  
P: 631-422-6702  
F: 631-422-6706

No.: 7/9/2019 [REDACTED]  
Date: 07/09/2019

Quarterly / Annual Wet Standpipe Inspection

Facility/Store Manager's Name  
Date

Marisol Torres  
07/09/2019

INSPECTOR'S SIGNATURE

Inspector's Signature

INSPECTOR'S NAME

Inspector's Name  
Date

John Parrinello  
07/09/2019

# Certificate of Occupancy

CO Number:



This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

<b>A.</b>	<b>Borough:</b> Bronx	<b>Block Number:</b> 02523	<b>Certificate Type:</b> Final
	<b>Address:</b> 180 WEST 165TH STREET	<b>Lot Number(s):</b> 133	<b>Effective Date:</b> 04/25/2016
	<b>Building Identification Number (BIN):</b> 2127146	<b>Building Type:</b> New	
<b>This building is subject to this Building Code:</b> 2008 Code			
<i>For zoning lot metes &amp; bounds, please see BISWeb.</i>			
<b>B.</b>	<b>Construction classification:</b>	1-B	(2008 Code)
	<b>Building Occupancy Group classification:</b>	E	(2008 Code)
	<b>Multiple Dwelling Law Classification:</b>	None	
	<b>No. of stories:</b> 5	<b>Height in feet:</b> 59	<b>No. of dwelling units:</b> 0
<b>C.</b>	<b>Fire Protection Equipment:</b> Standpipe system, Fire alarm system, Sprinkler system, Fire Suppression system		
<b>D.</b>	<b>Type and number of open spaces:</b> None associated with this filing.		
<b>E.</b>	<b>This Certificate is issued with the following legal limitations:</b> None		
<b>Borough Comments:</b> None			



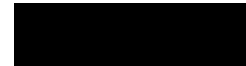
Borough Commissioner



Commissioner

# Certificate of Occupancy

CO Number:



Permissible Use and Occupancy						
All Building Code occupancy group designations below are 2008 designations.						
Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
CEL	260	100	A-3 E		3A	MUSIC ROOM,AUDITORIUM.
CEL	10	100	E		3A	MECHANICAL ROOM
CEL	248	100	A-3 E		3A	AUDITORIUM, CAFETERIA.
CEL	12	100	E		3A	MUSIC ROOM
001 001 190	40		E		3A	CLASSROOMS. OFFICES
001 001 7	100		E		3A	OFFICES
002 002 281	40		E		3A	EDUCATIONAL CLASSROOM
003 003 281	40		E		3A	CLASSROOMS
004 281	40		E		3A	CLASSROOMS
005 005 281	40		E		3A	CLASSROOMS
ROF	258	100	A-5		3A	OPEN ROOF AREA (OUTDOOR ASSEMBLY & PLAYGROUND)
END OF SECTION						



Borough Commissioner



Commissioner

END OF DOCUMENT

4/25/2016 2:47:31 PM





# Entry 2 NYS School Report Card Link

Last updated: 06/25/2019

## METROPOLITAN LIGHTHOUSE CHARTER SCHOOL

**1. CHARTER AUTHORIZER (As of June 30th, 2019)** NYCDOE Authorized Charter School

(For technical reasons, please re select authorizer name from the drop down menu).

## 2. NEW YORK STATE REPORT CARD

**Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).**

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided.)

<https://data.nysed.gov/essa.php?instid=800000067031&year=2018&createreport=1&OverallStatus=1&EMindicators=1&EMcomposite=1&EMgrowth=1&EMcompgrowth=1&EMelp=1&EMprogress=1&EMchronic=1&EMpart=1&HSindicators=1&HSelp=1&HSchronic=1&staffqual=1&38ELA=1&38MATH=1&48SCI=1&regents=1&nyseslat=1>



# Entry 3 Progress Toward Goals

Created: 07/22/2019 • Last updated: 10/24/2019

## PROGRESS TOWARD CHARTER GOALS

**Board of Regents authorized and NYCDOE authorized charter schools only.** Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals by November 1st.

### 1. ACADEMIC STUDENT PERFORMANCE GOALS

If performance data is not available by August 1st, please state this in the last column and update by November 1st.

#### 2018-19 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal Met or Not Met	Indicate if data is not available. If/when available, Describe Efforts School Will Take If Goal Is Not Met
Academic Goal 1	For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State ELA examination meets or exceeds such percentage for the Community School District(s) (CSD) in which the school is located.	3 8 NY State Exam	Met	Performance is above CSD.
				Partnership with consultant to strengthen instruction within our English Language Arts department through the implementation of a proven daily Close Reading program. Expansion of guided reading through 4th

Academic Goal 2	For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State ELA examination meets or exceeds such percentage for New York City.	3 8 NY State Exam	Not Met	<p>grade including assessing student reading levels three times throughout the year to regroup students and ensure they reach grade level benchmarks and individual reading goals.</p> <p>The addition of a writing block to the schedule provides 45 additional minutes of literacy instruction per day.</p> <p>Daily formative assessments will be used to pivot daily instruction.</p> <p>Intensive coaching of teachers using the Get Better Faster Framework</p> <p>Weekly meetings to monitor progress on individual instructional goals, and data benchmarks.</p>
Academic Goal 3	For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State Mathematics examination meets or exceeds such percentage for the Community School District(s) (CSD).	3 8 NY State Exam	Met	Performance is above CSD.
				<p>Newly aligned Interim Assessments have been developed to create student centered, data driven lessons.</p> <p>Daily formative assessments used to</p>

Academic Goal 4	For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State Mathematics examination meets or exceeds such percentage for New York City.	3 8 NY State Exam	Not Met	<p>pivot daily instruction.</p> <p>Daily exit tickets tracked and analyzed for content mastery.</p> <p>Double math blocks have been revised to provide a personalized learning experience through data driven small group instruction.</p> <p>Interventionists provide daily interventions to designated groups as driven by initial data</p> <p>weekly content meetings focused on the analysis of lesson plans, student work, and data</p> <p>Intensive coaching provided using the Get Better Faster Framework to increase rigor in classrooms.</p>
Academic Goal 5	For each year of the school's renewal charter term, at least 75% of students in the relevant NYSED four year graduation accountability cohort will earn at least a mark of 75 on an English Regents Exam (Comprehensive English or Common Core English Language Arts) by the end of June of their fourth year in the cohort. A student will be counted toward this goal if they have taken at least one English Regents Exam during the time they were	<p>Interim Assessments w/ Regents based questions given 4 times per school year.</p> <p>Mid Module and Module Assessment scores from our ELA Curriculum.</p>	Not Met	<p>89% of 2022 Cohort passed ELA Regents with 72% of cohort attaining a score of 75 or better.</p> <p>77% of 2021 Cohort passed ELA Regents with 44% of cohort attaining a score of 75 or better.</p> <p>Efforts:</p> <p>Reading Interventions: System 44 &amp; Read 180 Pre AP Curriculum Designated</p>

	actively enrolled at the school, and only English Regents Exams taken during the time they were actively enrolled at the school will be counted.			Intervention Period Regular Assessment & Re Teach Cycle of Skills & Sub Skills
Academic Goal 6	For each year of the school's renewal charter term, at least 75% of students in the relevant NYSED four year graduation accountability cohort will earn at least a mark of 75 on an on a math Regents Exam (Common Core Algebra I, Common Core Geometry, Common Core Algebra II, Integrated Algebra, Geometry, Algebra 2/Trigonometry) by the end of June of their fourth year in the cohort. A student will be counted toward this goal if they have taken at least one math Regents Exam during the time they were actively enrolled at the school, and only math Regents Exams taken during the time they were actively enrolled at the school will be counted.	Interim Assessments w/ Regents based questions given 4 times per school year.  Mid Module and Module Assessment scores from our Math Curriculum.	Not Met	<p>69% of cohort 2022 passed the Algebra Regents with 35% scoring a 75 or better.</p> <p>94% of cohort 2021 passed the Algebra Regents with 35% scoring a 75 or better.</p> <p>100% of cohort 2023 passed the Algebra Regents with 100% scoring a 75 or better. (MET THE GOAL)</p> <p>78% of cohort 2021 passed the Geometry Regents with 44% scoring a 75 or better.</p> <p>100% of cohort 2022 passed the Geometry Regents with 25% scoring with a mark of 75 or better.</p> <p>Efforts:</p> <p>Math Intervention (Math 180) Pre AP Curriculum Math Lab (reinforcement, review, retention and deepen conceptual and procedural fluency. Practical/real world application.</p>

<p>Academic Goal 7</p>	<p>For each year of the school's renewal charter term, at least 75% of students with disabilities in the relevant NYSED four year graduation accountability cohort will earn at least a mark of 75 on an English Regents Exam (Comprehensive English or Common Core English Language Arts) by the end of June of their fourth year in the cohort. A student will be counted toward this goal if they have taken at least one English Regents Exam during the time they were actively enrolled at the school, and only English Regents Exams taken during the time they were actively enrolled at the school will be counted. Students will be considered students with disabilities for the purposes of this goal if they were classified as a student with a disability in ATS on 10/31 of any of the four cohort high school years.</p>	<p>NWEA Reading Fall, Winter, Spring Administration</p> <p>Interim Assessments w/ Regents based questions given 4 times per school year.</p> <p>Read 180 (Intervention) periodic assessment scores.</p>	<p>Not Met</p>	<p>66% of cohort 2022 (SWD) passed ELA Regents with 33% scoring a 75 or better.</p> <p>14% of cohort 2021 (SWD) passed ELA with 14% scoring a mark of 75 or better.</p> <p>Efforts:</p> <p>Reading Interventions: System 44 &amp; Read 180 Pre AP Curriculum Designated Intervention Period Regular Assessment &amp; Re Teach Cycle of Skills &amp; Sub Skills</p>
	<p>For each year of the school's renewal charter term, at least 75% of students with disabilities in the relevant NYSED four year graduation accountability cohort will earn at least a</p>			<p>25% of cohort 2022 (SWD) passed Algebra Regents with</p>

Academic Goal 8	<p>mark of 75 on a math Regents Exam (Common Core Algebra I, Common Core Geometry, Common Core Algebra II, Integrated Algebra, Geometry, Algebra 2/Trigonometry) by the end of June of their fourth year in the cohort. A student will be counted toward this goal if they have taken at least one math Regents Exam during the time they were actively enrolled at the school, and only math Regents Exams taken during the time they were actively enrolled at the school will be counted. Students will be considered students with disabilities for the purposes of this goal if they were classified as a student with a disability in ATS on 10/31 of any of the four cohort high school years.</p>	<p>NWEA Math Fall, Winter, Spring Administration</p> <p>Interim Assessments w/ Regents based questions given 4 times per school year.</p> <p>Math 180 (Intervention) periodic assessment scores.</p>	Not Met	<p>17% scoring mark of 75 or better.</p> <p>71% of cohort 2021 (SWD) passed Algebra Regents with 0% scoring a mark of 75 or better</p> <p>0% of cohort 2021 (SWD) passed Geometry regents with 0% scoring a mark of 75 or better</p> <p>% of cohort 2023 (SwD) passed the Algebra Regents with ___ scoring a 75 or better.</p> <p>Efforts:</p> <p>Math Intervention: Math 180 Designated Intervention Period Regular Assessment &amp; Re Teach Cycle of Skills &amp; Sub Skills</p>
	<p>For each year of the school's renewal charter term, at least 75% of English language learners in the relevant NYSED four year graduation accountability cohort will earn at least a mark of 75 on an English Regents Exam (Comprehensive English or Common Core English</p>	<p>NWEA Reading Fall, Winter, Spring Administration</p>		<p>This goal was partially met.</p> <p>100% of cohort 2022 (ELLs) passed ELA Regents with 100% scoring a mark of 75</p>

Academic Goal 9	<p>Language Arts) by the end of June of their fourth year in the cohort. A student will be counted toward this goal if they have taken at least one English Regents Exam during the time they were actively enrolled at the school, and only English Regents Exams taken during the time they were actively enrolled at the school will be counted. Students will be considered English language learners for the purposes of this goal if they were classified as an English language learner in ATS on 10/31 of any of the four cohort high school years.</p>	<p>Interim Assessments w/ Regents based questions given 4 times per school year.</p> <p>Read 180 (Intervention) periodic assessment scores.</p> <p>NYSESLAT scores.</p>	Not Met	<p>or better.</p> <p>60% of cohort 2021 (ELLs) passed ELA Regents with 40% scoring a mark of 75 or better.</p> <p>Efforts:</p> <p>Reading Interventions: System 44 &amp; Read 180 Pre AP Curriculum Designated Intervention Period Regular Assessment &amp; Re Teach Cycle of Skills &amp; Sub Skills</p>
Academic Goal	<p>For each year of the school's renewal charter term, at least 75% of English language learners in the relevant NYSED four year graduation accountability cohort will earn at least a mark of 75 on a math Regents Exam (Common Core Algebra I, Common Core Geometry, Common Core Algebra II, Integrated Algebra, Geometry, Algebra 2/Trigonometry) by the end of June of their fourth year in the cohort. A student will be counted toward this goal if</p>	<p>NWEA Math Fall, Winter, Spring Administration</p> <p>Interim Assessments w/ Regents based questions given 4 times per school</p>	Not Met	<p>25% of cohort 2022 (ELLs) passed Algebra Regents with 25% scoring a mark of 75 or better.</p> <p>100% of cohort 2021 (ELLs) passed the Algebra Regents with 14% scoring a mark of 75 or better.</p>



10	they have taken at least one math Regents Exam during the time they were actively enrolled at the school, and only math Regents Exams taken during the time they were actively enrolled at the school will be counted. Students will be considered English language learners for the purposes of this goal if they were classified as an English language learner in ATS on 10/31 of any of the four cohort high school years.	year.  Math 180 (Intervention) periodic assessment scores.		Efforts:  Math Intervention: Math 180 Designated Intervention Period Regular Assessment & Re Teach Cycle of Skills & Sub Skills
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**2. Do have more academic goals to add?** Yes

**2018-19 Progress Toward Attainment of Academic Goals**

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal Met or Not Met	If Not Met, Describe Efforts School Will Take
	For each year of the school's renewal charter term, at least 75% of students qualified for the Free or Reduced Price Lunch program in the relevant NYSED four year graduation accountability cohort will earn at least a mark of 75 on an English Regents Exam (Comprehensive English or Common Core English			Partially Met This Goal  40% of cohort 2022 (Students with Free and Reduced Lunch) passed the Common Core English Regents scoring a mark of 75 or better.

Academic Goal 11	Language Arts) by the end of June of their fourth year in the cohort. A student will be counted toward this goal if they have taken at least one English Regents Exam during the time they were actively enrolled at the school, and only English Regents Exams taken during the time they were actively enrolled at the school will be counted. Students will be considered qualified for the Free or Reduced Price Lunch program for the purposes of this goal if they were classified as such in ATS on 10/31 of any of the four cohort high school years.	3 8 NY State Exam	Not Met	<p>76% of cohort 2022 (Students with Free and Reduced Lunch) passed the Common Core English Regents scoring a mark of 75 or better.</p> <p>Efforts:</p> <p>Reading Interventions: System 44 &amp; Read 180 Pre AP Curriculum Designated Intervention Period Regular Assessment &amp; Re Teach Cycle of Skills &amp; Sub Skills</p>
Academic Goal	For each year of the school's renewal charter term, at least 75% of students qualified for the Free or Reduced Price Lunch program in the relevant NYSED four year graduation accountability cohort will earn at least a mark of 75 on a math Regents Exam (Common Core Algebra I, Common Core Geometry, Common Core Algebra II, Integrated Algebra, Geometry, Algebra 2/Trigonometry) by the end of June of their fourth year in the cohort. A student	3 8 NY State Exam	Not Met	<p>34% of cohort 2022 (Students with Free and Reduced Lunch) passed the Common Core Algebra I Regents scoring a mark of 75 or better.</p> <p>31% of cohort 2022 (Students with Free and Reduced Lunch) passed the Common Core Algebra I</p>

12	<p>will be counted toward this goal if they have taken at least one math Regents Exam during the time they were actively enrolled at the school, and only math Regents Exams taken during the time they were actively enrolled at the school will be counted. Students will be considered qualified for the Free or Reduced Price Lunch program for the purposes of this goal if they were classified as such in ATS on 10/31 of any of the four cohort high school years.</p>			<p>Regents scoring a mark of 75 or better.</p> <p>Efforts:</p> <p>Math Intervention: Math 180 Designated Intervention Period Regular Assessment &amp; Re Teach Cycle of Skills &amp; Sub Skills</p>
Academic Goal 13	<p>In each year of the charter term, the school will demonstrate increased proficiency rates on the New York State ELA examination.</p>	3 8 NY State Exam	Not Met	<p>Partnership with consultant to strengthen instruction within our English Language Arts department through the implementation of a proven daily Close Reading program.</p> <p>Expansion of guided reading through 4th grade including assessing student reading levels three times throughout the year to regroup students and ensure they reach grade level benchmarks and individual reading goals.</p> <p>The addition of a writing block to the schedule provides 45 additional minutes of literacy instruction per day.</p>

				<p>Daily formative assessments will be used to pivot daily instruction.</p> <p>Intensive coaching of teachers using the Get Better Faster Framework</p> <p>Weekly meetings to monitor progress on individual instructional goals, and data benchmarks.</p>
Academic Goal 14	In each year of the charter term, the school will demonstrate increased proficiency rates on the New York State Math examination.	3 8 NY State Exam	Not Met	<p>Newly aligned Interim Assessments have been developed to create student centered, data driven lessons.</p> <p>Daily formative assessments used to pivot daily instruction.</p> <p>Daily exit tickets tracked and analyzed for content mastery.</p> <p>Double math blocks have been revised to provide a personalized learning experience through data driven small group instruction.</p> <p>Interventionists provide daily interventions to designated groups as driven by initial data</p> <p>weekly content meetings focused on the analysis of lesson plans, student work, and data</p> <p>Intensive coaching provided using the Get Better Faster Framework to increase rigor in classrooms.</p>
	In each year of the			

Academic Goal 15	<p>charter term, the school will demonstrate increased pass rates on either the Comprehensive or Common Core English Regents Exam. This goal will be applicable if, for at least two consecutive years, six or more students take either exam.</p>	<p>Not Applicable</p> <p>We have only administered the English Regents for one year (June 2019).</p>		<p>Efforts:</p> <p>Reading Interventions: System 44 &amp; Read 180 Pre AP Curriculum Designated Intervention Period Regular Assessment &amp; Re Teach Cycle of Skills &amp; Sub Skills</p>
Academic Goal 16	<p>In each year of the charter term, the school will demonstrate increased pass rates on either the Integrated Algebra or Common Core Algebra I Regents Exam. Goal will be applicable if six or more students take either exam, and the same exam meets that threshold for at least two consecutive years.</p>	<p>Algebra I pass rate (2018) 70%</p> <p>Algebra I pass rate (2019) 72%</p>	Met	<p>Efforts:</p> <p>Math Intervention: Math 180 Designated Intervention Period Regular Assessment &amp; Re Teach Cycle of Skills &amp; Sub Skills</p>
Academic Goal 17	<p>In each year of the charter term, the school will demonstrate increased pass rates on either the Geometry or Common Core Geometry Regents Exam. Goal will be applicable if six or more students take either exam, and the same exam meets that threshold for at least two consecutive years.</p>	<p>Not Applicable</p> <p>We have only administered the Geometry Regents for one year (June 2019).</p>		<p>Efforts:</p> <p>Math Intervention: Math 180 Designated Intervention Period Regular Assessment &amp; Re Teach Cycle of Skills &amp; Sub Skills</p>
	<p>In each year of the charter term, the</p>			

Academic Goal 18	school will demonstrate increased pass rates on either the Algebra II/Trigonometry or Common Core Algebra II Regents Exam. Goal will be applicable if six or more students take either exam, and the same exam meets that threshold for at least two consecutive years.	Not Applicable  No students have taken the Algebra II/Trigonometry or Common Core Algebra II Regents Exam.		Efforts:  Math Intervention: Math 180 Designated Intervention Period Regular Assessment & Re Teach Cycle of Skills & Sub Skills
Academic Goal 19	In each year of the charter term, the school will demonstrate increased pass rates on at least one history Regents Exam. Goal will be applicable if six or more students take either exam, and the same exam meets that threshold for at least two consecutive years.	Not Applicable  We administered the US History Regents to cohort 2022 in their first year of HS. We administered Global History Regents to cohort 2022 in their second year of HS.		Reading Interventions: System 44 & Read 180 Designated Intervention Period Regular Assessment & Re Teach Cycle of Skills & Sub Skills
Academic Goal 20	In each year of the charter term, the school will demonstrate increased pass rates on at least one science Regents Exam. Goal will be applicable if six or more students take the same science Regents Exam in each year of the charter term, and the same exam meets that threshold for at least two consecutive years.		Not Met	2018 Living Environment pass rate was 61%  2019 Living Environment pass rate was 58%  Reading Interventions: System 44 & Read 180 Designated Intervention Period Regular Assessment & Re Teach Cycle of Skills & Sub Skills Science Intervention

**3. Do have more academic goals to add?**    Yes

**2018-19 Progress Toward Attainment of Academic Goals**

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal Met, Partially Met, or Not Met	If Not Met, Describe Efforts School Will Take
Academic Goal 21	Where the school has an eligible subgroup population (deemed as six or more students) of English language learners, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population in each year of the charter term.	3 8 State Exam	Not Met	<p>Partnership with consultant to strengthen instruction within our English Language Arts department through the implementation of a proven daily Close Reading program.</p> <p>Expansion of guided reading through 4th grade including assessing student reading levels three times throughout the year to regroup students and ensure they reach grade level benchmarks and individual reading goals.</p> <p>The addition of a writing block to the schedule provides 45 additional minutes of literacy instruction per day.</p> <p>Daily formative assessments will be used to pivot daily instruction.</p> <p>Intensive coaching of teachers using the Get Better Faster Framework</p> <p>Weekly meetings to monitor progress on individual instructional goals, and data benchmarks.</p>

Academic Goal 22	Where the school has an eligible subgroup population (deemed as six or more students) of students with disabilities, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population in each year of the charter term.	3 8 State Exam	Not Met	<p>Partnership with consultant to strengthen instruction within our English Language Arts department through the implementation of a proven daily Close Reading program.</p> <p>Expansion of guided reading through 4th grade including assessing student reading levels three times throughout the year to regroup students and ensure they reach grade level benchmarks and individual reading goals.</p> <p>The addition of a writing block to the schedule provides 45 additional minutes of literacy instruction per day.</p> <p>Daily formative assessments will be used to pivot daily instruction.</p> <p>Intensive coaching of teachers using the Get Better Faster Framework</p> <p>Weekly meetings to monitor progress on individual instructional goals, and data benchmarks.</p>
				<p>Partnership with consultant to strengthen instruction within our English Language Arts department through the implementation of a proven daily Close</p>



Academic Goal 23	Where the school has an eligible subgroup population (deemed as six or more students) of students eligible for the Free or Reduced Price Lunch program, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population in each year of the charter term.	3 8 State Exam	Not Met	<p>Reading program.</p> <p>Expansion of guided reading through 4th grade including assessing student reading levels three times throughout the year to regroup students and ensure they reach grade level benchmarks and individual reading goals.</p> <p>The addition of a writing block to the schedule provides 45 additional minutes of literacy instruction per day.</p> <p>Daily formative assessments will be used to pivot daily instruction.</p> <p>Intensive coaching of teachers using the Get Better Faster Framework</p> <p>Weekly meetings to monitor progress on individual instructional goals, and data benchmarks.</p>
Academic Goal	Where the school has an eligible subgroup population (deemed as six or more students) of English language learners, the school will demonstrate positive academic growth on	3 8 State Exam	Not Met	<p>Newly aligned Interim Assessments have been developed to create student centered, data driven lessons.</p> <p>Daily formative assessments used to pivot daily instruction.</p> <p>Daily exit tickets tracked and analyzed for content mastery.</p> <p>Double math blocks have been revised to provide a personalized learning experience through data driven small</p>

24	New York State Math examination proficiency rates for that applicable population in each year of the charter term.			<p>group instruction.</p> <p>Interventionists provide daily interventions to designated groups as driven by initial data</p> <p>weekly content meetings focused on the analysis of lesson plans, student work, and data</p> <p>Intensive coaching provided using the Get Better Faster Framework to increase rigor in classrooms.</p>
Academic Goal 25	Where the school has an eligible subgroup population (deemed as six or more students) of students with disabilities, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each year of the charter term.	3 8 State Exam	Not Met	<p>Newly aligned Interim Assessments have been developed to create student centered, data driven lessons.</p> <p>Daily formative assessments used to pivot daily instruction.</p> <p>Daily exit tickets tracked and analyzed for content mastery.</p> <p>Double math blocks have been revised to provide a personalized learning experience through data driven small group instruction.</p> <p>Interventionists provide daily interventions to designated groups as driven by initial data</p> <p>weekly content meetings focused on the analysis of lesson plans, student work, and data</p> <p>Intensive coaching provided using the Get Better Faster Framework to increase rigor in</p>

				classrooms.
Academic Goal 26	Where the school has an eligible subgroup population (deemed as six or more students) of students eligible for the Free or Reduced Price Lunch program, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each year of the charter term.	3 8 State Exam	Not Met	<p>Newly aligned Interim Assessments have been developed to create student centered, data driven lessons.</p> <p>Daily formative assessments used to pivot daily instruction.</p> <p>Daily exit tickets tracked and analyzed for content mastery.</p> <p>Double math blocks have been revised to provide a personalized learning experience through data driven small group instruction.</p> <p>Interventionists provide daily interventions to designated groups as driven by initial data weekly content meetings focused on the analysis of lesson plans, student work, and data</p> <p>Intensive coaching provided using the Get Better Faster Framework to increase rigor in classrooms.</p>
Academic Goal 27	For each year of the school's renewal charter term, the school's 4 year graduation rate in June of each year as reported by NYSED will be at or above the citywide averages.	<p>Not Applicable</p> <p>First graduating class will be June 2021.</p>		
	For each year of the school's renewal charter term, the school's 4 year			

Academic Goal 28	graduation rate as of June each year for English language learners as reported by NYSED will be at or above the citywide averages.	Not Applicable  First graduating class will be June 2021.		
Academic Goal 29	For each year of the school's renewal charter term, the school's 4 year graduation rate as of June each year for students with disabilities as reported by NYSED will be at or above the citywide averages.	Not Applicable  First graduating class will be June 2021.		
Academic Goal 30	For each year of the school's renewal charter term, the school's 4 year graduation rate as of June each year for students eligible for Free or Reduced Price Lunch as reported by NYSED will be at or above the citywide averages.	Not Applicable  First graduating class will be June 2021.		
Academic Goal 31	For each year of the school's renewal charter term, the school will show progress towards having 75% of students enrolled in their first year at the school accumulate 10 or more credits towards graduation as reported in the NYC DOE School Quality Report.	92.3% of students enrolled in their second year at the school accumulated 10 or more credits towards graduation.	Met	
	For each year of the school's renewal charter term, the school will show			

Academic Goal 32	progress towards having 75% of students enrolled in their second year at the school accumulate 10 or more credits towards graduation as reported in the NYC DOE School Quality Report.	96.2% of students enrolled in their second year at the school accumulated 10 or more credits towards graduation.	Met	
Academic Goal 33	For each year of the school's renewal charter term, the school will show progress towards having 75% of students enrolled in their third year at the school accumulate 10 or more credits towards graduation as reported in the NYC DOE School Quality Report.	Not Applicable  The first graduating class will be in 2021.		
Academic Goal 34				
Academic Goal 35				
Academic Goal 36				
Academic Goal 37				
Academic Goal 38				
Academic Goal 39				
Academic Goal 40				

## 4. ORGANIZATIONAL GOALS

### 2018-19 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal Met or Not Met	If Not Met, Describe Efforts School Will Take
Org Goal 1	Each year, the school self reported average daily student attendance rate shall meet or exceed the average daily attendance for the Community School District (CSD) of location for elementary and middle schools and the citywide average for high schools.	Alma, our school database and ATS the city database	Not Met	<p>Implement attendance accountability parent conferences based on a tiered attendance issue chart outlined to parents in the beginning of the school year.</p> <p>Implement attendance contracts with parents.</p> <p>Bi weekly attendance accountability meetings with operations and culture teams.</p> <p>Implement attendance issue tracking system.</p>
Org Goal 2	Each year, the retention rate will exceed the rate of the Community School District (CSD) of location. The retention rate for a given year is defined as the percentage of students enrolled in ATS on 10/31 of that year who are still enrolled in at the school in ATS on 10/31 the following school year, excluding terminating grades.		Met	
				Recruit ELL families

Org Goal 3	Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for English language learners.	District 9 yearly reporting for ELL percentage	Not Met	<p>from the community to apply for the lottery.</p> <p>Have all family outreach documents available in multiple languages to ensure accessibility.</p> <p>Partner with current ELL families to support in the recruitment process.</p>
Org Goal 4	Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for students with disabilities.	District 9 yearly reporting for SpEd percentage	Not Met	<p>Recruit SpEd families from the community.</p> <p>Ensure all application announcement specify that we enroll scholars with IEPs.</p> <p>Partner with the CSE to help inform parents our of school and programs.</p>
Org Goal 5	Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for students eligible for the Free or Reduced Price Lunch program.	RMEL ATS reporting	Not Met	<p>Ensure 100% completion of the school lunch application.</p> <p>Recruit scholars from the community.</p> <p>Partner with local community organizations and shelters.</p>
Org Goal 6	In each year of the charter term, parents will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of parents that meets or exceeds citywide averages in positive responses (i.e.,	<p>NYC DOE survey results</p> <p>School completion tracker</p>	Not Met	<p>Hired a family coordinator to build our parent and family participation in the school.</p> <p>Family coordinator will take the lead on parent survey communication and completion.</p>

	agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of parents participate in the survey.			Parent Teacher Conference communication and education in regards to the survey.  PTA involvement.
Org Goal 7	In each year of the charter term, staff will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of staff that meets or exceeds citywide averages in positive responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of staff participate in the survey.		Met	
Org Goal 8	In each year of the charter term, students will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of students that meets or exceeds citywide averages in positive box responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of students participate in the survey.		Met	
Org Goal 9				



Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

**5. Do have more organizational goals to add?**      No

**6. FINANCIAL GOALS**

## 2018-19 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal Met or Not Met	If Not Met, Describe Efforts School Will Take
Financial Goal 1	Each year, the school will maintain a stable cash flow as evidenced by having 60 days of unrestricted cash on hand reported in their yearly independent fiscal audit.	Unaudited financial statements as of 6/30/19 show 229 days unrestricted cash on hand.	Met	
Financial Goal 2	Each year, the school will operate on a balanced budget. A budget will be considered "balanced" if revenues equal or exceed expenditures.	The FY19 Budgeted surplus was \$84,172. The surplus per the unaudited financials for 6/30/19 show a surplus of \$784,616.	Met	
Financial Goal 3	Each year, the school will meet or exceed 85% of their authorized enrollment on 10/31 as recorded in ATS.	Enrollment as reported in ATS is 572/572 as of 10/31/18. Continued strong enrollment is expected to continue.	Met	
Financial Goal 4				
Financial Goal 5				

**7. Do we have more financial goals to add?** No

**Thank you.**



# Entry 4 Expenditures per Child

Last updated: 07/24/2019

## METROPOLITAN LIGHTHOUSE CHARTER SCHOOLSection Heading

### Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

### 1. Total Expenditures Per Child

To calculate **'Total Expenditures per Child'** take total expenditures (from the unaudited 2018-19 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

**Note: The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:** [Audit Guide](#) available within the portal or on the NYSED website

at: <http://www.p12.nysed.gov/psc/regentsoversightplan/otherdocuments/auditguide2018.pdf>.

Line 1: Total Expenditures	9573915
Line 2: Year End FTE student enrollment	572
Line 3: Divide Line 1 by Line 2	16748

## 2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2018 19 Schedule of Functional Expenses)
2. Any contracted administrative/management fee paid to other organizations or corporations
3. Take the total from above and divide it by the year end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

**Notes:**  
***The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:***  
***<http://www.p12.nysed.gov/psc/AuditGuide.html>.***  
**Employee benefit costs or expenditures should not be reported in the above calculations.**

Line 1: Relevant Personnel Services Cost (Row)	464764
Line 2: Management and General Cost (Column)	941286
Line 3: Sum of Line 1 and Line 2	1406050
Line 5: Divide Line 3 by the Year End FTE student enrollment	2460

***Thank you.***

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**METROPOLITAN LIGHTHOUSE  
CHARTER SCHOOL, INC. AND AFFILIATE**

**Consolidated Financial Statements**  
(Together with Independent Auditors' Report)

**Years Ended June 30, 2019 and 2018**



**Desire & Company CPAs, PLLC**

Certified Public Accountants & Consultants

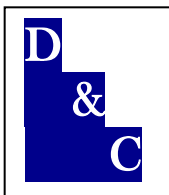
**METROPOLITAN LIGHTHOUSE CHARTER SCHOOL, INC. AND AFFILIATE  
CONSOLIDATED FINANCIAL STATEMENTS**

**(Together with Independent Auditors' Report)**

**YEARS ENDED JUNE 30, 2019 AND 2018**

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## **Desire & Company CPAs, PLLC**

**Certified Public Accountants & Consultants**

### **INDEPENDENT AUDITORS' REPORT**

The Board of Trustees  
Metropolitan Lighthouse Charter School, Inc.  
and Affiliate  
Bronx, New York

#### **Report on the Financial Statements**

We have audited the accompanying consolidated financial statements of Metropolitan Lighthouse Charter School, Inc. and affiliate (collectively, the "School") which comprise the consolidated statements of financial position as of June 30, 2019 and 2018, and the related consolidated statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the consolidated financial statements.

#### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### **Auditors' Responsibility**

Our responsibility is to express an opinion on these consolidated financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

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## Opinion

In our opinion, the consolidated financial statements referred to above present fairly, in all material respects, the financial position of the School as of June 30, 2019 and 2018, and the changes in their net assets and their cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

## Emphasis of Matters

As discussed in note 2 to the financial statements, the School adopted Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) 2016-14, *Not-for-Profit Entities (Topic 958), Presentation of Financial Statements for Not-for-Profit Entities*, during the year ended June 30, 2019. The adoption of the standard resulted in additional footnote disclosures and significant changes to the classification of net assets and disclosures related to net assets. The adoption was retrospectively applied to July 1, 2017; the earliest year presented. Our opinion is not modified with respect to this matter.

## Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 28, 2019, on our consideration of the School's internal control over financial reporting and on our tests of their compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control over financial reporting or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

## Other Matters

Our audit was conducted for the purpose of forming an opinion on the consolidated financial statements as a whole. The supplementary information on pages 19-22 is presented for purposes of additional analysis and is not a required part of the consolidated financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the consolidated financial statements. The information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements, and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the consolidated financial statements as a whole.



New York, New York  
October 28, 2019

**Desire & Company CPAs**  
Certified Public Accountants & Consultants



**METROPOLITAN LIGHTHOUSE CHARTER SCHOOL, INC. AND AFFILIATE**  
**CONSOLIDATED STATEMENTS OF FINANCIAL POSITION**  
**AS OF JUNE 30, 2019 AND 2018**

	<u>2019</u>	<u>2018</u>
<b>ASSETS</b>		
Cash and cash equivalents (including restricted cash of \$3,499,980 and \$3,996,996, respectively) (Notes 3 )	\$ 5,751,420	\$ 9,197,053
Investment in securities (Note 2E, 2F, 6 and 14)	4,042,134	-
Receivables (Note 5)	164,744	482,906
Prepaid expenses	45,168	45,300
Security deposits	31,523	21,049
Fixed assets - net (Note 7)	24,685,497	24,813,683
Other asset - escrow account (Note 4)	70,330	70,260
	<u>                    </u>	<u>                    </u>
<b>TOTAL ASSETS</b>	<u><u>\$ 34,790,816</u></u>	<u><u>\$ 34,630,251</u></u>
<b>LIABILITIES</b>		
Accounts payable and accrued expenses	\$ 332,836	\$ 451,450
Accrued payroll and payroll taxes	628,776	559,451
Accrued compensated absences	80,992	90,673
Deferred Revenue	164,668	-
Other payable (Note 10)	1,610,000	1,610,000
Bonds payable (Note 9)	26,391,732	26,411,936
	<u>                    </u>	<u>                    </u>
<b>TOTAL LIABILITIES</b>	<u>29,209,004</u>	<u>29,123,510</u>
<b>COMMITMENTS AND CONTINGENCIES (Note 15)</b>		
<b>NET ASSETS (Note 2C)</b>		
Net assets without donor restrictions	5,581,812	5,506,741
	<u>                    </u>	<u>                    </u>
<b>TOTAL NET ASSETS</b>	<u>5,581,812</u>	<u>5,506,741</u>
	<u>                    </u>	<u>                    </u>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<u><u>\$ 34,790,816</u></u>	<u><u>\$ 34,630,251</u></u>

The accompanying notes are an integral part of these financial statements.

**METROPOLITAN LIGHTHOUSE CHARTER SCHOOL, INC. AND AFFILIATE**  
**CONSOLIDATED STATEMENTS OF ACTIVITIES**  
**FOR THE YEARS ENDED JUNE 30, 2019 AND 2018**

	<u>2019</u>	<u>2018</u>
<b>REVENUE AND SUPPORT:</b>		
Student enrollment fees (Note 2J)	\$ 9,063,189	\$ 7,819,033
Federal grants	462,089	431,923
Public support	1,355,762	1,240,149
Investment income	96,537	15,133
Miscellaneous income	171,889	-
In-kind contributions (Note 13)	<u>43,661</u>	<u>40,514</u>
 Total revenue and support	 <u>11,193,127</u>	 <u>9,546,752</u>
 <b>EXPENSES:</b>		
Program services:		
Educational services	7,973,374	8,036,263
Metropolitan Support Corporation	<u>1,924,553</u>	<u>860,296</u>
Total program services	<u>9,897,927</u>	<u>8,896,559</u>
Supporting services:		
Management and general	<u>1,220,129</u>	<u>897,347</u>
Total supporting services	<u>1,220,129</u>	<u>897,347</u>
 Total expenses	 <u>11,118,056</u>	 <u>9,793,906</u>
 Change in Net Assets Without Donor Restrictions before gain on write-off of capital lease - building	 75,071	 (247,154)
 Gain on write-off of capital lease - building (Note 7 and 8)	 -	 5,149,840
 <b>CHANGE IN NET ASSETS</b>	 <u>75,071</u>	 <u>4,902,686</u>
 NET ASSETS - Beginning of Year	 <u>5,506,741</u>	 <u>604,055</u>
 <b>NET ASSETS - End of Year</b>	 <u><u>\$ 5,581,812</u></u>	 <u><u>\$ 5,506,741</u></u>

The accompanying notes are an integral part of these financial statements.

**METROPOLITAN LIGHTHOUSE CHARTER SCHOOL, INC. AND AFFILIATE**  
**CONSOLIDATED STATEMENT OF FUNCTIONAL EXPENSES**  
**FOR THE YEAR ENDED JUNE 30, 2019**

	PROGRAM SERVICES			SUPPORTING SERVICES	
	EDUCATIONAL SERVICES	METROPOLITAN SUPPORT CORPORATION	TOTAL PROGRAM SERVICES	MANAGEMENT AND GENERAL	TOTAL
Salaries	\$ 4,611,881	\$ -	\$ 4,611,881	\$ 462,828	\$ 5,074,709
Payroll taxes and fringe benefits	888,433	-	888,433	53,468	941,901
<b>Total Salaries and Related Costs</b>	<b>5,500,314</b>	<b>-</b>	<b>5,500,314</b>	<b>516,296</b>	<b>6,016,610</b>
Professional fees and consultants	62,430	-	62,430	74,769	137,199
Management fees (Note 11)	241,072	-	241,072	241,072	482,144
Contracted services - other	295,290	3,590	298,880	4,500	303,380
Supplies and equipment purchases	348,386	-	348,386	8,920	357,306
Depreciation and amortization (Note 2H)	142,696	490,380	633,076	-	633,076
Insurance	-	-	-	87,317	87,317
Interest (Note 8 and 9)	-	1,371,174	1,371,174	-	1,371,174
Occupancy and utilities	314,579	-	314,579	63,398	377,977
Cleaning services	188,717	-	188,717	20,969	209,686
Printing	28,458	-	28,458	9,486	37,944
Staff development and recruitment	161,486	-	161,486	10,455	171,941
Telephone	69,145	-	69,145	6,013	75,158
In-kind contribution - textbooks (Note 13)	43,661	-	43,661	-	43,661
Travel and parking	82,413	-	82,413	2,549	84,962
Dues and subscriptions	121,057	-	121,057	3,744	124,801
Other	373,670	59,409	433,079	170,642	603,721
<b>Total Other Expenses</b>	<b>2,473,060</b>	<b>1,924,553</b>	<b>4,397,613</b>	<b>703,833</b>	<b>5,101,446</b>
<b>Total Expenses</b>	<b>\$ 7,973,374</b>	<b>\$ 1,924,553</b>	<b>\$ 9,897,927</b>	<b>\$ 1,220,129</b>	<b>\$ 11,118,056</b>

The accompanying notes are an integral part of these financial statements.

**METROPOLITAN LIGHTHOUSE CHARTER SCHOOL, INC. AND AFFILIATE**  
**CONSOLIDATED STATEMENT OF FUNCTIONAL EXPENSES**  
**FOR THE YEAR ENDED JUNE 30, 2018**

	PROGRAM SERVICES			SUPPORTING SERVICES	
	EDUCATIONAL SERVICES	180 W. 165TH STREET LLC	TOTAL PROGRAM SERVICES	MANAGEMENT AND GENERAL	TOTAL
Salaries	\$ 4,197,880	\$ -	\$ 4,197,880	\$ 145,085	\$ 4,342,965
Payroll taxes and fringe benefits	844,721	-	844,721	29,195	873,916
<b>Total Salaries and Related Costs</b>	<b>5,042,601</b>	<b>-</b>	<b>5,042,601</b>	<b>174,280</b>	<b>5,216,881</b>
Professional fees and consultants	46,067	-	46,067	1,374	47,441
Management fees (Note 11)	226,477	-	226,477	211,824	438,301
Contracted services - other	301,515	-	301,515	34,194	335,709
Supplies and equipment purchases	459,527	-	459,527	10,181	469,708
Depreciation and amortization (Note 2H)	120,241	286,055	406,296	-	406,296
Insurance	-	-	-	95,116	95,116
Interest (Notes 8 and 9)	882,165	557,153	1,439,318	98,018	1,537,336
Occupancy and utilities	274,106	-	274,106	92,780	366,886
Cleaning services	244,599	-	244,599	27,178	271,777
Printing	26,594	-	26,594	8,865	35,459
Staff development and recruitment	112,204	-	112,204	8,690	120,894
Telephone	66,052	-	66,052	5,744	71,796
In-kind contribution - textbooks (Note 13)	40,514	-	40,514	-	40,514
Other	193,601	17,088	210,689	129,103	339,792
<b>Total Other Expenses</b>	<b>2,993,662</b>	<b>860,296</b>	<b>3,853,958</b>	<b>723,067</b>	<b>4,577,025</b>
<b>Total Expenses</b>	<b>\$ 8,036,263</b>	<b>\$ 860,296</b>	<b>\$ 8,896,559</b>	<b>\$ 897,347</b>	<b>\$ 9,793,906</b>

The accompanying notes are an integral part of these financial statements.

**METROPOLITAN LIGHTHOUSE CHARTER SCHOOL, INC. AND AFFILIATE**  
**CONSOLIDATED STATEMENTS OF CASH FLOWS**  
**FOR THE YEARS ENDED JUNE 30, 2019 AND 2018**

	<u>2019</u>	<u>2018</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>		
Change in net assets	\$ 75,071	\$ 4,902,686
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation and amortization	633,076	406,296
Amortization of bond premium/discount	(20,204)	(10,102)
Unrealized gain on investment	(25,405)	-
Gain on write-off of capital lease - building	-	(5,149,840)
Changes in operating assets and liabilities:		
Receivables	318,162	(371,682)
Prepaid expenses	132	155,050
Security deposits	(10,474)	1,003,000
Accounts payable and accrued expenses	(118,613)	203,095
Accrued payroll and payroll taxes	69,325	141,232
Accrued compensated absences	(9,681)	36,686
Deferred Revenue	164,668	-
	<u>1,076,057</u>	<u>1,316,421</u>
<b>Net Cash Provided by Operating Activities</b>		
<b>CASH FLOWS FROM INVESTING ACTIVITIES:</b>		
Purchase of investments	(4,016,729)	-
Purchase of fixed assets	(504,961)	(24,372,995)
	<u>(4,521,690)</u>	<u>(24,372,995)</u>
<b>Net Cash Used In Investing Activities</b>		
<b>CASH FLOWS FROM FINANCING ACTIVITIES:</b>		
Capital lease - present value adjustments	-	(51,407)
Proceeds from mortgage payable	-	25,725,000
Proceeds from Bond premium	-	2,053,127
Bond issuance costs	-	(1,356,089)
Proceeds from debt service reserve fund	-	1,610,000
	<u>-</u>	<u>27,980,631</u>
<b>Net Cash Provided by Financing Activities</b>		
<b>NET (DECREASE) INCREASE IN CASH</b>	(3,445,633)	4,924,057
CASH, Beginning of Year	<u>9,197,053</u>	<u>4,272,996</u>
<b>CASH, End of Year</b>	<u><u>5,751,420</u></u>	<u><u>9,197,053</u></u>
<b>SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION</b>		
Cash paid during the year for interest	<u><u>\$ 1,284,350</u></u>	<u><u>\$ 1,537,336</u></u>

The accompanying notes are an integral part of these financial statements.

**METROPOLITAN LIGHTHOUSE CHARTER SCHOOL, INC. AND AFFILIATE**  
**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**  
**JUNE 30, 2019 AND 2018**

**NOTE 1 – ORGANIZATION**

Metropolitan Lighthouse Charter School, Inc. (the “School”), a New York not-for-profit Education Corporation, together with its wholly owned subsidiaries, 180 W. 165<sup>th</sup> Street LLC, (the “Company” or “Affiliate”) Metropolitan Support Corporation ( the “Corporation”) (collectively , the “School”) offers education services in classes from kindergarten through twelve grade in the Bronx, New York. The School is a public charter school incorporated on June 24, 2009, pursuant to the New York Charter School Act of 1998. The School’s major source of revenue is provided by the New York City Department of Education (NYC DOE).

The School qualifies as a tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code, and accordingly, is not subject to federal and state income taxes.

The School was the sole member of 180 W. 165<sup>th</sup> Street LLC, a limited liability company organized and existing under the law of the State of New York which was formed on June 14, 2017. The purpose of the Company was to become the borrower in a bond offering. The Company used the proceeds to acquire the School’s building, make improvements in the form of a roof-top gymnasium, and leased the space back to the School.

Metropolitan Support Corporation is a not for profit organization incorporated in New York on June 15, 2017 for the purposes of acquiring the School’s sole membership interest in 180 W. 165<sup>th</sup> Street LLC and to engage in programs and activities to assist the School in carrying its mission.

In January 2019, the School’s Board of Directors passed a resolution to transfer the sole membership interest in the Company to Metropolitan Support Corporation, a related entity. As a result, for financial statement purposes the activities of the Company and the Corporation are combined on the June 30, 2019 consolidating statement of activities.

**NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

A) ***Basis of Accounting*** – The accompanying consolidated financial statements are prepared on the accrual basis of accounting, in accordance with accounting principles generally accepted in the United States of America.

B) ***Principles of Consolidation*** – The consolidated financial statements reflect the accounts and operations of the School and its wholly owned subsidiaries. All intercompany balances and transactions have been eliminated in the consolidated financial statements.

C) ***Financial Statement Presentation*** – The School reports its financial position and operating activities according to two classes of net assets:

These classifications are defined as follows:

Net assets without donor restrictions - represents resources available for support of the School’s operation over which the Board of Directors has discretionary control.

Net assets with donor restrictions – represents net assets subject to donor-imposed stipulations, including stipulations that will be met either by actions of the School or the passage of time, stipulations that they be maintained intact in perpetuity by the School. As of June 30, 2019 and 2018 there were no assets with donor restrictions.

D) ***Cash and Cash Equivalents*** – Cash equivalents include all high liquid instruments with maturities of three months or less when acquired.

**METROPOLITAN LIGHTHOUSE CHARTER SCHOOL, INC. AND AFFILIATE**  
**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**  
**JUNE 30, 2019 AND 2018**

**NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

E) **Investments** – Investments are carried at fair value. Net appreciation/(depreciation) in the fair value of investments, which includes realized and unrealized gains and losses on those investments, is reported in the consolidated statement of activities as increase or decreases in net assets without donor restrictions, unless their use is restricted by explicit donor stipulations or by law. Cost basis is determined on the date of purchase. Investment securities are exposed to various market risks. Due to the level of risk associated with certain investment securities and the level of uncertainty related to changes in the value of investment securities, it is at least possible that changes in risks in the near term could materially affect investment balances.

F) **Fair Value Measurements** – Investment are stated at fair value. Fair value measurements are based on the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. In order to increase consistency and comparability in fair value measurements, a fair value hierarchy prioritizes observable and unobservable inputs used to measure fair value into three levels, as reported in Note 14.

G) **Allowance for Doubtful Accounts** – Management determined that no allowance for uncollectible receivables was necessary as of June 30, 2019 and 2018. The School evaluates the need for an allowance for uncollectible accounts based on a combination of factors such as management's assessment of the aged basis of its accounts receivable, creditworthiness of funders and contributors, current economic conditions and historical experience.

H) **Fixed Assets** – Fixed assets such as furniture and equipment are carried at cost less accumulated depreciation, which is provided on the straight-line method over the estimated useful lives of the respective assets (3 – 7 years). Building and building improvements are depreciated over 39 years. Leasehold improvements are capitalized at cost and amortized over the lesser of the term of the lease or the estimated useful life of the improvement. It is the School's policy to capitalize property, plant and equipment and leasehold improvements in excess of \$1,000 on a per unit basis. Expenditures for repairs and maintenance are expensed as incurred.

I) **Debt Issuance Costs** – Debt issuance costs are comprised of expenses incurred with respect to the issuance of the bonds. These costs are amortized using the effective interest method over the terms of the related bonds. The debt issuance costs are presented in the consolidated statements of financial position as a direct deduction from bonds payable.

J) **Revenue** – The School is funded by the NYC DOE based on the approved per pupil operating expenses of the public school district in which the pupil resides. The amount received each year from the resident district is the product of the approved per pupil operating expenses and the full time equivalent student enrollment of the School. The School is also the recipient of awards from other various government entities. The awards are subject to compliance requirements and financial audits by the funding source. The accompanying financial statements make no provision for possible disallowances.

Student enrollment fees received for future years are deferred to the applicable year and are shown as deferred revenue on the Consolidated Statements of Financial Position.

In-kind contributions are reflected as contributions at their fair value at the date of the donation and are reported as unrestricted support unless explicit donor stipulations specify how donated assets must be used.

K) **Tax Status** – The School believes it has no uncertain tax positions as of June 30, 2019 and 2018 in accordance with Accounting Standards Codification ("ASC") Topic 740, "Income Taxes," which provides standards for establishing and classifying any tax provisions for uncertain tax positions.

**METROPOLITAN LIGHTHOUSE CHARTER SCHOOL, INC. AND AFFILIATE**  
**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**  
**JUNE 30, 2019 AND 2018**

**NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

L) **Functional Allocation of Expenses** – The costs of providing the various programs of the School have been summarized on a functional basis. Accordingly, certain costs have been allocated among the programs and supporting services benefited as determined by management. Expenses that can be identified with a specific program are charged directly to the particular program.

The consolidated financial statements report certain categories of expenses that are attributable to more than one program or supporting function. Therefore, expenses require allocation on a reasonable basis that is consistently applied. The expenses that are allocated include rent, repairs and maintenance which are allocated on a square footage basis, as well as salaries, benefits, payroll taxes and others which are allocated on the basis of time spent in each functional category or program.

M) **Use of Estimates** – The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

N) **Reclassifications** – Certain line items in the June 30, 2018 financial statements have been reclassified to conform to the June 30, 2019 presentation.

O) **Recent Accounting Pronouncements** – Financial Accounting Standards Board (“FASB”) Accounting Standards Update (“ASU”) 2016-14, “Not-for-Profit Entities” was adopted for the year ended June 30, 2019. ASU 2016-14 provides for a number of changes, including the presentation of two classes of net assets and enhanced disclosure on liquid resources and expense allocation. These changes had no impact on the change in net assets for the year ended June 30, 2019.

**NOTE 3 – RESTRICTED CASH**

Restricted cash includes amounts the School is required to segregate in connection with the issuance of the Revenue Bonds Series A and B. These accounts are held by the Trustee. At June 30, 2019 and 2018, restricted cash consists of the following:

	<u>2019</u>	<u>2018</u>
A) Gymnasium project fund	\$1,876,933	\$2,351,203
B) Expenses fund	9,910	18,750
C) Credit enhancement fee fund	-	17,043
D) Debt service reserve fund	<u>1,613,137</u>	<u>1,610,000</u>
Total	<u>\$3,499,980</u>	<u>\$3,996,996</u>

A) The Gymnasium project fund is set aside for the construction of a roof top gymnasium. As of June 30, 2019 and 2018, the balance in the fund is \$1,876,933 and \$2,351,203, respectively.

B) The expense fund was created for the purpose of paying annual fees to the bond issuer and rating agency. As of June 30, 2019 and 2018, the balance in the expense fund was \$9,910 and \$18,750, respectively.



**METROPOLITAN LIGHTHOUSE CHARTER SCHOOL, INC. AND AFFILIATE**  
**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**  
**JUNE 30, 2019 AND 2018**

**NOTE 3 – RESTRICTED CASH (Continued)**

- C) This fund was established as a result of an enhance fee agreement which requires semimonthly payment in the form of a fee. As of June 30, 2019 and 2018, the balance is \$0 and \$17,043, respectively.
- D) The School is required to set aside a debt service reserve fund to secure payments of the bond offering . As of June 30, 2019 and 2018, the balance in the debt service reserve fund was \$1,613,137 and \$1,610,000, respectively.

**NOTE 4 – OTHER ASSET – ESCROW ACCOUNT**

At the request of the NYC DOE, the School is required to establish a dissolution escrow fund in the amount of \$70,000 as a contingency fund for dissolution expenses. As of June 30, 2019 and 2018, the balance of the account was \$70,330 and \$70,260, respectively.

**NOTE 5 – RECEIVABLES**

Receivables consist of the following at June 30:

	<u>2019</u>	<u>2018</u>
Federal – Title I and II grants	\$ 139,938	\$ 291,660
State Supplemental grant	-	186,094
Other	<u>24,806</u>	<u>5,152</u>
Total	<u>\$ 164,744</u>	<u>\$ 482,906</u>

**NOTE 6 – INVESTMENTS**

Investments consist of the following at June 30, 2019:

Fixed income – Corporate bonds	<u>\$4,042,134</u>
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Investment activity consists of the following for the year ended June 30, 2019:

Interest and dividends	\$ 50,541
Unrealized gain on investments	<u>45,996</u>
Total	<u>\$ 96,537</u>

Investments are subject to market volatility that could substantially change their carrying value in the near term.

**METROPOLITAN LIGHTHOUSE CHARTER SCHOOL, INC. AND AFFILIATE**  
**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**  
**JUNE 30, 2019 AND 2018**

**NOTE 7 – FIXED ASSETS**

Fixed assets consist of the following at June 30:

	<u>2019</u>	<u>2018</u>
Land	\$ 4,900,000	\$ 4,900,000
Building and improvements	19,431,108	19,407,672
Construction in progress	853,501	295,057
Furniture and equipment	573,593	367,445
Capital lease – equipment	<u>262,976</u>	<u>262,976</u>
	26,021,178	25,233,150
Less: accumulated depreciation and amortization	<u>( 1,335,681)</u>	<u>( 419,467)</u>
Net book value	<u>\$ 24,685,497</u>	<u>\$ 24,813,683</u>

Depreciation and amortization expense for the years ending June 30, 2019 and 2018 was \$633,076 and \$406,296, respectively.

**NOTE 8 – CAPITAL LEASES**

During 2014, the School acquired various equipment totaling \$262,976 under multiple capital lease agreements. Accumulated depreciation in the statements of financial position includes \$254,307 and \$219,633 related to the equipment as of June 30, 2019 and 2018, respectively. Amortization of the asset included in depreciation and amortization expenses amounted to \$34,675 in 2019 and \$42,142 in 2018. The leases call for thirty-six to forty-eight monthly payments with an interest rate varying from 7.5% to 8.4%. As of June 30, 2019 and 2018, the leases were paid in full.

On September 1, 2014, the School entered into a lease arrangement to occupy a new school facility. The lease was to expire on August 31, 2043. The School had an option to buy the building in any of the 37<sup>th</sup> through 48<sup>th</sup> calendar months of the term of the lease for \$23.9 million. The price increases to \$24.4 million if the option is exercised in any of the 49<sup>th</sup> to 60<sup>th</sup> calendar months of the lease.

In 2018, the School exercised its option to purchase the building, the capital lease liability as well as the related assets and accumulating depreciation was removed from the School's books and a net gain of \$ 5,149,840 was recognized in fiscal 2018.

**NOTE 9 – BONDS PAYABLE**

On December 1, 2017, the School obtained financing of \$25,725,000 from Build NYC Resource Corporation (the "Corporation"), a local development corporation of the City of New York, to finance the purchase of the School building and make improvements. In order to facilitate the purchase, the Corporation issued revenue Bonds, Series 2017A \$24,895,000 and Revenue Bonds Series 2017B \$830,000 to finance the project and pay issuance costs. The proceeds from the bond issuance were loaned to the School. The School executed a promissory note in favor of the Corporation who endorsed the note to the bond trustees. The agreement calls for the School to use the proceeds net of issuance cost to finance the project.

**METROPOLITAN LIGHTHOUSE CHARTER SCHOOL, INC. AND AFFILIATE**  
**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**  
**JUNE 30, 2019 AND 2018**

**9 – BONDS PAYABLE (Continued)**

The bonds which required periodic payments bear interest ranging from 4% to 5% and are secured by the building. Bonds payable consist of the following at June 30:

Series	<u>2019</u>	<u>2018</u>
Revenue Bonds Series 2017A, Interest rate ranging from 4% to 5%, Due June 1, 2022 through 2027, June 1, 2032, 2037, 2047 and 2052.	\$24,895,000	\$24,895,000
Revenue Bonds Series 2017B, Interest rate of 5%, due June 1, 2022	<u>830,000</u>	<u>830,000</u>
Total	25,725,000	25,725,000
Add: unamortized bond premium	1,963,861	2,023,372
Less: debt issuance cost, net of accumulated amortization	<u>1,297,129</u>	<u>1,336,436</u>
Bonds payable	<u>\$26,391,732</u>	<u>\$26,411,936</u>

The bonds principals maturing after June 1, 2025 are subject to mandatory redemptions by the Corporation prior to maturity.

Unamortized premium costs relating to the issuance of the Series A bond are \$1,963,861 and \$2,023,372 at June 30, 2019 and 2018, respectively. The unamortized premium costs are amortized over the term of the indebtedness of the total amount issued and included in bonds payable in the Consolidated Statements of Financial Position. Debt issuance costs, net of accumulated amortization total \$1,297,129 and \$1,336,436 as of June 30, 2019 and 2018, respectively, and are recorded as reduction in bonds payable on the accompanying statement of financial position.

Debt issuance costs consist of the following at June 30:

	<u>2019</u>	<u>2018</u>
Debt issuance costs	\$1,356,089	\$1,356,089
Less: accumulated amortization	<u>58,960</u>	<u>19,653</u>
Total	<u>\$1,297,129</u>	<u>\$1,336,436</u>

The aggregate amount of principal payments subsequent to June 30, 2019 are as follows:

<u>Years Ending June 30,</u>	<u>Amount</u>
2020	\$ 325,000
2021	340,000
2022	355,000
2023	370,000
2024	390,000
Thereafter	<u>23,945,000</u>
Total	<u>\$25,725,000</u>

**METROPOLITAN LIGHTHOUSE CHARTER SCHOOL, INC. AND AFFILIATE**  
**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**  
**JUNE 30, 2019 AND 2018**

**9 – BONDS PAYABLE (Continued)**

Interest expense on the Series A and B bonds for the year ended June 30, 2019 and 2018 was \$1,371,174 and \$567,254, respectively.

**NOTE 10 – OTHER PAYABLE**

In order to induce the Corporation to issue the bonds, the School entered into an agreement with the Charter School Financing Partnership LLC (the ‘Enhancer’) to help fund the debt service reserve fund. In December 2017, the Enhancer deposit \$1,610,000 into the debt service reserve account and pledged that amount to the bond issuer. The school record the transaction as restricted cash and other payable, respectively. At the end of the bond term, the debt service reserve fund will be returned to the Enhancer.

**NOTE 11 – MANAGEMENT FEES**

The School contracted the management of certain academic and business operations to Lighthouse Academies, Inc. The contract calls for an annual fee, a bonus provision for meeting certain milestones, and reimbursed expenses. For the years ended June 30, 2019 and 2018, total expenses was \$510,373 and \$438,301, respectively.

**NOTE 12 – RETIREMENT PLAN**

The School has a 401(k) Plan for employees who are at least 21 years old and have completed one month of service. The plan includes a safe harbor employer matching provision. The employer must match employee contributions dollar for dollar, not to exceed 4% of compensation. Safe harbor contributions are immediately vested with the participants. At June 30, 2019 and 2018, the School had a safe harbor matching employer contribution liability of \$0 and \$5,378, respectively. For the years ended June 30, 2019 and 2018, employer contributions totaled \$53,575 and \$48,501, respectively.

**NOTE 13 – IN-KIND CONTRIBUTIONS**

The School received donated textbooks and other technology related donations throughout the year. The fair market value of these donations was \$43,661 and \$40,501 for the years ended June 30, 2019 and 2018, respectively.

**NOTE 14 – FAIR VALUE MEASUREMENTS**

The fair value measurements are based on the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. In order to increase consistency and comparability in fair value measurements, a fair value hierarchy prioritizes observable and unobservable inputs used to measure fair value into three levels described as follows:

Level 1 – Valuations based on quoted prices (unadjusted) in active markets that are accessible at the measurement date for identical assets or liabilities. The fair value hierarchy gives the highest priority to Level 1 inputs.

Level 2 – Valuations based on observable inputs other than Level 1 prices such as quoted prices for similar assets or liabilities; quoted prices in inactive markets; or model-derived valuations in which all significant inputs are observable or can be derived principally from or corroborated with observable market data.

Level 3 – Valuations based on unobservable inputs are used when little or no market data is available. The fair value hierarchy gives lowest priority to Level 3 inputs.

In determining fair value, the School utilizes valuation techniques that maximize the use of observable inputs and minimizes the use of unobservable inputs to the extent possible in its assessment of fair value.

**METROPOLITAN LIGHTHOUSE CHARTER SCHOOL, INC. AND AFFILIATE**  
**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**  
**JUNE 30, 2019 AND 2018**

**NOTE 14 – FAIR VALUE MEASUREMENTS (Continued)**

Following is a description of the valuation methodologies used for assets measure at fair value.

**Equities:** Equities are valued at the closing price reported in the active market on which the individual securities are traded.

**Mutual Funds:** Mutual funds are valued at the daily closing price reported in the active market in which the funds are traded. The funds are Net Asset Value (“NAV”) and expected to be transferred at that price.

**Fixed Income:** Investments are valued at the closing price reported in the active market in which the bonds are traded.

Financial assets carried at fair value at June 30, 2019 are classified in the table as follows:

	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>	<u>Totals</u>
Asset carried at Fair Value:				
Fixed Income				
Corporate bonds	\$ -	\$ 4,042,134	\$ -	\$ 4,042,134
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
Total Assets at Fair Value	<u>\$ -</u>	<u>\$ 4,042,134</u>	<u>\$ -</u>	<u>\$ 4,042,134</u>

**Changes in Fair Value Levels**

The availability of observable market data is monitored to assess the appropriate classification of financial instruments within the fair value hierarchy. Changes in economic conditions or model-based valuation techniques may require the transfer of financial instruments from one fair value level to another. In such instances, the transfer is reported at the beginning of the reporting period depending on when the economic condition occurred affecting the valuation.

We evaluated the significance of transfers between levels based upon the nature of the financial instrument and size of the transfer relative to total net assets available for benefits. For the year ended June 30, 2019, there were no transfers.

**NOTE 15 – COMMITMENTS AND CONTINGENCIES**

Financial instruments that potentially subjects the School to a concentration of credit risk includes cash accounts with banks that exceed the Federal Deposit Insurance Corporation (“FDIC”) insurance limits. The FDIC insures deposits up to \$250,000 per depositor per insured bank. As of June 30, 2019 and 2018, the School had cash accounts that from time to time could have exceeded the FDIC insurance limits. Management believes that these financial institutions have strong credit ratings and that credit risk to these accounts is minimal.

Concentration of risk also exists between the School and the New York City Department of Education. For the years ended June 30, 2019 and 2018, the School received 81% and 82%, respectively, of its funding from the New York City Department of Education in the form of student enrollment fees.

**METROPOLITAN LIGHTHOUSE CHARTER SCHOOL, INC. AND AFFILIATE**  
**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**  
**JUNE 30, 2019 AND 2018**

**NOTE 16 – LIQUIDITY AND AVAILABILITY OF FINANCIAL ASSETS**

The School regularly monitors liquidity required to meet its operating needs and other contractual commitments. The School has various sources of liquidity at its disposal, including cash and cash equivalents, investments and accounts receivable. For purposes of analyzing resources available to meet general expenditures over a 12-month period, the School considers all expenditures related to its ongoing program activities as well as the supporting services to be general expenditures.

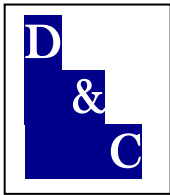
In addition to financial assets available to meet general expenditures over the next 12 months, the School anticipates collecting sufficient revenue to cover general expenditures not covered by restricted resources. Refer to the consolidated statement of cash flows which identifies the sources and uses the School's cash.

Financial assets available for general expenditures, that is without donor or other restrictions limiting their use, within one year of the consolidated statements of financial position date, comprise the following:

Cash and cash equivalents	\$ 5,751,420
Investment at fair value	4,042,134
Receivables	164,744
Less: restricted cash	<u>(3,499,980)</u>
Total	<u>\$ 6,458,318</u>

**NOTE 17 – SUBSEQUENT EVENTS**

Management has evaluated, for potential recognition and disclosure, events and transactions that occurred subsequent to the date of the consolidated statement of financial position through October 28, 2019, the date the consolidated financial statements were available to be issued. No events have occurred subsequent to the consolidated statement of financial position date through October 28, 2019 that would require adjustment to or disclosure in the consolidated financial statements.



## **Desire & Company CPAs, PLLC**

**Certified Public Accountants & Consultants**

### **INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

The Board of Trustees  
Metropolitan Lighthouse Charter School, Inc. and Affiliate  
Bronx, New York

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the consolidated financial statements of the Metropolitan Lighthouse Charter School, Inc. and Affiliate (Collectively, the "School"), which comprise the consolidated statements of financial position as of June 30, 2019 and 2018, and the related consolidated statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements, and have issued our report thereon dated October 28, 2019.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the consolidated financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect, and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the School's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



New York, New York  
October 28, 2019

**Desire & Company CPAs**  
Certified Public Accountants & Consultants



## **SUPPLEMENTARY INFORMATION**

**METROPOLITAN LIGHTHOUSE CHARTER SCHOOL, INC. AND AFFILIATE**  
**CONSOLIDATING STATEMENT OF FINANCIAL POSITION**  
**AS OF JUNE 30, 2019**

	<b>METROPOLITAN LIGHTHOUSE CHARTER SCHOOL, INC.</b>	<b>METROPOLITAN SUPPORT CORPORATION</b>	<b>PRE- CONSOLIDATED TOTAL</b>	<b>CONSOLIDATING ELIMINATIONS</b>	<b>CONSOLIDATED TOTAL</b>
<b>ASSETS</b>					
Cash and cash equivalents (including restricted cash of \$3,499,980 ) (Notes 3)	\$ 2,227,440	\$ 3,523,980	\$ 5,751,420	\$ -	\$ 5,751,420
Investment in securities	4,042,134	-	4,042,134	-	4,042,134
Receivables (Note 5)	164,744	-	164,744	-	164,744
Prepaid expenses	45,168	-	45,168	-	45,168
Security deposits	31,523	-	31,523	-	31,523
Fixed assets - net (Notes 2H and 7)	916,873	23,768,624	24,685,497	-	24,685,497
Other asset - escrow account (Note 4 )	70,330	-	70,330	-	70,330
<b>TOTAL ASSETS</b>	<b>\$ 7,498,212</b>	<b>\$ 27,292,604</b>	<b>\$ 34,790,816</b>	<b>\$ -</b>	<b>\$ 34,790,816</b>
<b>LIABILITIES</b>					
Accounts payable and accrued expenses	\$ 225,807	\$ 107,029	332,836	\$ -	\$ 332,836
Accrued payroll and payroll taxes	628,776	-	628,776	-	628,776
Accrued compensated absences	80,992	-	80,992	-	80,992
Deferred Revenue	164,668	-	164,668	-	164,668
Other Payable (Note 10)	-	1,610,000	1,610,000	-	1,610,000
Bonds payable (Note 9)	-	26,391,732	26,391,732	-	26,391,732
<b>TOTAL LIABILITIES</b>	<b>1,100,243</b>	<b>28,108,761</b>	<b>29,209,004</b>	<b>-</b>	<b>29,209,004</b>
<b>NET ASSETS (Note 2C)</b>					
Net Assets Without Donor Restrictions	6,397,969	(816,157)	5,581,812	-	5,581,812
<b>TOTAL NET ASSETS</b>	<b>6,397,969</b>	<b>(816,157)</b>	<b>5,581,812</b>	<b>-</b>	<b>5,581,812</b>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<b>\$ 7,498,212</b>	<b>\$ 27,292,604</b>	<b>\$ 34,790,816</b>	<b>\$ -</b>	<b>\$ 34,790,816</b>

The accompanying notes are an integral part of these financial statements.

**METROPOLITAN LIGHTHOUSE CHARTER SCHOOL, INC. AND AFFILIATE**  
**CONSOLIDATING STATEMENT OF FINANCIAL POSITION**  
**AS OF JUNE 30, 2018**

	<b>METROPOLITAN LIGHTHOUSE CHARTER SCHOOL, INC.</b>	<b>180 W. 165TH STREET LLC</b>	<b>PRE- CONSOLIDATED TOTAL</b>	<b>CONSOLIDATING ELIMINATIONS</b>	<b>CONSOLIDATED TOTAL</b>
<b>ASSETS</b>					
Cash and cash equivalents (including restricted cash of \$3,996,996) (Note 3)	\$ 5,200,057	\$ 3,996,996	\$ 9,197,053	\$ -	\$ 9,197,053
Receivables (Note 5)	482,906	-	482,906	-	482,906
Prepaid expenses	45,300	-	45,300	-	45,300
Security deposits	21,049	-	21,049	-	21,049
Fixed assets - net (Notes 2H and 7)	779,847	24,033,836	24,813,683	-	24,813,683
Other asset - escrow account (Note 4 )	70,260	-	70,260	-	70,260
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
<b>TOTAL ASSETS</b>	<u><u>\$ 6,599,419</u></u>	<u><u>\$ 28,030,832</u></u>	<u><u>\$ 34,630,251</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 34,630,251</u></u>
<b>LIABILITIES</b>					
Accounts payable and accrued expenses	\$ 185,305	\$ 266,145	451,450	\$ -	\$ 451,450
Accrued payroll and payroll taxes	559,451	-	559,451	-	559,451
Accrued compensated absences	90,673	-	90,673	-	90,673
Other Payable (Note 10)	-	1,610,000	1,610,000	-	1,610,000
Bonds payable (Note 9)	-	26,411,936	26,411,936	-	26,411,936
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
<b>TOTAL LIABILITIES</b>	<u>835,429</u>	<u>28,288,081</u>	<u>29,123,510</u>	<u>-</u>	<u>29,123,510</u>
<b>NET ASSETS (Note 2C)</b>					
Net Assets Without Donor Restrictions	<u>5,763,990</u>	<u>(257,249)</u>	<u>5,506,741</u>	<u>-</u>	<u>5,506,741</u>
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
<b>TOTAL NET ASSETS</b>	<u>5,763,990</u>	<u>(257,249)</u>	<u>5,506,741</u>	<u>-</u>	<u>5,506,741</u>
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<u><u>\$ 6,599,419</u></u>	<u><u>\$ 28,030,832</u></u>	<u><u>\$ 34,630,251</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 34,630,251</u></u>

*The accompanying notes are an integral part of these financial statements.*

**METROPOLITAN LIGHTHOUSE CHARTER SCHOOL, INC. AND AFFILIATE  
CONSOLIDATED STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS  
FOR THE YEAR ENDED JUNE 30, 2019**

	<b>METROPOLITAN LIGHTHOUSE CHARTER SCHOOL, INC.</b>	<b>METROPOLITAN SUPPORT CORPORATION</b>	<b>PRE- CONSOLIDATED TOTAL</b>	<b>CONSOLIDATING ELIMINATIONS</b>	<b>CONSOLIDATED TOTAL</b>
<b>REVENUE AND SUPPORT:</b>					
Student enrollment fees (Note 2J)	\$ 9,063,189	\$ -	\$ 9,063,189	\$ -	\$ 9,063,189
Federal grants	462,089	-	462,089	-	462,089
Public support	1,355,762	-	1,355,762	-	1,355,762
Investment income	72,579	23,958	96,537	-	96,537
Rental income from BLCS	-	1,341,687	1,341,687	(1,341,687)	-
Miscellaneous income	171,889	-	171,889	-	171,889
In-kind contributions (Note 13)	43,661	-	43,661	-	43,661
Total revenue and support	<u>11,169,169</u>	<u>1,365,645</u>	<u>12,534,814</u>	<u>(1,341,687)</u>	<u>11,193,127</u>
<b>EXPENSES:</b>					
Program services:					
Educational Services	9,315,061	-	9,315,061	(1,341,687)	7,973,374
Metropolitan Support Corporation	-	1,924,553	1,924,553	-	1,924,553
Total program expenses	<u>9,315,061</u>	<u>1,924,553</u>	<u>11,239,614</u>	<u>(1,341,687)</u>	<u>9,897,927</u>
Supporting services:					
Management and general	<u>1,220,129</u>	<u>-</u>	<u>1,220,129</u>	<u>-</u>	<u>1,220,129</u>
Total supporting services	<u>1,220,129</u>	<u>-</u>	<u>1,220,129</u>	<u>-</u>	<u>1,220,129</u>
Total expenses	<u>10,535,190</u>	<u>1,924,553</u>	<u>12,459,743</u>	<u>(1,341,687)</u>	<u>11,118,056</u>
<b>Change in Net Assets Without Donor Restrictions</b>	633,979	(558,908)	75,071	-	75,071
NET ASSETS - Beginning of Year	<u>5,763,990</u>	<u>(257,249)</u>	<u>5,506,741</u>	<u>-</u>	<u>5,506,741</u>
<b>NET ASSETS - End of Year</b>	<u><u>\$ 6,397,969</u></u>	<u><u>\$ (816,157)</u></u>	<u><u>\$ 5,581,812</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 5,581,812</u></u>

**METROPOLITAN LIGHTHOUSE CHARTER SCHOOL, INC. AND AFFILIATE  
CONSOLIDATED STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS  
FOR THE YEAR ENDED JUNE 30, 2018**

	<b>METROPOLITAN LIGHTHOUSE CHARTER SCHOOL, INC.</b>	<b>180 W. 165TH STREET LLC</b>	<b>PRE- CONSOLIDATED TOTAL</b>	<b>CONSOLIDATING ELIMINATIONS</b>	<b>CONSOLIDATED TOTAL</b>
<b>REVENUE AND SUPPORT:</b>					
Student enrollment fees (Note 2J)	\$ 7,819,033	\$ -	\$ 7,819,033	\$ -	\$ 7,819,033
Federal grants	431,923	-	431,923	-	431,923
Public support	1,240,149	-	1,240,149	-	1,240,149
Interest income and other	15,133	-	15,133	-	15,133
Rental income from BLCS	-	603,047	603,047	(603,047)	-
In-kind contributions (Note 13)	40,514	-	40,514	-	40,514
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total revenue and support	9,546,752	603,047	10,149,799	(603,047)	9,546,752
<b>EXPENSES:</b>					
Program services:					
Educational Services	8,639,310	-	8,639,310	(603,047)	8,036,263
180 W. 165th Street LLC	-	860,296	860,296	-	860,296
Total program expenses	<hr/> 8,639,310	<hr/> 860,296	<hr/> 9,499,606	<hr/> (603,047)	<hr/> 8,896,559
Supporting services:					
Management and general	897,347	-	897,347	-	897,347
Total supporting services	<hr/> 897,347	<hr/> -	<hr/> 897,347	<hr/> -	<hr/> 897,347
Total expenses	<hr/> 9,536,657	<hr/> 860,296	<hr/> 10,396,953	<hr/> (603,047)	<hr/> 9,793,906
Change in Net Assets Without Donor Restrictions before gain on write-off of capital lease - building	10,095	(257,249)	(247,154)	-	(247,154)
Gain on write-off of capital lease - building (Notes 7 and 8)	5,149,840	-	5,149,840	-	5,149,840
<b>Change in Net Assets Without Donor Restrictions</b>	5,159,935	(257,249)	4,902,686	-	4,902,686
NET ASSETS - Beginning of Year	604,055	-	604,055	-	604,055
<b>NET ASSETS - End of Year</b>	<hr/> <b>\$ 5,763,990</b>	<hr/> <b>\$ (257,249)</b>	<hr/> <b>\$ 5,506,741</b>	<hr/> <b>\$ -</b>	<hr/> <b>\$ 5,506,741</b>

The accompanying notes are an integral part of these financial statements.



# Entry 5c Additional Financial Docs

Created: 10/31/2019 • Last updated: 11/01/2019

The additional items listed below should be uploaded if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of \$750,000; the corrective action plan will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

## Section Heading

### 1. Management Letter

<https://nysed.cso.reports.fluidreview.com/resp/119021327/8mMlunnVv3/>

**Explanation for not uploading the Management Letter.** (No response)

### 2. Form 990

(No response)

**Explanation for not uploading the Form 990.** On Extension

### 3. Federal Single Audit

Note: A copy of the Federal Single Audit must be filed with the Federal Audit Clearinghouse. Please refer to OMB Uniform Guidelines for the federal filing requirements.

(No response)

**Explanation for not uploading the Federal Single Audit.** N/A

### 4. CSP Agreed Upon Procedure Report

(No response)

**Explanation for not uploading the procedure report.** N/A

5. Evidence of Required Escrow Account

**Note:** For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

<https://nysed.cso.reports.fluidreview.com/resp/119021327/pN6H0Nalce/>

**Explanation for not uploading the Escrow evidence.** (No response)

6. Corrective Action Plan

A **Corrective Action Plan** for Audit Findings and Management Letter Recommendations, which must include:

- a. The person responsible
- b. The date action was taken, or will be taken
- c. Description of the action taken
- d. Evidence of implementation (if available)

(No response)

**Explanation for not uploading the Corrective Action Plan.** N/A

# Metropolitan Lighthouse Charter School

October 28, 2019

Desire and Company CPAs PLLC  
100 Park Avenue, Suite 1600  
New York, NY 10017

Gentlemen:

This representation letter is provided in connection with your audit of the consolidated financial statements of the Metropolitan Lighthouse Charter School, Inc. and affiliate (the "School"), which comprise the consolidated statements of financial position as of June 30, 2019 and 2018, and the related consolidated statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the consolidated financial statements, for the purpose of expressing an opinion as to whether the consolidated financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States (U.S. GAAP).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm, to the best of our knowledge and belief, as of the date of this letter, the following representations made to you during your audit.

## Financial Statements

- 1) We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated June 17, 2019, including our responsibility for the preparation and fair presentation of the financial statements in accordance with U.S. GAAP.
- 2) The financial statements referred to above are fairly presented in conformity with U.S. GAAP.
- 3) We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
- 4) We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
- 5) Significant assumptions we used in making accounting estimates, including those measured at fair value, are reasonable.
- 6) Related party relationships and transactions have been appropriately accounted for and disclosed in accordance with the requirements of U.S. GAAP.
- 7) All events subsequent to the date of the financial statements and for which U.S. GAAP requires adjustment or disclosure have been adjusted or disclosed.

**Challenge + Arts Infusion = Transformative Opportunities**

180 West 165<sup>th</sup> Street, Bronx, NY 10452 · Tel 718.893.0640 · Fax 718.893.0675  
[www.lighthouse-academies.org/schools/metropolitan](http://www.lighthouse-academies.org/schools/metropolitan)



# Metropolitan Lighthouse Charter School

- 8) The effects of all known actual or possible litigation, claims, and assessments have been accounted for and disclosed in accordance with U.S. GAAP.
- 9) Significant estimates and material concentrations have been appropriately disclosed in accordance with U.S. GAAP.
- 10) Guarantees, whether written or oral, under which the organization is contingently liable, have been properly recorded or disclosed in accordance with U.S. GAAP.
- 11) The School has a reasonable basis for the allocation of functional expenses.
- 12) **The Board of Trustees of the School approved a resolution in January 2019 to transfer the sole membership interest in 180 W. 165<sup>th</sup> Street LLC from the School to the Metropolitan Support Corporation. All necessary documents to legally effect the transfer have been executed.**

## Information Provided

- 13) We have provided you with:
  - Access to all information, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters.
  - Additional information that you have requested from us for the purpose of the audit.
  - Unrestricted access to persons within the School from whom you determined it necessary to obtain audit evidence.
  - Minutes of the meetings of Board of Directors or summaries of actions of recent meetings for which minutes have not yet been prepared.
- 14) All material transactions have been recorded in the accounting records and are reflected in the financial statements.
- 15) We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- 16) We have no knowledge of any fraud or suspected fraud that affects the School and involves:
  - Management,
  - Employees who have significant roles in internal control, or
  - Others where the fraud could have a material effect on the financial statements.
- 17) We have no knowledge of any allegations of fraud or suspected fraud affecting the School's financial statements communicated by employees, former employees, grantors, regulators, or others.
- 18) We have no knowledge of any instances of noncompliance or suspected noncompliance with laws and regulations whose effects should be considered when preparing financial statements.

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# Metropolitan Lighthouse Charter School

- 19) We are not aware of any pending or threatened litigation, claims, or assessments, or unasserted claims or assessments that are required to be accrued or disclosed in the financial statements in accordance with U.S. GAAP, and we have not consulted a lawyer concerning litigation, claims, or assessments.
- 20) We have disclosed to you the identity of the School's related parties and all the related party relationships and transactions of which we are aware.
- 21) The School has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral, except as disclosed in the notes to the financial statements.
- 22) We acknowledge our responsibility for presenting the consolidating statements of financial position and activities in accordance with U.S. GAAP, and we believe the consolidating statements of financial position and activities, including its form and content, are fairly presented in accordance with U.S. GAAP. We have disclosed to you any significant assumptions underlying the measurement and presentation of the supplementary information.
- 23) We are responsible for compliance with the laws, regulations, and provisions of contracts and grant agreements applicable to us; and we have identified and disclosed to you all laws, regulations and provisions of contracts and grant agreements that we believe have a direct and material effect on the determination of financial statement amounts or other financial data significant to the audit objectives.
- 24) The School is an exempt organization under Section 501(c)(3) of the Internal Revenue Code. Any activities of which we are aware that would jeopardize the School's tax-exempt status, and all activities subject to tax on unrelated business income or excise or other tax, have been disclosed to you. All required filings with tax authorities are up-to-date. We are unaware of any uncertain tax positions that would need to be accounted for in accordance with ASC, Topic 740, Income Taxes.
- 25) The School has approved the draft of the financial statements.

Signature: MB Rousseau  
Printed Name: Mary Beth Rousseau  
Title: Controller

Signature: [Signature]  
Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_

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## METROPOLITAN LIGHTHOUSE CHARTER SCH

Account: [REDACTED]  
 Atty/Mgr: DAVID BRINTON  
 Client:

## CitiEscrow Client IMMA

9993566279

Beginning Balance: \$70,327.29  
 Ending Balance: \$70,330.18

Date	Description	Debits	Credits	Balance
06/28	INTEREST EARNED		2.89	70,330.18

Your CitiEscrow Client IMMA Account Rates						
For Balances of:	\$0	\$100,000	\$500,000	\$1,000,000	\$5,000,000	\$10,000,000
	to	to	to	to	to	
	\$99,999	\$499,999	\$999,999	\$4,999,999	\$9,999,999	and over
6/01 - 6/30	0.050%	0.100%	0.100%	0.100%	0.100%	0.100%

## Average Balance Information

Average Ledger Balance this Statement Period	70,327.38
Average Collected Balance this Statement Period	70,327.38
Total Interest Earned Since Jan 1	17.45

**ESCROW AGREEMENT**

**Between**

**CLIFFORD CHANCE US LLP,  
as Escrow Agent,**

**and**

**METROPOLITAN LIGHTHOUSE CHARTER SCHOOL, INC.**

Citibank, N.A./Acct. [REDACTED]

**Name of Bank  
and Account Number**

[REDACTED]

THIS ESCROW AGREEMENT is made this 28th day of June, 2011 between CLIFFORD CHANCE US LLP ("Escrow Agent") and METROPOLITAN LIGHTHOUSE CHARTER SCHOOL, INC. ("METLCS").

WITNESSETH:

WHEREAS, METLCS is a New York non-profit education corporation established under the New York Charter Schools Act of 1998 (the "Act"); and

WHEREAS, under the terms of the charter (the "Charter") governing METLCS' operations, METLCS is required to deposit in escrow in accordance with the requirements of the New York City Department of Education (the "DOE") funds in an amount of not less than \$70,0000 to pay certain expenses in the event of the dissolution or closure of METLCS; and

WHEREAS, the Parties wish to set forth the terms pursuant to which such funds will be held by the Escrow Agent.

NOW, THEREFORE, in consideration of the foregoing and the covenants hereinafter provided, the parties hereto agree as follows:

**ARTICLE I:** METLCS hereby appoints Escrow Agent as escrow agent for the purposes set forth herein, with the duties and responsibilities and upon the terms and conditions set forth herein and in Schedule A annexed hereto and made apart hereof.

METLCS agrees that the following provisions shall control with respect to the rights, duties, liabilities, privileges and immunities of the Escrow Agent:

- a) The Escrow Agent shall neither be responsible for or under, nor chargeable with knowledge of, the terms and conditions of any other agreement, instrument or document executed by METLCS, including, without limitation, the Charter. This Agreement sets forth all of the obligations of the Escrow Agent, and no additional obligations shall be implied from the terms of this Agreement or any other agreement, instrument or document.
- b) The Escrow Agent may act in reliance upon any instructions, notice, certification, demand, consent, authorization, receipt, power of attorney or other writing delivered to it without being required to determine the authenticity or validity thereof or the correctness of any fact stated therein, the propriety or validity of the service thereof, or the jurisdiction of the court issuing any judgement or order. The Escrow Agent may act in reliance upon any signature believed by it to be genuine, and may assume that such person has been properly authorized to sign.
- c) METLCS agrees to reimburse the Escrow Agent on demand for, and to indemnify and hold the Escrow Agent harmless against and with respect to, any and all loss, liability, damage or expense (including, but without limitation, attorneys' fees, costs and disbursements) that the Escrow Agent may suffer or incur in connection with this Agreement and its performance hereunder or in connection herewith, except to the extent such loss, liability, damage or expense arises from its willful misconduct or gross negligence as finally adjudicated by a court of competent jurisdiction. The Escrow Agent shall have the further right at any time and from time to time to charge, and reimburse itself from, the property held in escrow hereunder.



- d) The Escrow Agent may consult with legal counsel of its selection (including attorneys it employs) in the event of any dispute or question as to the meaning or construction of any of the provisions hereof or its duties hereunder, and it shall incur no liability and shall be fully protected in acting in accordance with the opinion and instructions of such counsel. METLCS agrees to reimburse the Escrow Agent on demand for such legal fees, disbursements and expenses and in addition, the Escrow Agent shall have the right to reimburse itself for such fees, disbursements and expenses from the property held in escrow hereunder.
- e) The Escrow Agent shall be under no duty to give the funds held in escrow by it hereunder any greater degree of care than it gives its own similar property.
- f) The Escrow Agent shall cause the funds held in escrow to be deposited in a bank account at a financial institution of its choice which may (but is *not* required to) be an interest bearing account. The Escrow Agent shall have no liability hereunder for any failure of the financial institution into which the funds are deposited or for any failure in the bank payment system causing the financial institution to be unable to fulfill its obligations to repay the funds deposited with it.
- g) In the event of any disagreement between the parties to this agreement, or between either of them and any other person, including, without limitation, the DOE, resulting in adverse claims or demands being made in connection with the funds held in escrow, the Escrow Agent's duties or any other matter relating to the escrow established hereby, or in the event that the Escrow Agent, in good faith, is in doubt as to what action it should take hereunder, the Escrow Agent may, at its option, refuse to comply with any claims or demands on it, or refuse to take any other action hereunder, so long as such disagreement continues or such doubt exists, and in any such event, the Escrow Agent shall not become liable in any way or to any person for its failure or refusal to act, and the Escrow Agent shall be entitled to continue so to refrain from acting until (i) the rights of all parties shall have been fully and finally adjudicated by a court of competent jurisdiction, or (ii) all differences shall have been adjusted and all doubt resolved by agreement among all of the interested persons, and the Escrow Agent shall have been notified thereof in writing signed by all such persons. The Escrow Agent shall have the option, after 10 calendar days' notice to METLCS of its intention to do so, to file an action in interpleader requiring METLCS and any other interested party to answer and litigate any claims and rights among themselves. The rights of the Escrow Agent under this paragraph are cumulative of all other rights which it may have by law or otherwise.
- h) Notice to METLCS shall be given as provided in Schedule A annexed hereto.
- i) The Escrow Agent makes no representation or warranty that the escrow created hereby complies with the requirements of the Act, the DOE or the Charter and shall have no responsibility to ascertain or verify the same or any liability for the failure of the escrow to meet any such requirements.

**ARTICLE II:** Interest income earned on the escrowed funds, if any, shall be paid as provided in Schedule A annexed hereto. METLCS shall provide to the Escrow Agent an appropriate W-9 form for tax identification number certification. The depository bank shall be responsible only for income reporting to the Internal Revenue Service with respect to any income earned on the escrowed funds.

**ARTICLE III:** The Escrow Agent may, in its sole discretion, resign and terminate its position hereunder at any time following 30 calendar days' written notice to METLCS. Any such resignation shall terminate all obligations and duties of the Escrow Agent hereunder. On the effective date of such resignation, the



Escrow Agent shall deliver this Escrow Agreement together with any and all related instruments or documents to any successor Escrow Agent appointed by METLCS, subject to this Escrow Agreement herein. If a successor Escrow Agent has not been appointed prior to the expiration of 30 calendar days following the date of the notice of such resignation, the then acting Escrow Agent may petition any court of competent jurisdiction for the appointment of a successor Escrow Agent, or other appropriate relief. Any such resulting appointment shall be binding upon all of the parties to this Agreement.

**ARTICLE IV:** The Escrow Agent agrees to serve as escrow agent hereunder on a pro bono basis without compensation (other than its entitlement to be reimbursed for its costs and expenses and to be indemnified against any losses, costs, expenses or liabilities as herein provided).

**ARTICLE V:** Any modification of this Agreement or any additional obligations assumed by any party hereto shall be binding only if evidenced by a writing signed by each of the parties hereto.

**ARTICLE VI:** In the event funds transfer instructions are given (other than in writing at the time of execution of this Agreement), whether in writing, electronically or otherwise, the Escrow Agent is authorized to seek confirmation of such instructions by telephone call back to the person or persons designated in Schedule A annexed hereto, and the Escrow Agent may rely upon the confirmations of anyone purporting to be the person or persons so designated. To assure accuracy of the instructions it receives, the Escrow Agent may record such call backs without prior notice or consent. If the Escrow Agent is unable to verify the instructions, or is not satisfied with the verification it receives, it will not execute the instruction until all issues have been resolved. The persons and telephone numbers for call backs may be changed only in writing actually received and acknowledged by the Escrow Agent. The parties agree to notify the Escrow Agent of any errors, delays or other problems within 5 business days after receiving notification that a transaction has been executed. If it is determined that the transaction was delayed or erroneously executed as a result of the Escrow Agent's error, the Escrow Agent's sole obligation is to pay or refund such amounts as may be required by applicable law. In no event shall the Escrow Agent be responsible for any incidental or consequential damages or expenses in connection with the instruction.

**ARTICLE VII:** This Agreement shall be governed by the law of the State of New York in all respects. The parties hereto irrevocably and unconditionally submit to the jurisdiction of a federal or state court located in the Borough of Manhattan, City, County and State of New York, in connection with any proceedings commenced regarding this Escrow Agreement, including but not limited to, any interpleader proceeding or proceeding for the appointment of a successor escrow agent the Escrow Agent may commence pursuant to this Agreement, and all parties irrevocably submit to the jurisdiction of such courts for the determination of all issues in such proceedings, without regard to any principles of conflicts of laws, and irrevocably waive any objection to venue of inconvenient forum.

In the event of any dispute between Escrow Agent and METLCS due in whole or in part to any act or omission of Escrow Agent or relating to this Agreement, the parties agree that they shall only assert any resulting claim against Escrow Agent. Escrow Agent's directors, officers, partners, agents or employees shall not have any personal liability under this Agreement for any obligation at any time.

**ARTICLE VIII:** This Agreement may be executed in one or more counterparts, each of which counterparts shall be deemed to be an original and all of which counterparts, taken together, shall constitute but one and the same Agreement. Facsimile signatures on counterparts of this Agreement shall be deemed original signatures with all rights accruing thereto.

**ARTICLE IX:** The Escrow Agent shall not incur any liability for not performing any act or fulfilling any obligation hereunder by reason of any occurrence beyond its control (including, but not limited to,



any provision of any present or future law or regulation or any act of any governmental authority, any act of God or war or terrorism, the financial conditions of the banking institution in which accounts are opened and into which funds subject to this Escrow Agreement are deposited, or the unavailability of the Federal Reserve Bank wire services or any electronic communication facility).

**ARTICLE X:** METLCS may not assign this Agreement without the express written agreement of Escrow Agent. Escrow Agent may assign this Agreement to any successor, related partnership, association, incorporated body and/or entity.

**ARTICLE XI:** Nothing in this Agreement shall be interpreted to prevent the Escrow Agent from representing its client as an attorney in the transaction underlying this Agreement or any action or proceeding related thereto, except an action to interpret or enforce this Escrow Agreement.

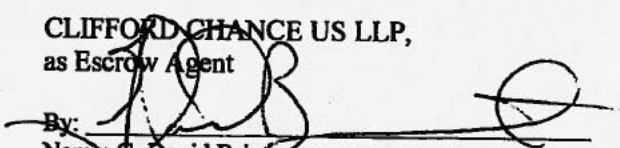
**ARTICLE XII:** The invalidity of any part of this Agreement shall not be deemed to affect the validity of any other provision. In the event any provision of this Agreement is held to be invalid, the parties agree that the remaining provisions shall be deemed to be in full force and effect.

**ARTICLE XIII:** The parties agree that the terms and conditions of this Agreement are the result of negotiations among the parties and that this Agreement shall not be construed in favor of or against any party by reason of the extent to which any party or its professional advisors participated in the preparation of this Agreement.

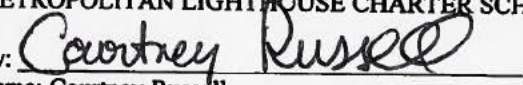
**ARTICLE XIV:** METLCS acknowledges and represents that it has obtained (or had reasonable opportunity to obtain) legal advice and counsel from independent counsel (not including Escrow Agent) and that it did not, in any event, rely upon any advice or counsel from Escrow Agent concerning the content or legal effect of any provision hereof or how it might affect METLCS, or the commercial advisability of entering into this Agreement. METLCS further acknowledges and represents that it waives, relinquishes and forever rejects any claim that Escrow Agent owes it any duty or obligation as attorneys in connection with the preparation, execution or performance of this Escrow Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first above written.

CLIFFORD CHANCE US LLP,  
as Escrow Agent

By:   
Name: David Brinton  
Title: Partner

METROPOLITAN LIGHTHOUSE CHARTER SCHOOL

By:   
Name: Courtney Russell  
Title: Principal



### **Schedule A**

#### ***Description, Location and Investment of Escrow Property***

1. The escrowed property is US\$70,000, to be deposited in accordance with the following schedule:
  - \$25,000 on June 28, 2011
  - \$45,000 on July 6, 2011.
2. All funds shall be wired to the Escrow Agent in accordance with the following wire transfer instructions:

The Citibank Private Bank  
153 East 53rd Street  
New York, NY 10043  
Acct. Name: Clifford Chance US LLP Escrow Account  
Acct. # 37250505  
ABA Routing # 02 1000 089

3. The escrowed property shall be deposited into an interest bearing account at Citibank, N.A.
4. Escrow Agent shall instruct the bank to pay interest earned on the escrowed property to: METLCS.
5. Escrow Agent shall instruct the bank to pay interest to METLCS annually, as soon as reasonable practicable after each calendar year end.

#### ***Conditions of Payment of Escrow***

Escrow Agent shall pay the escrowed funds only upon receipt of, and in accordance with, written instructions signed by METLCS and the DOE.

#### ***Notice***

All notices required or permitted under this Agreement should be in writing and sent by certified or registered mail or by a private express mail service (with copy by email) as follows:


If to Escrow Agent:

Clifford Chance US LLP  
31 West 52<sup>nd</sup> Street  
New York, NY 10019  
Attention: G. David Brinton  
Email: david.brinton@cliffordchance.com

w/copy to James W. Paul  
Email: james.paul@cliffordchance.com

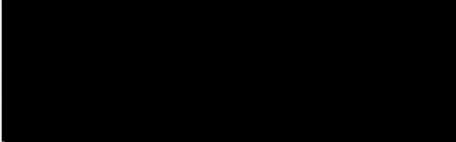
**If to METLCS:**

**Courtney Russell  
Principal  
Metropolitan Lighthouse Charter School  
1535 Story Avenue, 2<sup>nd</sup> Floor  
Bronx, New York 10473**



**With a copy to:**

**Priscilla J. Forsyth, Esq.  
Vice President, New York Region  
Lighthouse Academies  
c/o Bronx Lighthouse Charter School  
1001 Intervale Avenue  
Bronx, New York 10459**







# Entry 5d Financial Services Contact Information

Last updated: 10/31/2019

Regents, NYCDOE and Buffalo BOE authorized schools should enter the financial contact information requested and upload the independent auditor's report and internal controls reports as one combined file.

## METROPOLITAN LIGHTHOUSE CHARTER SCHOOLSection Heading

### 1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Mary Beth Rousseau		

### 2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Zache Desire			2

### 3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years with Firm

# New York State Education Department

## Request for Proposals to Establish Charter Schools Authorized by the Board of Regents

### 2019-20 Budget & Cash Flow Template

#### General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in <b>BLUE</b>
2	Enter information into the <b>GRAY</b> cells
3	Cells containing <b>RED</b> triangles in the upper right corner in columns B through G contain guidance on that particular item
4	School district per-pupil tuition information is located on the State Aid website at <a href="https://stateaid.nysed.gov/charter/">https://stateaid.nysed.gov/charter/</a> . Rows may be inserted in the worksheet to accomodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

**Metropolitan Lighthouse Charter School**

**PROJECTED BUDGET FOR 2019-2020**

**July 1, 2019 to June 30, 2020**

Please Note The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	10,943,054	631,380	-	-	1,093,857	12,668,291
Total Expenses	10,740,160	631,380	-	-	1,093,857	12,465,397
Net Income	202,894	0	-	-	-	202,894
Actual Student Enrollment	604	30				-
Total Paid Student Enrollment	-	-				-

**PROGRAM SERVICES**

**SUPPORT SERVICES**

REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
----------------------	----------------------	-------	-------------	-------------------------	-------

**REVENUE**

**REVENUES FROM STATE SOURCES**

Per Pupil Revenue	CY Per Pupil Rate
District of Location	\$16,152.00
School District 2 (Enter Name)	
School District 3 (Enter Name)	
School District 4 (Enter Name)	
School District 5 (Enter Name)	

9,803,168	275,680	-	-	-	10,078,848
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
9,803,168	275,680				10,078,848

Special Education Revenue

-	311,700	-	-	-	311,700
---	---------	---	---	---	---------

Grants

Stimulus

Other

-	-	-	-	-	-
130,416	-	-	-	-	130,416

Other State Revenue

424,470	-	-	-	1,087,357	1,511,827
---------	---	---	---	-----------	-----------

**TOTAL REVENUE FROM STATE SOURCES**

10,358,054	587,380			1,087,357	12,032,791
------------	---------	--	--	-----------	------------

**REVENUE FROM FEDERAL FUNDING**

IDEA Special Needs

Title I

Title Funding - Other

School Food Service (Free Lunch)

Grants

Charter School Program (CSP) Planning & Implementation

Other

Other Federal Revenue

-	44,000	-	-	-	44,000
376,000	-	-	-	-	376,000
91,500	-	-	-	-	91,500
-	-	-	-	-	-

-	-	-	-	-	-
-	-	-	-	-	-

**TOTAL REVENUE FROM FEDERAL SOURCES**

467,500	44,000				511,500
---------	--------	--	--	--	---------

**LOCAL and OTHER REVENUE**

Contributions and Donations, Fundraising

Erate Reimbursement

Interest Income, Earnings on Investments,

NYC-DYCD (Department of Youth and Community Developmt.)

Food Service (Income from meals)

Text Book

Other Local Revenue

-	-	-	-	-	-
23,500	-	-	-	6,500	30,000
50,000	-	-	-	-	50,000
-	-	-	-	-	-
-	-	-	-	-	-
44,000	-	-	-	-	44,000
-	-	-	-	-	-

**TOTAL REVENUE FROM LOCAL and OTHER SOURCES**

117,500				6,500	124,000
---------	--	--	--	-------	---------

**TOTAL REVENUE**

10,943,054	631,380			1,093,857	12,668,291
------------	---------	--	--	-----------	------------

**EXPENSES**

**ADMINISTRATIVE STAFF PERSONNEL COSTS**

Executive Management

Instructional Management

No. of Positions

-
5.00

-	-	-	-	-	-
495,678	31,162	-	-	131,710	658,550

**Metropolitan Lighthouse Charter School**

**PROJECTED BUDGET FOR 2019-2020**

**July 1, 2019 to June 30, 2020**

Please Note The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	10,943,054	631,380	-	-	1,093,857	12,668,291
Total Expenses	10,740,160	631,380	-	-	1,093,857	12,465,397
Net Income	202,894	0	-	-	-	202,894
Actual Student Enrollment	604	30				-
Total Paid Student Enrollment	-	-				-

		PROGRAM SERVICES			SUPPORT SERVICES		
		REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Deans, Directors & Coordinators	7.50	479,458	30,142	-	-	127,400	637,000
CFO / Director of Finance	-	-	-	-	-	-	-
Operation / Business Manager	1.00	84,000	-	-	-	21,000	105,000
Administrative Staff	6.00	241,400	-	-	-	60,350	301,750
<b>TOTAL ADMINISTRATIVE STAFF</b>	<b>20</b>	<b>1,300,536</b>	<b>61,304</b>			<b>340,460</b>	<b>1,702,300</b>
<b>INSTRUCTIONAL PERSONNEL COSTS</b>							
Teachers - Regular	37.00	2,474,058	-	-	-	-	2,474,058
Teachers - SPED	5.00	-	343,776	-	-	-	343,776
Substitute Teachers	-	-	-	-	-	-	-
Teaching Assistants	1.00	-	25,000	-	-	-	25,000
Specialty Teachers	14.00	1,025,754	-	-	-	-	1,025,754
Aides	4.00	137,490	-	-	-	14,700	152,190
Therapists & Counselors	3.00	169,875	56,625	-	-	-	226,500
Other	-	106,500	-	-	-	-	106,500
<b>TOTAL INSTRUCTIONAL</b>	<b>64</b>	<b>3,913,677</b>	<b>425,401</b>			<b>14,700</b>	<b>4,353,778</b>
<b>NON-INSTRUCTIONAL PERSONNEL COSTS</b>							
Nurse	-	-	-	-	-	-	-
Librarian	-	-	-	-	-	-	-
Custodian	-	-	-	-	-	-	-
Security	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
<b>TOTAL NON-INSTRUCTIONAL</b>							
<b>SUBTOTAL PERSONNEL SERVICE COSTS</b>	<b>84</b>	<b>5,214,213</b>	<b>486,705</b>			<b>355,160</b>	<b>6,056,078</b>
<b>PAYROLL TAXES AND BENEFITS</b>							
Payroll Taxes		398,887	37,233	-	-	27,170	463,290
Fringe / Employee Benefits		591,813	55,241	-	-	40,311	687,365
Retirement / Pension		52,142	4,867	-	-	3,552	60,561
<b>TOTAL PAYROLL TAXES AND BENEFITS</b>		<b>1,042,842</b>	<b>97,341</b>			<b>71,033</b>	<b>1,211,216</b>
<b>TOTAL PERSONNEL SERVICE COSTS</b>		<b>6,257,055</b>	<b>584,046</b>			<b>426,193</b>	<b>7,267,294</b>
<b>CONTRACTED SERVICES</b>							
Accounting / Audit		-	-	-	-	25,000	25,000
Legal		-	-	-	-	25,000	25,000
Management Company Fee		880,117	-	-	-	-	880,117
Nurse Services		-	-	-	-	-	-
Food Service / School Lunch		-	-	-	-	-	-
Payroll Services		41,400	-	-	-	4,600	46,000
Special Ed Services		-	-	-	-	-	-
Titlement Services (i.e. Title I)		-	-	-	-	-	-
Other Purchased / Professional / Consulting		210,973	-	-	-	12,600	223,573
<b>TOTAL CONTRACTED SERVICES</b>		<b>1,132,490</b>				<b>67,200</b>	<b>1,199,690</b>

**Metropolitan Lighthouse Charter School**

**PROJECTED BUDGET FOR 2019-2020**

**July 1, 2019 to June 30, 2020**

Please Note The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

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Net Income	202,894	0	-	-	-	202,894
Actual Student Enrollment	604	30				-
Total Paid Student Enrollment	-	-				-

	PROGRAM SERVICES			SUPPORT SERVICES		
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
<b>SCHOOL OPERATIONS</b>						
Board Expenses	-	-	-	-	15,000	15,000
Classroom / Teaching Supplies & Materials	104,795	-	-	-	-	104,795
Special Ed Supplies & Materials	-	5,205	-	-	-	5,205
Textbooks / Workbooks	110,511	5,489	-	-	-	116,000
Supplies & Materials other	-	-	-	-	-	-
Equipment / Furniture	106,585	5,915	-	-	12,500	125,000
Telephone	-	-	-	-	-	-
Technology	55,424	3,076	-	-	6,500	65,000
Student Testing & Assessment	6,000	-	-	-	-	6,000
Field Trips	61,924	3,076	-	-	-	65,000
Transportation (student)	50,000	-	-	-	-	50,000
Student Services - other	195,300	9,700	-	-	-	205,000
Office Expense	38,600	-	-	-	57,400	96,000
Staff Development	76,215	3,785	-	-	-	80,000
Staff Recruitment	49,054	10,946	-	-	-	60,000
Student Recruitment / Marketing	-	-	-	-	-	-
School Meals / Lunch	-	-	-	-	-	-
Travel (Staff)	2,858	142	-	-	-	3,000
Fundraising	-	-	-	-	-	-
Other	254,240	-	-	-	18,560	272,800
<b>TOTAL SCHOOL OPERATIONS</b>	<b>1,111,506</b>	<b>47,334</b>			<b>109,960</b>	<b>1,268,800</b>
<b>FACILITY OPERATION &amp; MAINTENANCE</b>						
Insurance	83,284	-	-	-	20,821	104,105
Janitorial	240,000	-	-	-	60,000	300,000
Building and Land Rent / Lease	1,352,550	-	-	-	338,138	1,690,688
Repairs & Maintenance	154,598	-	-	-	38,649	193,247
Equipment / Furniture	-	-	-	-	-	-
Security	11,584	-	-	-	2,896	14,480
Utilities	120,000	-	-	-	30,000	150,000
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	<b>1,962,016</b>				<b>490,504</b>	<b>2,452,520</b>
<b>DEPRECIATION &amp; AMORTIZATION</b>	175,000	-	-	-	-	175,000
<b>DISSOLUTION ESCROW &amp; RESERVES / CONTIGENCY</b>	102,093	-	-	-	-	102,093
<b>TOTAL EXPENSES</b>	<b>10,740,160</b>	<b>631,380</b>			<b>1,093,857</b>	<b>12,465,397</b>
<b>NET INCOME</b>	<b>202,894</b>	<b>0</b>	-	-	-	<b>202,894</b>

**ENROLLMENT - \*School Districts Are Linked To Above Entries\***

	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED
District of Location	604	30	634
School District 2 (Enter Name)			-
School District 3 (Enter Name)			-



**Metropolitan Lighthouse Charter School**

**PROJECTED BUDGET FOR 2019-2020**

**July 1, 2019 to June 30, 2020**

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Total Paid Student Enrollment	-	-				-

**PROGRAM SERVICES**

**SUPPORT SERVICES**

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
School District 4 (Enter Name)			-			
School District 5 (Enter Name)			-			
<b>TOTAL ENROLLMENT</b>	<b>604</b>	<b>30</b>	<b>634</b>			
<b>REVENUE PER PUPIL</b>	<b>18,118</b>	<b>21,046</b>	<b>-</b>			
<b>EXPENSES PER PUPIL</b>	<b>17,782</b>	<b>21,046</b>	<b>-</b>			

[illegible]

[illegible]

[illegible]

[illegible]

**Disclosure of Financial Interest by a Current or Proposed Board of  
Trustees Member – Board of Regents-Authorized Charter Schools**

**Name:**

Ellen Chen

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Metropolitan Lighthouse Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Ed. Committee

2. Are you an employee of any school operated by the education corporation?  
     Yes ✓ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

     Yes ✓ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write "None" if applicable. Do not leave this space blank.</i>			
<i>None</i>	<i>None</i>	<i>None</i>	<i>None.</i>

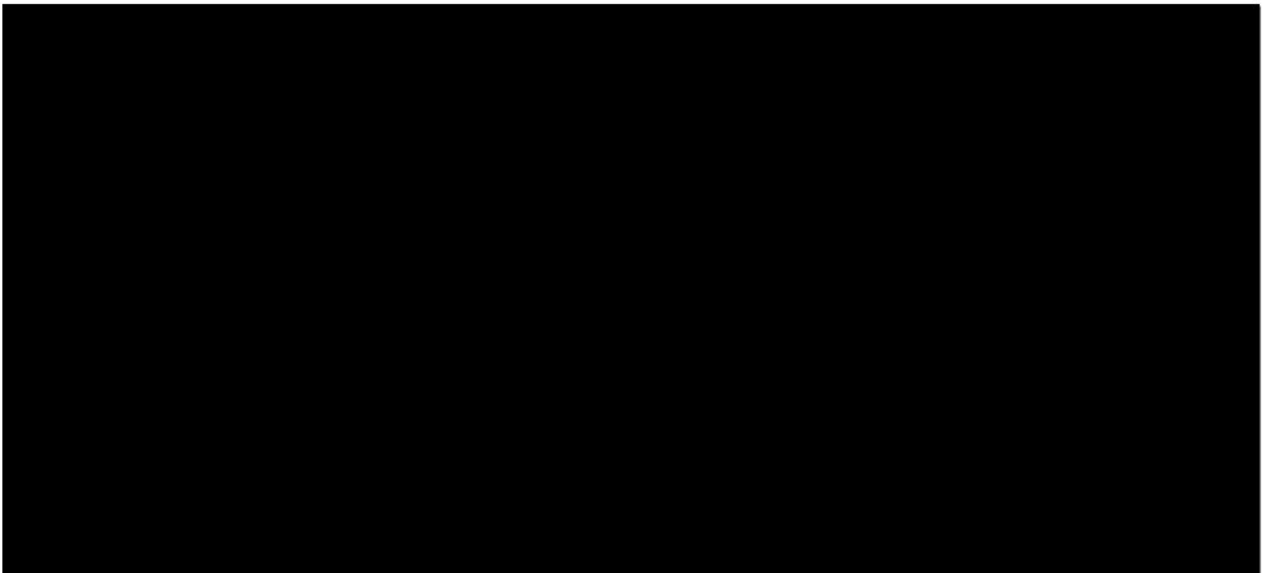
5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
<i>None</i>	<i>None</i>	<i>None</i>	<i>None</i>	<i>None</i>

Signature

Date

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*last revised 08/21/2018*



**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools**

Name: Svitlana Nesterova

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Metropolitan ~~the~~ Lighthouse Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

secretary

2. Are you an employee of any school operated by the education corporation?  
\_\_\_ Yes \_\_\_ ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

\_\_\_ Yes \_\_\_ ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

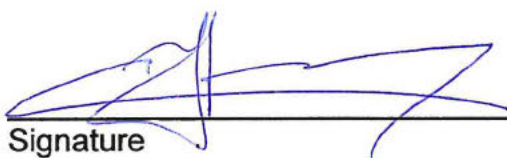
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
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5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

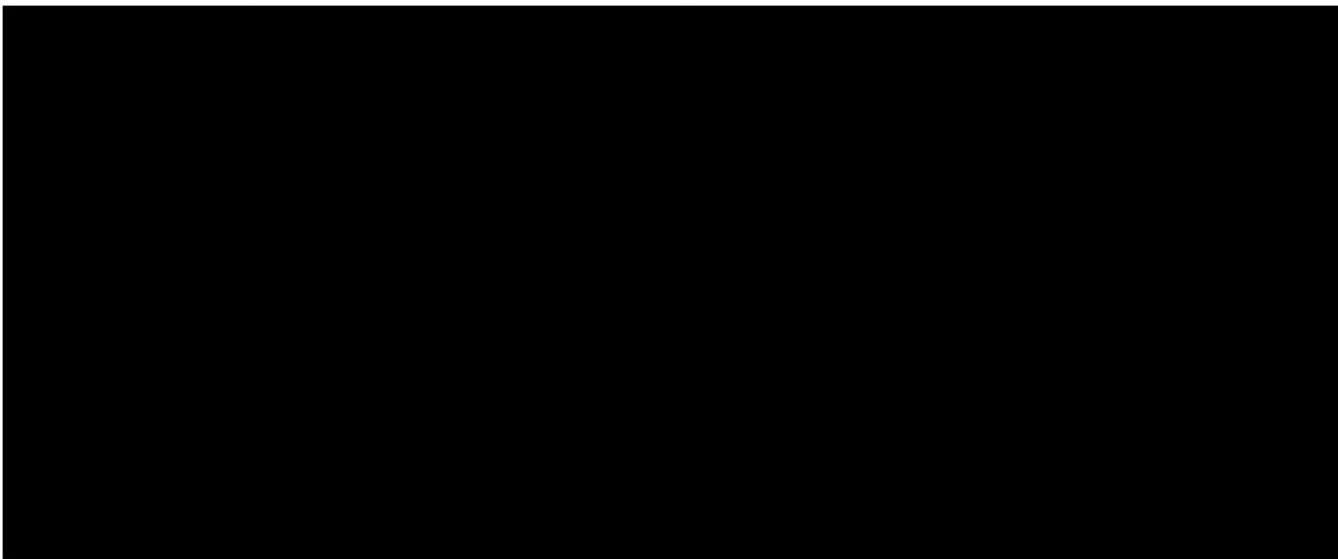
*None*

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p>				

  
Signature

*July 25, 2019*  
Date

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**Disclosure of Financial Interest by a Current or Proposed Board of  
Trustees Member – Board of Regents-Authorized Charter Schools**

Name:

Anny Khatiwada

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Metropolitan Lighthouse Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Education Committee Chair

2. Are you an employee of any school operated by the education corporation?  
     Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

     Yes ☒ No


If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

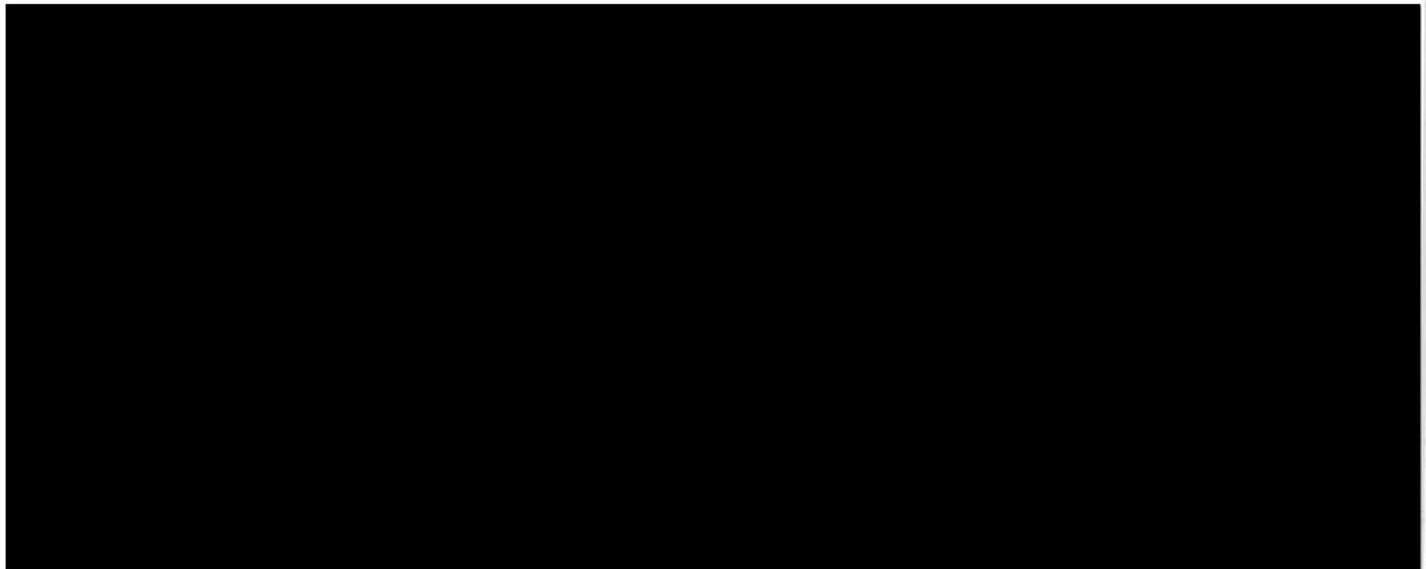
Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
Please write "None" if applicable. Do not leave this space blank. <i>None</i>			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

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<p>Please write "None" if applicable. Do not leave this space blank.</p> <p>None</p>				

Signature  Date 7/25/19

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**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools**

Name:

Jessica Haber

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Metropolitan Lighthouse Charter School.

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

President

2. Are you an employee of any school operated by the education corporation?  
\_\_\_ Yes X No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

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\_\_\_ Yes X No

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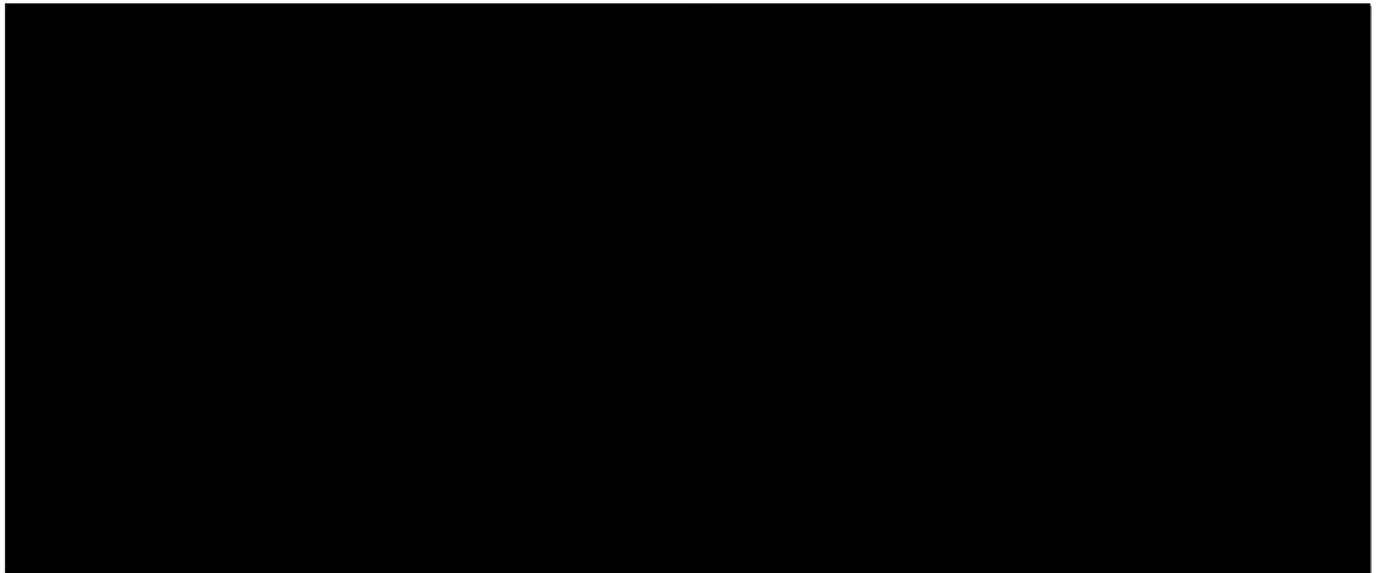
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None				

Please write "None" if applicable. Do not leave this space blank.

*Jessica Halber*  
Signature

7/25/19  
Date

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**Disclosure of Financial Interest by a Current or Proposed Board of  
Trustees Member – Board of Regents-Authorized Charter Schools**

**Name:**

AARON BOTHER

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

UPCHURCH SCHOOL  
METROPOLITAN CHARTER CORPORATION AB

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Vice Chair

2. Are you an employee of any school operated by the education corporation?

Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes ☒ No

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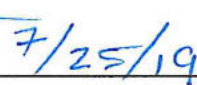
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5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

**NONE**

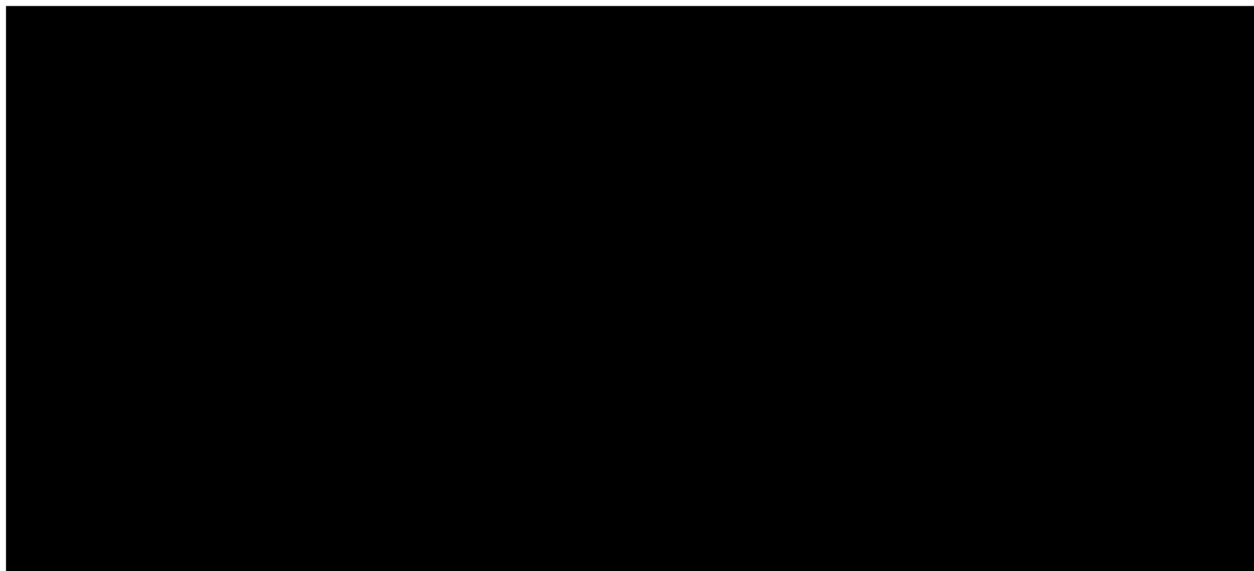


Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i> <b>NONE</b>				

Signature \_\_\_\_\_ Date \_\_\_\_\_

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



**Disclosure of Financial Interest by a Current or Proposed Board of  
Trustees Member – Board of Regents-Authorized Charter Schools**

**Name:**

Tim Bryan

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Metropolitan Lighthouse Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Treasurer

2. Are you an employee of any school operated by the education corporation?  
     Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

     Yes ☒ No


If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

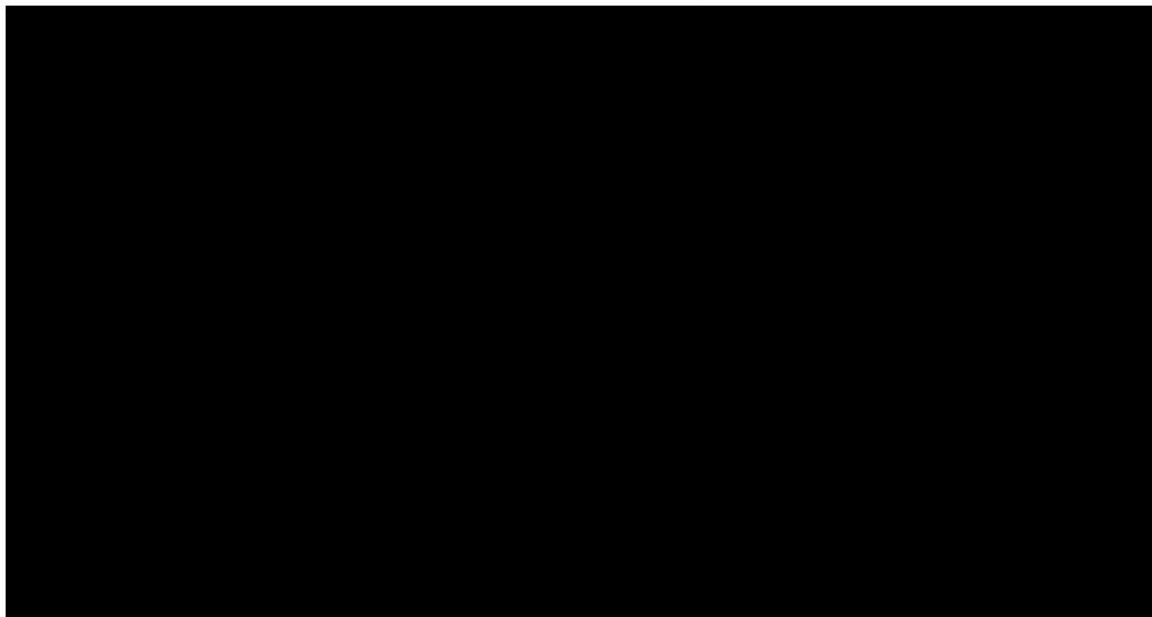
Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
Please write "None" if applicable. Do not leave this space blank. <i>None</i>			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Please write "None" if applicable. Do not leave this space blank. None				

Signature  Date 7/25/19

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.







# Entry 8 BOT Table

Last updated: 06/25/2019

1. SUNY AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE AUTHORIZED charter schools are required to provide information for all VOTING and NON VOTING trustees.

## 1. Current Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2018 19
1	Jessica Haber	Chair	Executive , Facilities	Yes	4	07/01/2019	06/30/2021	8
2	Aaron Bothner	Vice Chair	Executive , Finance, Facilities, Board Recruitment	Yes	2	07/01/2019	06/30/2021	12
3	Svitlana Nesterova	Secretary	Finance, Board Recruitment	Yes	1	07/01/2018	06/30/2020	11
4	Tim Bryan	Treasurer	Finance	Yes	3	07/01/2018	06/30/2020	7
5	Ellen Chen	Trustee/Member	Education	Yes	1	07/01/2019	06/30/2021	5 or less
6	Anuj Khatiwada	Trustee/Member	Executive , Education, Facilities, Board Recruitment	Yes	1	07/01/2018	06/30/2020	11
7								
8								
9								



**1a. Are there more than 9 members of the Board of Trustees?** No

**2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES**

- 1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
- 2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2019	6
b.Total Number of Members Added During 2018 19	4
c. Total Number of Members who Departed during 2018 19	2
d.Total Number of members in 2018 19, as set by in Bylaws, Resolution or Minutes	6

**3. Number of Board meetings held during 2018-19** 12

**4. Number of Board meetings scheduled for 2019-20** 12

**Thank you.**



# Entry 9 - Board Meeting Minutes

Last updated: 07/23/2019

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## [Instructions for submitting minutes of the BOT monthly meetings](#)

Regents, NYCDOE, and Buffalo BOE authorized schools must either provide a link to a complete set of minutes that are posted on the charter school website, or upload a complete set of board meeting minutes from July 2018 June 2019, which should match the number of meetings held during the 2018 19 school year.

### **METROPOLITAN LIGHTHOUSE CHARTER SCHOOL**

**Are all monthly BOT meeting minutes posted, which should match the number of meetings held during 2018-19 school year, on the charter school's website?**

Yes

**A. Provide if posted on the charter school's website a URL link to the Monthly Board Meeting Minutes, which should match the number of meetings held during the 2018-19 school year.**

<https://app2.boardontrack.com/public/wiD7vF/home>



# Entry 10 Enrollment and Retention of Special Populations

Created: 06/25/2019 • Last updated: 07/19/2019

## Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2018 19 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners/Multilingual learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2019 20.

## METROPOLITAN LIGHTHOUSE CHARTER SCHOOLSection Heading

### Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2018 19	Describe Recruitment Plans in 2019 20
Economically Disadvantaged	<p>In 2018 19 continued to reach out to economically disadvantaged potential students in a variety of ways:</p> <p>Partnered with community organization serving at risk youth families who recommend students to our school and spread our recruitment information with their families.</p>	<p>We continue to partner to build our relationships with local community based organization.</p> <p>Visited multiple daycares in the community agencies to share the schools mission and vision to current families.</p> <p>Held recruitment in most struggling neighborhoods where many of these students reside.</p> <p>Held touring days to briefly introduce our schools mission and vision to parents.</p>
English Language Learners/Multilingual Learners	<p>All recruiting and advertising material are translated in primary languages spoken in the area other than English.</p> <p>Bi lingual staff assist families with applications, enrollment and school tours.</p>	<p>We continue to translate all school brochures, flyers and recruiting material in primary language spoken in the area other than English.</p> <p>Advertise strategically: in Community colleges, local libraries, public stops, HR Centers and cultural centers in the area.</p> <p>Community outreach using key stakeholders.</p> <p>ELL coordinator and teachers assist with recruitment and our touring days.</p>

		School website is now available in 7 other languages other than English.
Student s with Disabilit ies	<p>Advertised all of our services in recruiting flyers and brochures.</p> <p>Outreach to specialized Feeder schools and programs.</p> <p>Provided information about special accommodation and supports</p>	<p>Continue to advertise our services in all recruiting materials.</p> <p>Developed a more detailed website outlining in detail the schools instructional support.</p> <p>Sped Coordinator assist with recruiting</p> <p>Continue to outreach specialized feeder schools and programs</p> <p>Partnered with CSI providing flyers and brochures as an options for current families.</p> <p>Recruiting material provide schools inclusion model: special education services as well as counseling.</p>

## Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2018 19	Describe Retention Plans in 2019 20
Economically Disadvantaged	<p>Provide convenient resources such as early drop off, and after school.</p> <p>Work with local community based organization to assist scholars with enriched programs and academic services.</p> <p>Provide Extended school year to support families.</p>	<p>Continue to support families with early drop off and after school enriched program.</p> <p>Continue to support parent with an extended school.</p> <p>Continue to work closely with local community based organization to assist scholars with enriched programs and academic services.</p> <p>Parent coordinator will better support families, and parents.</p>
English Language Learners/Multilingual Learners	<p>Through ELL services and programming, It is our goal to retain all scholars with ELL classifications.</p> <p>ELL Coordinator and ELL teachers support limited English proficient students through direct instructions.</p> <p>An Interpreter will assist with translation during all parent events.</p>	<p>Teachers will Continue to provide accommodations and extra support where needed.</p> <p>An interpreter will continue to assist with translations during parent events.</p>
Students with Disabilities	<p>Offer supports services to better serve student's needs.</p> <p>Sped Coordinator works closely with 3rd party off site agencies.</p> <p>Conduct and end of year meetings with parents to review progress and goals and create action plans for upcoming year.</p>	<p>It remains a priority to retain our student with disabilities. We will continue to offer support services to better serve our students need.</p> <p>Sped coordinator will continue to work with third party off site agencies to provided scholars with support services as needed.</p> <p>Continue to conduct meeting with parents to review scholar's performance.</p>



# Entry 11 Classroom Teacher and Administrator Attrition

Created: 06/25/2019 • Last updated: 07/22/2019

Report changes in teacher and administrator staffing.

## Instructions for completing the Classroom Teacher and Administrator Attrition Tables

Charter schools must complete the tables titled 2018-2019 Classroom Teacher and Administrator Attrition to report changes in teacher and administrator staffing during the 2018-2019 school year. Please provide the full time equivalent (FTE) of staff on June 30, 2018; the FTE for any departed staff from July 1, 2018 through June 30, 2019; the FTE for added staff from July 1, 2018 through June 30, 2019; and the FTE of staff added in newly created positions from July 1, 2018 through June 30, 2019 using the tables provided.

### 1. Classroom Teacher Attrition Table

	FTE Classroom Teachers on 6/30/18	FTE Classroom Teachers Departed 7/1/18 6/30/19	FTE Classroom Teachers Filling Vacant Positions 7/1/18 6/30/19	FTE Classroom Teachers Added in New Positions 7/1/18 6/30/19	FTE of Classroom Teachers on 6/30/19
	44	6	3	0	44

### 2. Administrator Position Attrition Table

	FTE Administrative Positions on 6/30/18	FTE Administrators Departed 7/1/18 6/30/19	FTE Administrators Filling Vacant Positions 7/1/18 6/30/19	FTE Administrators Added in New Positions 7/1/18 6/30/19	FTE Administrative Positions on 6/30/19
	5	0	1	2	6

**3. Tell your school's story**

**Charter schools may provide additional information in this section of the Annual Report about their respective teacher and administrator attrition rates as some teacher or administrator departures do not reflect advancement or movement within the charter school networks. Schools may provide additional detail to reflect a teacher’s advancement up the ladder to a leadership position within the network or an administrator’s movement to lead a new network charter school.**

(No response)

**4. Charter schools must ensure that all prospective employees receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.**

**Have all employees have been cleared through the NYSED TEACH system?**

Yes

**5. For perspective or current employees whose clearance has been denied, have you terminated their employment and removed them from the TEACH system?**

	Yes
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**Thank you**



# Entry 12 Uncertified Teachers

Created: 07/22/2019 • Last updated: 07/23/2019

## Instructions for Reporting Percent of Uncertified Teachers

The table below is reflective of the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Enter the relevant full time equivalent (FTE) count of teachers in each column. For example, a school with 20 full time teachers and 5 half time teachers would have an FTE count of 22.5. If more than one column applies to a particular teacher, please select one column for the FTE count. Please do not include paraprofessionals, such as teacher assistants.

FTE count of uncertified teachers on 6/30/18, and each uncertified teacher should be counted only once.

	FTE Count
1. Total FTE count of uncertified teachers (6 30 19)	30
2. FTE count of uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience (6 30 19)	6
3. FTE count of uncertified teachers who are tenured or tenure track college faculty (6 30 19)	0
4. FTE count of uncertified teachers with two years of Teach for America experience (6 30 19)	1
5. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (6 30 19)	0
6. FTE count of uncertified teachers who do not fit into any of the prior four categories (6 30 19)	0

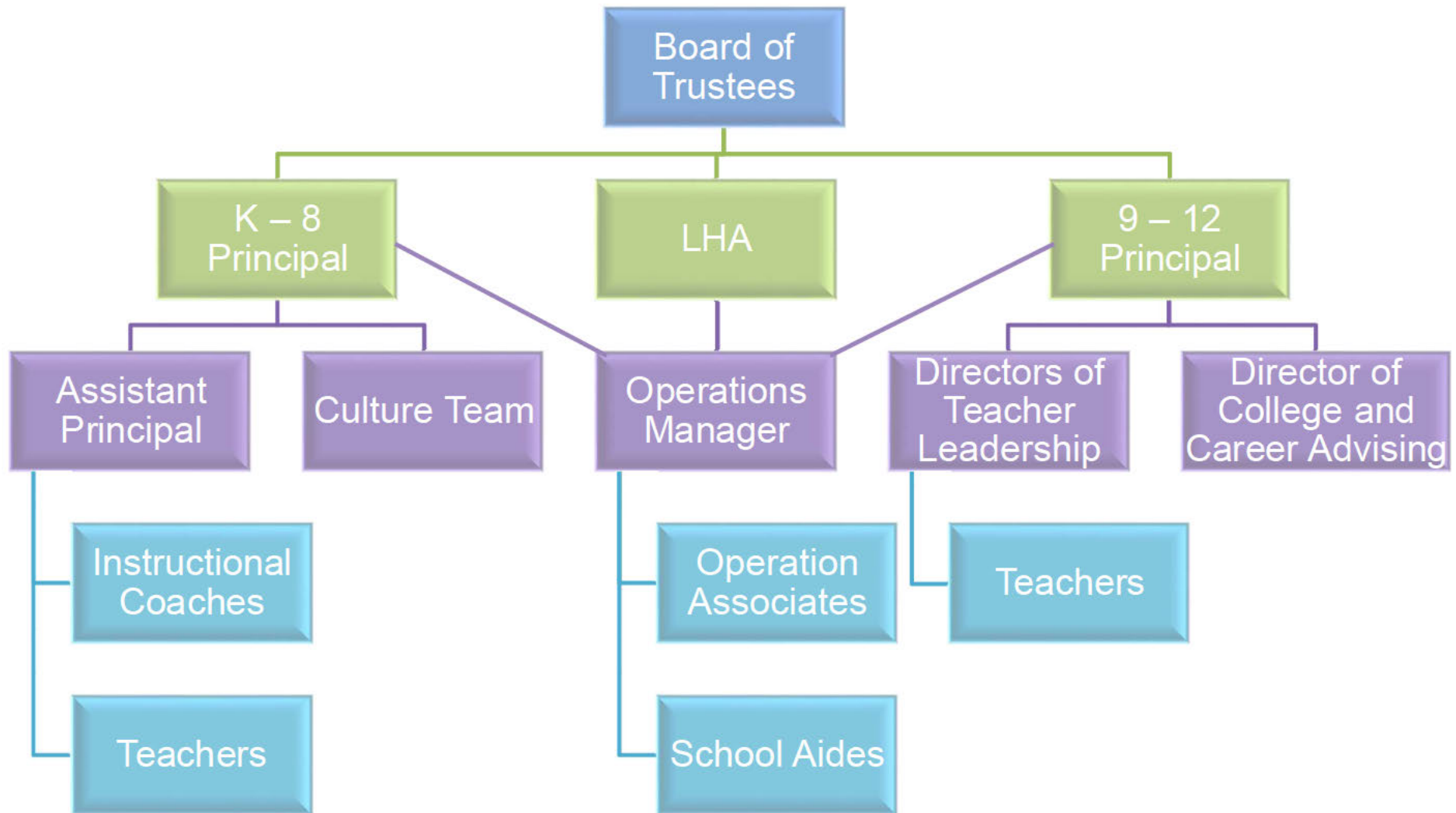
**FTE Count of All Uncertified Teachers as of 6/30/19** 30

**FTE Count of All Certified Teachers as of 6/30/19** 16

Thank you.



# Metropolitan Lighthouse Charter School Organization Chart



## 2019-2020 School Event Calendar

July 2019						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 2019						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2019						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2019						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2019						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2019						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

July	
4	Independence day (School Closed)
5	School Closed
8	First Day of Summer School

August	
1	Last Day of Summer School
12-13	Network Teacher Training (PDI) All Teachers
14-23	Teacher Training (PDI) All Teachers
26	First Day of School
26-29	Half Days everyday for Kindergarten ONLY!

September	
2	Labor Day (No School Closed)

October	
14	Columbus Day (School Closed)

November	
1	End of Marking Period 1
11	Veterans Day (School Closed)
14	Parent Teacher Conferences (11am dismissal)
28-29	Thanksgiving Break (School Closed)

December	
24-31	Winter Break (School Closed)

January 2020						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2020						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

March 2020						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2020						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 2020						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2020						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

January	
1-3	Winter Break (School Closed)
20	Martin Luther King Jr. Day (School Closed)
21-24	January Regents Testing (Special High School Schedule)
24	End of Marking Period 2
27-28	Network Teacher Training (No School)








February	
6	Parent Teacher Conferences (11am dismissal)
17-21	Mid Winter Break (No Students)

March	
25-26	NYS ELA Examination (Grades 3-8)

April	
6-10	Spring Break (No Students)
16	Parent Teacher Conferences (11am dismissal)
17	End of the Marking Period 3
21-22	NYS Math Examination (Grades 3-8)
30	Parent Teacher Conferences (11am dismissal)

May	
22	Eid al-Fitr (School Closed)
25	Memorial Day (School Closed)

June	
1	NYS Science Examination (4th and 8th grade)
12	End of Marking Period 4
17-26	June Regents Testing Window
26	Last Day of School
29-30	Teacher Training Day (No Scholars)

Coloring Key	
	Summer School Window (Must be at minimum 20 Days of Instruction/ 4 Hrs per Day)
	No School for scholars and teaching staff
	Training Days (No Scholars)
	End of Marking Period Indicators
	Major State Testing Windows
	Half Day Dismissal at 1pm (All Fridays are 1pm dismissal)
	Parent Teacher Conferences Dismissal at 11am